

**Law & Administration
Department**

Date: 16th November 2004

To: Members of the Special Expenses Area Committee

Mr. D.W. Thorpe (Chairman)	Mr. N.B.L. Davis	Mrs. E.A. Spencer
Mr. D.E. Hinton (Vice-Chairman)	Mrs. S. Francks	Mr. J.E. Stanley
Mr. D.C. Bill	Mr. C.G. Joyce	Mrs. R.W. Wright
Mrs. M.A. Cook	Mr. K.W.P. Lynch	
Mr. D.S. Cope	Ms. J.E. Price	

and all other Members of the Council

(other recipients for information)

Dear Councillor

There will be a meeting of the **Special Expenses Area Committee** in Committee Rooms 2 and 3, Council Offices, Hinckley on **Wednesday, 24th November 2004** at **6.30 pm** and your attendance is required.

The agenda is set out overleaf.

Yours sincerely

G. B. Gethin
Democratic Services Manager

SPECIAL EXPENSES AREA COMMITTEE

24th NOVEMBER 2004

A G E N D A

1. APOLOGIES
- RESOLVED 2. MINUTES
To confirm the minutes of the meeting held on 2nd February 2004 attached marked "SEAC1".
3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES
To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.
4. DECLARATIONS OF INTEREST
To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the Agenda.**
5. REVIEW OF FEES AND CHARGES 2005/06
Report of Acting Head of Finance attached marked "SEAC2".
6. FLORAL DISPLAYS FOR 2005
To receive a verbal report on the progress of these proposals.
7. SANDY WALK, HINCKLEY
To receive a verbal report on the condition of this footpath.
- RESOLVED 8. DATE OF NEXT MEETING
9. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY

NOTE: AGENDA ITEMS AGAINST WHICH THE WORD "RESOLVED" APPEARS ARE MATTERS WHICH ARE DELEGATED TO THE COMMITTEE FOR A DECISION. OTHER MATTERS ON THIS AGENDA WILL BE THE SUBJECT OF RECOMMENDATIONS TO COUNCIL UNLESS THE COMMITTEE DECIDES OTHERWISE.

To: All Members of the Special Expenses Area Committee with a copy to all other Members of the Council.