

**Bill Cullen** MBA (ISM), BA(Hons) MRTPI  
*Chief Executive*

Date: 09 August 2019



**Hinckley & Bosworth  
Borough Council**

**To: Members of the Finance & Performance Scrutiny**

Mr C Ladkin (Chairman)  
Mr P Williams (Vice-Chairman)  
Mr JMT Collett  
Mr DS Cope  
Mr SM Gibbens

Mr K Morrell  
Mrs LJ Mullaney  
Mr MC Sheppard-Bools  
Mr R Webber-Jones

Copy to all other Members of the Council

(other recipients for information)

Dear member,

There will be a meeting of the **FINANCE & PERFORMANCE SCRUTINY** in the De Montfort Suite, Hinckley Hub on **MONDAY, 19 AUGUST 2019** at **6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen  
Democratic Services Manager

### Fire Evacuation Procedures

- On hearing the fire alarm, leave the building **at once** quickly and calmly by the nearest escape route (indicated by green signs).
- *There are two escape routes from the Council Chamber – at the side and rear. Leave via the door closest to you.*
- Proceed to **Willowbank Road car park**, accessed from Rugby Road then Willowbank Road.
- **Do not** use the lifts.
- **Do not** stop to collect belongings.

### Recording of meetings

At HBBC we are open and transparent about how we make decisions. We allow recording, filming and photography at all public meetings including Council, the Executive and Planning Committee as long as doing so does not disturb or disrupt the proceedings. There may occasionally be some reports that are discussed in private session where legislation requires this to happen, but this is infrequent.

We also allow the use of social media during meetings, which helps to bring the issues discussed to a wider audience.

Members of the public, members of the press and councillors are hereby informed that, in attending the meeting, you may be captured on film. If you have a particular problem with this, please contact us so we can discuss how we may accommodate you at the meeting.

### Use of mobile phones

To minimise disturbance to others attending the meeting, please switch off your phone or other mobile device or turn it onto silent or vibrate mode.

Thank you

## FINANCE & PERFORMANCE SCRUTINY - 19 AUGUST 2019

### A G E N D A

1. APOLOGIES AND SUBSTITUTIONS
2. MINUTES OF PREVIOUS MEETING (Pages 1 - 2)
3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES  
To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.
4. DECLARATIONS OF INTEREST  
To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**
5. QUESTIONS  
To hear any questions received in accordance with Council Procedure Rule 12.
6. PERFORMANCE AND RISK MANAGEMENT FRAMEWORK 1ST QUARTER SUMMARY FOR 2019/20 (Pages 3 - 14)  
To provide the 1st quarter 2019/20 outturn position for performance indicators, service improvement plans and corporate and service area risks.
7. FINANCIAL OUTTURN JUNE 2019 (Pages 15 - 34)  
To present the financial outturn position as at June 2019.
8. TREASURY MANAGEMENT QUARTER 1 2019/20 (Pages 35 - 40)  
To report on the Council's Treasury Management activity in the first quarter of 2019/20.
9. BUSINESS RATES AND POOLING UPDATE QUARTER 1 - 2019/20 (Pages 41 - 44)  
To report on business rates performance from 1 April – 30 June 2019.
10. SUNDRY DEBTS - QUARTER 1 - 2019/2020 (Pages 45 - 50)  
To report on the position on sundry debts as at 30 June 2019.
11. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY  
As raised under item 3.