



DATA PROTECTION POLICY
REPORT OF DEPUTY CHIEF EXECUTIVE (CORPORATE
DIRECTION)

WARDS AFFECTED: ALL WARDS

1. PURPOSE OF REPORT

1.1 To present to members the draft Data Protection Policy.

2. RECOMMENDATION

2.1 That members approve the Data Protection Policy.

3. BACKGROUND TO THE REPORT

3.1 The council is required to adopt a policy setting out how we meet the requirements of the Data Protection Act 1998.

3.2 This revision of the policy is a refresh and update to include new roles and job titles.

4. FINANCIAL IMPLICATIONS [DW]

4.1 None arising directly from the report. However, members should note data protection breaches could result in financial penalties.

5. LEGAL IMPLICATIONS [JB]

5.1 The legal implications in relation to the Data Protection Act 1998 are contained in draft Data Protection Policy.

6. CORPORATE PLAN IMPLICATIONS

6.1 This policy contributes to all aspects of the Corporate Plan.

7. CONSULTATION

7.1 None.

8. RISK IMPLICATIONS

8.1 It is the Council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.

8.2 It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision / project have been identified, assessed and that controls are in place to manage them effectively.

9. KNOWING YOUR COMMUNITY – EQUALITY AND RURAL IMPLICATIONS

9.1 This is a corporate policy and does not impact any community, group, area or parish in particular.

10. CORPORATE IMPLICATIONS

10.1 By submitting this report, the report author has taken the following into account:

- Community Safety implications
- Environmental implications
- ICT implications
- Asset Management implications
- Human Resources implications
- Planning Implications
- Voluntary Sector
- Procurement implications
- Data Protection implications

Background papers: None

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