

**Please Ask For:** P. Pitt  
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**Our Ref:** PP/AT  
**Date:** 21 February 2010

To: All Members of the Council

Other Recipients for Information

Dear Councillor

**Council Meeting – 24 February 2011**

Further to the agenda papers sent out on 16 February 2011, now attached are copies of the following:

1. The appendices to reports C45 (General Fund Revenue Budget 2011/12 and reports C47 (Capital Programme) which were inadvertently omitted.
2. Report C46 (Calculation of Council Tax 2011/12)
3. A report on Proposed Polling Station Venue Changes (C55) by the Returning Officer which the Mayor has agreed to take as a late item.

Yours sincerely

Pat Pitt  
Corporate Governance Officer

**Savings for 2011/12****C 45 Appendix to Report****Service Area/Item****2011/12***Finance Support*

Internal Audit Day Rate reduction	3,320
Consultancy Fees	1,000
Equipment Purchase	1,000
Bad Debt Provision	1,100
	<u>6,420</u>

*Asset Management*

Training	2,500
Consultancy Costs	1,000
Council Offices Alteration & Improvements	5,000
Building Maintenance	2,120
Subscriptions	1,050
Bottled Water in Offices	9,220
Remove Desk Duty Cover	3,000
Additional Income from top floor of Atkins	15,000
Asset Disposal Costs	5,000
	<u>43,890</u>

*Corporate & Customer Resources*

Photocopying -reduction in lease charges	11,770
Reduce Borough Bulletin to 3 issues per year	6,500
Reduced spend on external legal services	4,500
Reduction in DX costs	1,500
Reduction in Practising Certificate costs	1,500
Remove Long Service Award Ceremony	2,000
Reduced Stationary costs due to decision not to print pay slips	1,000
Reduce Scrutiny support projects	2,000
Remove CCG budget	1,500
No longer advertise in Phone Book	1,500
Reduce Corporate Training Budget	5,000
Reduce advertising Budget	500
Reduce training budget for Head of Service	1,000
Reduce Customer Service Stationary Budget	200
Reduce Performance Training Budget	1,500
Reduce Communications Web support	750
Reduce Corporate Support Training Budget	1,000
Name badges reduce budget	200
Corporate Stationary	1,000
Reduce HR Subscriptions budget	500
Reduction in Temporary Staff	5,000
Delete Performance Manager post	44,140
	<u>94,560</u>

*ICT*

Training	2,700
Development element of Steria Contract	78,420
Contingency for Web Support	-20,000
Income from Blaby Shared Service	15,000
R&B remote support transferred to Shared Service	16,000
Miscellaneous savings	5,790

	<u>97,910</u>
<i>Environmental Health</i>	
Non filling of Pollution Technical Officer post	25,000
Reduced training budget, equipment purchases, drain clearances, analyst fees and Work in default	6,100
Reduced income	-4,000
Retirement of Admin post	8,100
Non filling of vacant Licencing Officer post	4,900
Additional Licencing Income	4,000
Reduction in Environmental Management system budget	6,330
Reduction in Sustainable development funds	3,200
	<u>53,630</u>
<i>Cultural Services</i>	
Reduce Street Furniture Maintenance	2,000
Events - reduce Christmas Lights electricity cost	2,600
Printing Whats going down	5,000
Markets Income	10,000
	<u>19,600</u>
<i>Development Services</i>	
Supplies & Services	9,640
Planning Enforcement restructure	8,320
Regrading of Administration post	1,350
Non filling of vacant Technician post	11,520
Non filling of vacant Land Charges post	9,420
Reduced hours of Conservation Officer	17,870
	<u>58,120</u>
<i>Elections</i>	
Reduction in Canvessors	4,000
	<u>4,000</u>
<i>Business &amp; Street Scene Services</i>	
Grounds maintenance Efficiencies	22,000
Countryside Management apply for HLS grant	12,000
Street Cleansing - efficiencies from merging Grounds maintenance and street cleaning	10,000
Implementation of Waste Collection Review	289,210
	<u>333,210</u>
<i>Housing &amp; Community Services</i>	
Reduce Domestic Violence projects	2,100
Private Sector Housing Supplies & Services	11,500
	<u>13,600</u>
<i>Asset Management Commercial &amp; Leisure Centre</i>	
Delete budgets re equipment, Protective clothing and Library from Leisure Centre Client Budget	950
	<u>950</u>
<i>Redundancy Costs</i>	
reduction re 2010/11 redundancy Costs	45,000
	<u>45,000</u>

TOTAL

770,890

**CAPITAL ESTIMATES 2010-2011 to 2013-2014 SUMMARY**

Appendices to Report C47

	<b>TOTAL COST</b>	<b>ESTIMATE 2010-11</b>	<b>ESTIMATE 2011-12</b>	<b>ESTIMATE 2012-13</b>	<b>ESTIMATE 2013-14</b>
	<b>£</b>	<b>£</b>			
SECTION 1 (Leisure and Environment)	2,112,525	1,257,891	445,747	203,684	205,203
SECTION 2 (Planning)	1,726,554	1,593,309	41,000	41,000	51,245
SECTION 3 (Central Services)	3,685,685	2,551,166	696,519	394,000	44,000
Housing (General Fund)	1,795,362	334,312	536,350	462,350	462,350
Sub-Total General Fund	9,320,126	5,736,678	1,719,616	1,101,034	762,798
Housing Revenue Account	10,814,152	3,032,557	2,593,865	2,593,865	2,593,865
	<b>20,134,278</b>	<b>8,769,235</b>	<b>4,313,481</b>	<b>3,694,899</b>	<b>3,356,663</b>
POTENTIAL REGENERATION	3,506,877	2,857,377	649,500	-	-
NON REGENERATION	16,627,401	5,911,858	3,663,981	3,694,899	3,356,663
<b>HBBC TOTAL</b>	<b>20,134,278</b>	<b>8,769,235</b>	<b>4,313,481</b>	<b>3,694,899</b>	<b>3,356,663</b>
Resources : HRA Major Repairs Allowance	8,209,064	2,052,266	2,052,266	2,052,266	2,052,266
Resources : HRA Contribution	0	0	0	0	0
Resources : Capital Receipts (GF)	100,000	100,000	0	0	0
Resources : Capital Receipt (HRA)	22,535	22,535	0	0	0
Usable Capital Receipts Reserve (GF)	95,000	95,000	0	0	0
Usable Capital Receipts Reserve (HRA)	328,145	328,145	0	0	0
Unsupported Borrowing GF	426,400	106,600	106,600	106,600	106,600
Unsupported Borrowing HRA	2,613,391	939,391	558,000	558,000	558,000
Contribution from reserves GF	221,700	181,700	40,000	0	0
Contribution from reserves HRA	40,900	40,900	0	0	0
Future Capital Receipts/Borrowing	4,570,266	2,045,321	907,115	978,033	639,797
	16,627,401	5,911,858	3,663,981	3,694,899	3,356,663

## SECTION 1

PROJECT	REGEN-ERATION	TOTAL COST	ESTIMATE 2010-2011	ESTIMATE 2011-2012	ESTIMATE 2012-2013	ESTIMATE 2013-2014
LE1	R					
<b>Parish &amp; Community Initiatives Grants</b>						
Total Annual Expenditure(ALL HBBC)		414,423	114,423	100,000	100,000	100,000
LE2	R					
<b>Parks Major works</b>						
Total Annual Expenditure(ALL HBBC)		162,290	40,200	40,350	40,740	41,000
LE4	R					
<b>Richmond Park Play Area</b>						
Total Annual Expenditure		253,824	25,637	228,187		
External Funding (FA)		(100,000)	0	(100,000)		
Total Annual Expenditure(ALL HBBC)		153,824	25,637	128,187	0	0
LE6	R					
<b>Hollycroft Park</b>						
Total Annual Expenditure(ALL HBBC)		13,541	13,541	0	0	0
LE7	R					
<b>Ashby Road Cemetery Extension</b>						
Total Annual Expenditure(ALL HBBC)		3,582	3,582	0	0	0
LE8	R					
<b>Burbage Common</b>						
Total Annual Expenditure		274,000	118,500	155,500		
Less 6c's grant		(82,000)	(42,000)	(40,000)		
HBBC Element		192,000	76,500	115,500	0	0
LE9	R					
<b>Memorial Safety Programme</b>						
Total Annual Expenditure(ALL HBBC)		6,607	6,607	0	0	0
LE12						
<b>Waste Management Receptacles</b>						
Total Annual Expenditure(ALL HBBC)		317,857	129,000	61,710	62,944	64,203
LE13						
<b>Cemeteries Booking System</b>						
Total Annual Expenditure(ALL HBBC)		908	908	0	0	0
LE14						
<b>Churchyard Repairs</b>						
Total Annual Expenditure(ALL HBBC)		2,370	2,370	0	0	0
LE15	R					
<b>Hinckley Club for Young People</b>						
Total Annual Expenditure(ALL HBBC)		727,837	727,837		0	0
LE16						
<b>Queens Park</b>						
Total Annual Expenditure		140,510	140,510			
Less contribution		(25,800)	(25,800)			
HBBC Element		114,710	114,710	0	0	0
LE19						
<b>Queens Park Play Area</b>						
Total Annual Expenditure		50,000	50,000			
Less contribution (Playbuilder Grant)		(50,000)	(50,000)			
HBBC Element		0	0	0	0	0
LE20						
<b>Grounds Maintenance Machinery</b>						
Total Annual Expenditure(ALL HBBC)		2,576	2,576	0	0	0
LE21						
<b>Billa Barra Improvements</b>						
Total Annual Expenditure		13,990	13,990			
Less contributions		(13,990)	(13,990)			
HBBC ELEMENT		0	0	0	0	0
<b>TOTAL GROSS EXPENDITURE</b>		2,384,315	1,389,681	585,747	203,684	205,203
<b>LESS TOTAL CONTRIBUTIONS</b>		(271,790)	(131,790)	(140,000)	0	0
<b>TOTAL HBBC ELEMENT</b>		2,112,525	1,257,891	445,747	203,684	205,203
<b>POTENTIAL REGENERATION</b>		1,123,827	1,008,327	115,500	0	0
<b>NON REGENERATION</b>		988,698	249,564	330,247	203,684	205,203
<b>HBBC TOTAL</b>		2,112,525	1,257,891	445,747	203,684	205,203

## SECTION 2

PROJECT	REGEN- ERATION	TOTAL COST	ESTIMATE 2010-2011	ESTIMATE 2011-2012	ESTIMATE 2012-2013	ESTIMATE 2013-2014
<b>P1</b>	<b>Borough Improvements</b>					
	Total Annual Expenditure	207,528	57,528	50,000	50,000	50,000
	Less Private contribution	(67,528)	(22,528)	(15,000)	(15,000)	(15,000)
	HBBC Element	<b>140,000</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>
<b>P2</b>	<b>Car Park Resurfacing</b>					
	Total Annual Expenditure(ALL HBBC)	<b>56,500</b>	<b>28,255</b>	<b>6,000</b>	<b>6,000</b>	<b>16,245</b>
<b>P4</b>	<b>Goddard Building Conversion</b>					
	Total Annual Expenditure	1,530,054	1,530,054			
	Less LSEP Contributions	0	0			
	Other Contributions	0	0			
	HBBC ELEMENT	<b>1,530,054</b>	<b>1,530,054</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>P8</b>	<b>Earl Shilton Town Centre Enhancements</b>					
	Total Annual Expenditure	300,000	300,000			
	Less contributions	(300,000)	(300,000)			
	HBBC ELEMENT	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL GROSS EXPENDITURE</b>		2,094,082	1,915,837	56,000	56,000	66,245
<b>LESS TOTAL CONTRIBUTIONS</b>		(367,528)	(322,528)	(15,000)	(15,000)	(15,000)
<b>TOTAL HBBC ELEMENT</b>		<b>1,726,554</b>	<b>1,593,309</b>	<b>41,000</b>	<b>41,000</b>	<b>51,245</b>
<b>POTENTIAL REGENERATION</b>		1,580,054	1,545,054	35,000	0	0
<b>NON REGENERATION</b>		146,500	48,255	6,000	41,000	51,245
<b>HBBC TOTAL</b>		<b>1,726,554</b>	<b>1,593,309</b>	<b>41,000</b>	<b>41,000</b>	<b>51,245</b>

## SECTION 3

PROJECT	REGEN- ERATION	TOTAL COST	ESTIMATE 2010-2011	ESTIMATE 2011-2012	ESTIMATE 2012-2013	ESTIMATE 2013/14
CS1	Asset Management Enhancements Total Annual Expenditure(ALL HBBC)	99,679	4,679	95,000	0	0
CS2	C C T V : Equipment Replacement Total Annual Expenditure(ALL HBBC)	7,034	7,034	0	0	0
CS3	Web 2008/09 Total Annual Expenditure(ALL HBBC)	24,477	24,477	0	0	0
CS4	General Renewals Total Annual Expenditure(ALL HBBC)	66,423	24,423	14,000	14,000	14,000
CS5	Rolling Server Review Total Annual Expenditure(ALL HBBC)	135,064	45,064	30,000	30,000	30,000
CS6	Financial System Total Annual Expenditure(ALL HBBC)	34,672	34,672	0	0	0
CS7	Customer Services Project Total Annual Expenditure(ALL HBBC)	17,189	0	17,189	0	0
CS8	Members IT Total Annual Expenditure(ALL HBBC)	39,372		39,372	0	0
CS9	Flexible Working Project Total Annual Expenditure(ALL HBBC)	231,329	231,329	0	0	0
CS10	Council Office Relocation Total Annual Expenditure(ALL HBBC)	498,000	0	498,000	0	0
CS11	GIS Upgrade Total Annual Expenditure(ALL HBBC)	61,430	61,430	0	0	0
CS12	HR/Payroll Total Annual Expenditure(ALL HBBC)	5,493	2,535	2,958	0	0
CS13	Greenfields Development Total Annual Expenditure Less LSEP contribution HBBC Element	3,837,000 (1,794,677) 2,042,323	3,837,000 (1,794,677) 2,042,323	0	0	0
CS15	Energy Efficiency Measures Total Annual Expenditure(ALL HBBC)	30,000	30,000	0	0	0
	Planning & Public Consultee Software Total Annual Expenditure(ALL HBBC)	15,000	15,000	0	0	0
CS16	Demolition of Argents Mead Offices Total Annual Expenditure(ALL HBBC)	350,000	0	0	350,000	0
CS17	Revenues and Benefits Shared Services Total Annual Expenditure Less Partner Contributions Less RIEP Funding HBBC Element	618,400 (114,200) (476,000) 28,200	618,400 (114,200) (476,000) 28,200	0	0	0
<b>TOTAL GROSS EXPENDITURE</b>		6,070,562	4,936,043	696,519	394,000	44,000
<b>LESS TOTAL CONTRIBUTIONS</b>		(2,384,877)	(2,384,877)	0	0	0
<b>TOTAL HBBC ELEMENT</b>		<b>3,685,685</b>	<b>2,551,166</b>	<b>696,519</b>	<b>394,000</b>	<b>44,000</b>
<b>POTENTIAL REGENERATION</b>		7,034	7,034	0	0	0
<b>NON REGENERATION</b>		3,678,651	2,544,132	696,519	394,000	44,000
<b>HBBC TOTAL</b>		<b>3,685,685</b>	<b>2,551,166</b>	<b>696,519</b>	<b>394,000</b>	<b>44,000</b>



**GENERAL FUND HOUSING**

**PROJECT**

		<b>REGEN- ERATION</b>	<b>TOTAL COST</b>	<b>ESTIMATE 2010-2011</b>	<b>ESTIMATE 2011-2012</b>	<b>ESTIMATE 2012-2013</b>	<b>ESTIMATE 2013-2014</b>
<b>H1</b>	<b>Major Works Assistance</b>	R					
	Total Annual Expenditure		730,000	160,000	190,000	190,000	190,000
	HBBC ELEMENT		<b>730,000</b>	<b>160,000</b>	<b>190,000</b>	<b>190,000</b>	<b>190,000</b>
<b>H2</b>	<b>Minor Works Assistance</b>	R					
	Total Annual Expenditure		301,000	31,000	90,000	90,000	90,000
	HBBC ELEMENT		<b>301,000</b>	<b>31,000</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>
<b>H3</b>	<b>Care &amp; Repair Improvement Agency</b>						
	Total Annual Expenditure(ALL HBBC)		<b>149,400</b>	<b>37,350</b>	<b>37,350</b>	<b>37,350</b>	<b>37,350</b>
<b>H4</b>	<b>Disabled Facilities Grants</b>	R					
	Total Annual Expenditure		1,523,303	564,303	369,000	295,000	295,000
	less decent homes		(308,341)	(308,341)	0	0	0
	Less Government Grant		(600,000)	(150,000)	(150,000)	(150,000)	(150,000)
	HBBC ELEMENT		<b>614,962</b>	<b>105,962</b>	<b>219,000</b>	<b>145,000</b>	<b>145,000</b>
<b>H5</b>	<b>Decent Homes Projects</b>						
	Total Annual Expenditure		99,375	99,375	0	0	0
	Less Contributions		(99,375)	(99,375)	0	0	0
	Total Annual Expenditure(ALL HBBC)		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL GROSS EXPENDITURE</b>			2,803,078	892,028	686,350	612,350	612,350
<b>LESS TOTAL CONTRIBUTIONS</b>			(1,007,716)	(557,716)	(150,000)	(150,000)	(150,000)
<b>TOTAL HBBC ELEMENT</b>			<b>1,795,362</b>	<b>334,312</b>	<b>536,350</b>	<b>462,350</b>	<b>462,350</b>
<b>POTENTIAL REGENERATION</b>			795,962	296,962	499,000	0	0
<b>NON REGENERATION</b>			999,400	37,350	37,350	462,350	462,350
<b>HBBC TOTAL</b>			<b>1,795,362</b>	<b>334,312</b>	<b>536,350</b>	<b>462,350</b>	<b>462,350</b>

**HOUSING REVENUE ACCOUNT (CAPITAL PROJECTS)**

<b>PROJECT</b>	<b>REGEN- ERATION</b>	<b>TOTAL COST</b>	<b>ESTIMATE 2010-2011</b>	<b>ESTIMATE 2011-2012</b>	<b>ESTIMATE 2012-2013</b>	<b>ESTIMATE 2013-2014</b>
HRA PROJECTS						
Communal Furniture		40,900	40,900	0	0	0
Tenant Led Community Projects		20,000	20,000	0	0	0
Adaptations for Disabled People		1,572,023	500,579	357,148	357,148	357,148
Kitchen Improvements		992,424	248,106	248,106	248,106	248,106
Central Heating Replacement		1,130,488	282,622	282,622	282,622	282,622
Low Maintenance Doors		169,340	42,335	42,335	42,335	42,335
Electrical Testing / Upgrading		436,420	109,105	109,105	109,105	109,105
Major Void Enhancements		3,721,101	953,046	922,685	922,685	922,685
Programmed Enhancements		2,147,308	536,827	536,827	536,827	536,827
Single to Double Glazing		314,492	128,123	62,123	62,123	62,123
Re-roofing		131,656	32,914	32,914	32,914	32,914
Northfield Car Park Improvements		20,000	20,000			
		10,696,152	2,914,557	2,593,865	2,593,865	2,593,865
Council Houses - New build		236,000	236,000	0	0	0
Less Contributions		(118,000)	(118,000)	0	0	0
Total Annual Expenditure(ALL HBBC)		118,000	118,000	0	0	0
Barwell Community House		1,923	1,923	0	0	0
Less Contributions		(1,923)	(1,923)	0	0	0
Total Annual Expenditure(ALL HBBC)		0	0	0	0	0
<b>TOTAL GROSS EXPENDITURE</b>		10,934,075	3,152,480	2,593,865	2,593,865	2,593,865
<b>LESS TOTAL CONTRIBUTIONS</b>		(119,923)	(119,923)	0	0	0
<b>TOTAL HBBC ELEMENT</b>		<b>10,814,152</b>	<b>3,032,557</b>	<b>2,593,865</b>	<b>2,593,865</b>	<b>2,593,865</b>
<b>POTENTIAL REGENERATION</b>		0	0	0	0	0
<b>NON REGENERATION</b>		10,814,152	3,032,557	2,593,865	2,593,865	2,593,865
<b>HBBC TOTAL</b>		<b>10,814,152</b>	<b>3,032,557</b>	<b>2,593,865</b>	<b>2,593,865</b>	<b>2,593,865</b>

# Description of Projects

## SECTION 1: Leisure and Environment

- LE1 Parish & Communities Initiatives Fund:** A grant scheme for applications from Parishes and Community organisations towards capital projects, which address deficits in the provision of leisure or cultural facilities. This will improve leisure facilities for local people, significantly add to the need for a Fair Deal for Rural Communities and improve local pride.
- LE2 Parks Major Works:** Programme of works to refurbish / replace hard landscape features such as fencing, pathways, CCTV, walls, benches, bins in parks. This will remove the degradation that is both aesthetically intolerable and could lead to health and safety / insurance implications.
- LE4 Richmond Park Play Area:** Develop facilities for children and young people. For example, sports provision, new children's play area and multi-games area.
- LE6 Hollycroft Park:** Historic park in need of restoration to original glory. Basic infrastructure is decaying and in need of investment. The park is of high value as an outdoor venue for the arts and community events. However, facilities including tennis courts, bowling green, pitch and putt course, bandstand, water feature, pathways and horticultural features are all in need of improvement.
- LE7 Ashby Rd Cemetery Extension:** There is a need for new burial land at Hinckley Cemetery.
- LE8 Burbage Common:** Visitor facilities at site need improvement to respond to needs of local people.
- LE9 Memorial Safety Programme:** Repair memorials of heritage and amenity value.
- LE12 Waste Management Receptacles:** Purchase of Recycling Receptacles to increase Borough recycling.
- LE13 Cemeteries Booking System:** Purchase new system to enable electronic bookings including memorial inspection data capture and search facilities for the deceased.
- LE14 Churchyard Repairs:** Repairs to retaining walls, pathways, fences, railings etc within closed churchyards. Project submitted after structures were identified as being in need of repair and as the result of surveys by a structural engineer.

- LE15 Hinckley Club for Young People:** Grant towards bespoke new youth club facility targeting children and young people from one of the priority neighbourhoods.
- LE16 Queens Park:** Refurbishment of Park to provide a neighbourhood / community park for this part of Hinckley. To include children's play area, facilities for young people, landscaping, paths, signage etc.
- LE19 Queens Park Play Area:** A new play facility at Queens Park that will replace the existing play area which is in need of modernisation.
- LE20 Grounds Maintenance Machinery:** The purchase of machinery for the maintenance of HBBC green spaces.
- LE21 Billa Barra Improvements.** Externally funded access improvement project to install a crushed stone surfaced footpath through the site and the thinning of plantation trees enable access improvements at Billa Barra hill.

## **SECTION 2: Planning**

- P1 Borough Improvements:** The budget for this series of smaller scale environmental improvements across the Borough has been retained. Some projects stand alone. Others are contributions towards larger schemes.
- P2 Car Park Resurfacing:** This is required to ensure proper management of Council assets and to improve the town centre.
- P4 Goddard Building Conversion:** Conversion of Goddard Building into an Innovation Centre.
- P8 Earl Shilton Town Centre Enhancements:** Growth point funding for the regeneration of the centre of Earl Shilton. Consultants will work closely with Planning Officers, County Council and other Stakeholders to produce a masterplan that is community-led.

## **SECTION 3: Central Services**

- CS1 Asset Management Enhancement Schemes:** These schemes have evolved to tackle accumulated repairs and necessary improvements to provide substance to the Borough Council's Asset Management Plan. It is to ensure that the council's property portfolio is maintained to the required standards in order to provide and run efficient professional services.
- CS2 CCTV – Equipment Replacement:** Capital provision for the replacement of the monitoring equipment and mobile cameras followed by phase 1 of the replacement of the static cameras.

- CS3 Web Development:** Further development work on HBBC web site.
- CS4 General Renewals:** Operational, ad hoc, and small scale technological renewals not covered by specific capital projects.
- CS5 Rolling Server Review:** To expand and support corporate server elements.
- CS6 Financial Systems:** Data transfer from old ledger system and replacement of the Asset Register for greater management information The replacement of the existing financial package with one that supports e-commerce. The current package provides functionality relating to the General Ledger, Accounts Payable (Creditors), Accounts Receivable (Debtors) and Purchase Order Processing. The replacement package will provide the same functionality but allow many of the transactions to be dealt with electronically.
- CS7 Customer Services Project:** To create a Contact Centre and CRM system capable of realising defined service resolution targets, and which delivers a more effective service through the use of technology and re-engineering of current processes.
- CS8 Members IT:** Development of IT services for Members. Requirements will be addressed once member feedback has been received.
- CS9 Flexible Working Project:** The implementation of more flexible ways of working in order to achieve service improvements and efficiencies and to achieve a better work/life balance for individuals which will lead to retention of staff and reduced absenteeism.
- CS10 Council Office Relocation:** Capital costs associated with proposed move to the new Southern Gateway Site.
- CS11 GIS Upgrade:** Creation of an intranet and internet based GIS system. The intranet system will allow all employees to access the wealth of GIS data currently available. This will include Mosaic social profiling data to aid decision-making. The purchase of this is also included within the project. The Internet GIS system will allow the public to search for services and report issues, including plotting incidents on a map to aid swifter response.
- CS12 HR/Payroll:** Procurement of integrated HR and Payroll system meeting the corporate aim of investment in people.
- CS13 Greenfields Development:** The development will encompass 35,000 square feet of industrial accommodation, which will include sustainable features such as timber cladding and grey water harvesting.
- CS15 Energy Efficiency Measures:** Project to implement cost-effective measures in line with the requirements of the Carbon Management Programme.
- CS16 Demolition of Council Offices:** Project to demolish current Argents Mead Council Office.

## **HOUSING GENERAL FUND**

- H1 Major Works Assistance:** Means tested grants to improve properties in line with the Government's statutory & 'decent homes' standard up to the value of 20k. They are available to owners who have owned and lived in their property for more than 3 years and are on means tested benefits in low value properties.
- H2 Minor Works Assistance:** Means tested grants to improve properties in line with the Government's statutory & 'decent homes' standard. They are available to owners who have owned and lived in their property for more than 3 years and are on means tested benefits in low value properties.
- H3 Care and Repair Improvement Agency:** This capital programme will fund our Home Improvement Agency, a not for profit, locally based organisation that assists vulnerable homeowners or private sector tenants who are older, disabled or on low income to repair, improve, maintain or adapt their home.
- H4 Disabled Facilities Grants:** The Government requires that disabled facilities grants are offered in certain prescribed circumstances, namely the adaptation of dwellings for people with a disability.
- H5 Decent Homes Project:** Specific Funding received for achieving private sector Decent Homes standard. Used for Home insulation projects.

### **HOUSING REVENUE ACCOUNT CAPITAL PROJECTS**

The Housing Revenue Account capital projects on Council dwellings are designed to provide and sustain good quality public sector housing that meets the tenants' needs. The HRA element aims to meet and sustain the Decent Homes standard and to provide affordable housing, as a continuation of HBBC's landlord function and responsibilities.

To build 2 new council houses to secure decent, well-managed, affordable housing. A bid has been submitted to the HCA for 50% of the funding.

**COUNCIL 24 FEBRUARY 2011**

**REPORT OF DIRECTOR OF FINANCE**

**RE: CALCULATION OF COUNCIL TAX FOR 2011/12**

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**1 PURPOSE OF REPORT**

In the earlier report (C45), Council has been asked to endorse the 2011/12 General Fund Revenue Budget. Council is now also asked to formally approve the Council Tax for the financial year 2011/12.

**2 RECOMMENDATIONS**

In accordance with Sections 32 to 36 of the Local Government Finance Act 1992 (as amended) it is recommended that for 2011/12:

The Council's budget requirement, as set out in the General Fund Revenue Budget 2011/12 (Report C45), excluding Special Expenses and Parish Councils be £9,677,030.

The Council's budget requirement as set out in the General Fund Revenue Budget 2011/12 (Report C45), including Special Expenses, be £10,289,060.

The Council's total net budget requirement including Special Expenses and Parish Councils be £11,758,044.

The contribution from Revenue Support Grant and Non Domestic Rates be £5,972,437.

A surplus of £15,000 on the Collection Fund will be transferred to an earmarked Reserve in accordance with Council policy in 2011/12

The Council Tax for Borough wide services, excluding Special Expenses and Parish Council precepts, for Band D be £95.96.

The Council Tax for Borough wide services and an average of Special Expenses Services for Band D be £112.35

The basic amount of Council Tax, being the tax relating to Borough wide services and an average of Special Expenses and Parish Council services for Band D, be £151.68

The total Council Tax, including amounts for the County Council, Police Authority, and Fire Authority and for each area and valuation band be approved (Attached as Appendix A).

The calculation of the estimated surplus on the Collection Fund be delegated to the Deputy Chief Executive (Corporate Direction). The surplus will be transferred in accordance with Council's Policy to the Pension Reserve.

### **3 BACKGROUND TO REPORT**

The General Fund Revenue Budget for 2011/12 has been drawn up in accordance with the principles set out in the Budget Strategy agreed by Executive in October 2010 and in accordance with the Medium Term Financial Strategy to be approved at this meeting. The key objectives are summarised in the General Fund Revenue Budget 2011/12 (Report C45).

The full "Budget Book" has been issued separately. Members are requested to raise any specific questions directly with the Deputy Chief Executive (Corporate Direction), Accountancy Manager, or the relevant service manager.

In addition to the Borough wide element, the Borough Council, as billing authority, has to collect Council Tax elements on behalf of the County Council, the Police Authority, the Combined Fire Authority, Parish Councils and the Special Expenses Area. These other bodies issue precepts to the Borough Council specifying the amounts to be collected. These amounts are then paid over during the year in accordance with statutory timescales.

### **4 COUNCIL TAX 2011/12**

The approved budgets for this Council result in an average decrease in Council Tax excluding the Special Expenses area of Hinckley, of .0.1%

The approved budgets for this Council result in an average increase in Council Tax including the Special Expenses area of Hinckley, of 0%.

Leicestershire County Council, Leicestershire Police Authority and Leicester, Leicestershire and Rutland Combined Fire Authority have approved their budgets for 2011/12 and their corresponding precepts to the Borough Council.

The County Council element of the Council Tax has increased by 0% compared with 2010/11, the Police element has increased by 0% and the Fire Authority element has increased by 0%.

The resulting Council Tax amount for each valuation band is as follows:

Valuation Band	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Leicestershire County Council	708.67	826.78	944.89	1,063.00	1,299.22	1,535.44	1,771.66	2,126.00
Leicestershire Police Authority	113.09	131.94	150.79	169.63	207.33	245.03	282.72	339.27
Combined Fire Authority	35.58	41.51	47.45	53.38	65.24	77.10	88.96	106.75

The 2011/12 Council Tax relating to Special Expenses items of expenditure for Band D is £59.22, an decrease of 1% over 2010/11.

The average 2011/12 Council Tax relating to Parish Council items of expenditure for Band D is £54.37, an increase of 2.9% over 2010/11.

The average total amount of Council Tax due at Band D will be £1,437.69 for 2011/12, an increase of 0.1% over 2010/11.

The actual percentage increase for each taxpayer will vary depending on the area in which they live.



In summary, the average band D Council tax is made up as follows:

<b>Precepting Authority</b>	<b>2011/12 Tax</b>	<b>2010/11 Tax</b>	<b>Increase</b>
Leicestershire County Council	1,063.00	£1,063.00	0%
Combined Fire Authority	£53.38	£53.38	0%
Leicestershire Police Authority	169.63	£169.63	0%
Hinckley & Bosworth Borough Council Including Special Expenses	£112.35	£112.35	0%
Parish Councils	£39.33	£38.24	2.9%
Total Council Tax	<u>£1,437.69</u>	<u>£1,436.60</u>	0.1%

## **5 FINANCIAL IMPLICATIONS (DB)**

The Council Tax amounts above, when applied to the approved Council Tax Base, will provide sufficient income to meet the estimated Borough wide and Special Expenses area spending and Parish, County, Police and Fire precepts.

## **6 LEGAL IMPLICATIONS (LH)**

These are contained within the body of the report.

## **7 CORPORATE PLAN IMPLICATIONS**

None arising directly from this report

## **8 CONSULTATION**

As part of the budget setting process for HBBC expenditure the following groups were consulted: -

Citizens Panel  
Cabinet Members  
Members of Opposition Groups

## **9 RISK IMPLICATIONS**

It is the Council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.

It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision/project have been identified, assessed and that controls are in place to manage them effectively.

## **10 KNOWING YOUR COMMUNITY – EQUALITY & RURAL IMPLICATIONS**

Precepts for parishes will fund expenditure on their services. Rural communities also benefit from services provided by other precepting authorities.

## 11 **CORPORATE IMPLICATIONS**

By submitting this report, the report author has taken the following into account:

- Community Safety Implications
- Environmental Implications
- ICT Implications
- Asset Management implications
- Human Resources Implications

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Background Papers: DCLG notification of contributions.  
Notification of Leicestershire County Council precept.  
Notification of Leicestershire Police Authority precept.  
Notification of Leicester, Leicestershire and Rutland Combined  
Fire Authority precept.  
Notification of Parish Council precepts.

Contact Officer: Sanjiv Kohli, Deputy Chief Executive (Corporate Direction).  
Ext 5607

Executive Member Cllr. K.W.P. Lynch

12C24feb11

## APPENDIX A

**COUNCIL TAX 2011/12**

<b>VALUATION BAND PROPORTION OF BAND D</b>	<b>A 6/9</b>	<b>B 7/9</b>	<b>C 8/9</b>	<b>D 9/9</b>	<b>E 11/9</b>	<b>F 13/9</b>	<b>G 15/9</b>	<b>H 18/9</b>
	<b>£p</b>	<b>£p</b>	<b>£p</b>	<b>£p</b>	<b>£p</b>	<b>£p</b>	<b>£p</b>	<b>£p</b>
<b>Parish</b>								
HINCKLEY	960.79	1,120.93	1,281.06	1,441.19	1,761.45	2,081.72	2,401.98	2,882.38
BAGWORTH	981.25	1,144.80	1,308.34	1,471.88	1,798.96	2,126.05	2,453.13	2,943.76
BARLESTONE	964.43	1,125.16	1,285.90	1,446.64	1,768.12	2,089.59	2,411.07	2,893.28
BARWELL	963.35	1,123.90	1,284.46	1,445.02	1,766.14	2,087.25	2,408.37	2,890.04
BURBAGE	957.71	1,117.33	1,276.95	1,436.57	1,755.81	2,075.05	2,394.28	2,873.14
CADEBY	941.89	1,098.87	1,255.85	1,412.83	1,726.79	2,040.75	2,354.72	2,825.66
CARLTON	947.44	1,105.35	1,263.25	1,421.16	1,736.97	2,052.79	2,368.60	2,842.32
DESFORD	957.34	1,116.90	1,276.45	1,436.01	1,755.12	2,074.24	2,393.35	2,872.02
EARL SHILTON	956.43	1,115.83	1,275.24	1,434.64	1,753.45	2,072.26	2,391.07	2,869.28
GROBY	961.53	1,121.78	1,282.04	1,442.29	1,762.80	2,083.31	2,403.82	2,884.58
HIGHAM	948.84	1,106.98	1,265.12	1,423.26	1,739.54	2,055.82	2,372.10	2,846.52
MARKET BOSWORTH	953.54	1,112.46	1,271.39	1,430.31	1,748.16	2,066.00	2,383.85	2,860.62
MARKFIELD	955.02	1,114.19	1,273.36	1,432.53	1,750.87	2,069.21	2,387.55	2,865.06
NAILSTONE	946.09	1,103.78	1,261.46	1,419.14	1,734.50	2,049.87	2,365.23	2,838.28
NEWBOLD VERDON	956.53	1,115.96	1,275.38	1,434.80	1,753.64	2,072.49	2,391.33	2,869.60
OSBASTON	939.95	1,096.61	1,253.27	1,409.93	1,723.25	2,036.57	2,349.88	2,819.86
PECKLETON	951.01	1,109.51	1,268.01	1,426.51	1,743.51	2,060.51	2,377.52	2,853.02
RATBY	962.47	1,122.89	1,283.30	1,443.71	1,764.53	2,085.36	2,406.18	2,887.42
SHACKERSTONE	949.05	1,107.23	1,265.40	1,423.58	1,739.93	2,056.28	2,372.63	2,847.16
SHEEPY	949.33	1,107.56	1,265.78	1,424.00	1,740.44	2,056.89	2,373.33	2,848.00
STANTON-U-BARDON	951.15	1,109.67	1,268.20	1,426.72	1,743.77	2,060.82	2,377.87	2,853.44
STOKE GOLDING	949.51	1,107.76	1,266.01	1,424.26	1,740.76	2,057.26	2,373.77	2,848.52
SUTTON CHENEY	945.99	1,103.65	1,261.32	1,418.98	1,734.31	2,049.64	2,364.97	2,837.96
TWYXCROSS	941.37	1,098.26	1,255.16	1,412.05	1,725.84	2,039.63	2,353.42	2,824.10
WITHERLEY	934.05	1,089.72	1,245.40	1,401.07	1,712.42	2,023.77	2,335.12	2,802.14

**COUNCIL – 24 FEBRUARY 2011**

**REPORT OF THE RETURNING OFFICER**  
**RE: PROPOSED POLLING STATION VENUE CHANGES**

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1. **PURPOSE OF REPORT**

The Mayor has agreed to take this as a late item because of the need to put the proposed polling station changes into effect for the Local Government Elections and UK Parliamentary referendum which are to be held on 5 May 2011

2. **RECOMMENDATION**

Approve the polling station changes recommended by the Returning Officer which are attached as Appendix A to this report

3. **BACKGROUND TO THE REPORT**

3.1 The Returning Officer has evaluated the polling stations used in the UK Parliamentary Elections on 6 May 2010 by requesting feedback from Presiding Officers employed at those elections and also by requesting feedback from other stakeholders as a preliminary exercise to a full polling station review which is to be concluded before December 2011.

3.2 The Returning Officer has taken into consideration direction received from the Chief Counting Officer who is responsible for the UK Parliamentary Referendum on the Alternative Voting System which is to be held on 5 May and therefore combined with the Local Government Elections. This direction specifies the maximum number of 2500 voters in person that can be allocated to a polling station. Where this number is exceeded the electorate will be split and divided between two polling stations which will be contained within the same building. These are noted in appendix A.

3.3 The Returning Officer has concluded that there are more suitable premises for some of the polling stations previously used and proposes that these should be used instead at the elections to be held on 5 May 2011

3.4 Appendix A lists all polling station venues used in May 2010 together with the proposed venues for May 2011. “\*CHANGE\*” in the right hand margin indicates a change of venue together with a reason for the change.

4. **FINANCIAL IMPLICATIONS [initials of person writing the financial implications]**

Where Polling Stations have been split there will be an additional cost relating to staff. This is anticipated to amount to £6,030. As these additional costs arise from requirements of the Chief Counting Officer in respect of the Electoral System Referendum it is anticipated that the Council will receive

reimbursement of 50% of these costs. The remainder can be met from the budgetary provision set aside for the election.

5. **LEGAL IMPLICATIONS [initials of person writing the legal implications]**

The directions of the Chief Counting Officer are binding of the Returning Officer and as such the Council is required to ensure that polling stations serve no more than 2500 constituents

6. **CORPORATE PLAN IMPLICATIONS**

Strong and distinctive communities

7. **CONSULTATION**

Presiding Officers at May 2010 elections  
 Polling station venues  
 Other stakeholders including councillors, parish councils, disability groups

8. **RISK IMPLICATIONS**

It is the Council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.

It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision / project have been identified, assessed and that controls are in place to manage them effectively.

The following significant risks associated with this report / decisions were identified from this assessment:

<b>Management of significant (Net Red) Risks</b>		
<b>Risk Description</b>	<b>Mitigating actions</b>	<b>Owner</b>
Voters will attend the incorrect building	<p>Name &amp; address of polling station will be supplied on poll card together with a note to highlight the change</p> <p>Notices will be supplied to previous polling station venues for display advising voters of new venue and location</p> <p>Polling station staff of affected polling stations will be advised</p>	Steve Atkinson

	<p>Details of all venues will be published on the situation of polling stations notice</p> <p>Details of polling station venues will be included on the Council website</p>	
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9. **KNOWING YOUR COMMUNITY – EQUALITY AND RURAL IMPLICATIONS**

No significant impact on any particular group within the community.  
DDA has been taken into account when assessing new venues.

10. **CORPORATE IMPLICATIONS**

By submitting this report, the report author has taken the following into account

- Community Safety implications
- Environmental implications
- ICT implications
- Asset Management implications
- Human Resources implications
- Planning Implications
- Voluntary Sector

Background papers: Polling station draft review

Contact Officer: Yvonne Hughes ext. 5835

Executive Member: Cllr S L Bray

13C24feb11

**APPENDIX A****Proposed Polling Stations – Local Government Elections/UK Parliamentary Referendum 5 May 2011**

<b>Polling District</b>	<b>2010 Polling Place &amp; Address</b>	<b>Proposed polling place for 2011</b>	<b>Reason for change/ additional notes</b>
AAA	Stoke Golding Methodist Church Hall Main Street, Stoke Golding, Nuneaton,Warks,, CV13 6EG	Same as 2010	
AAB	Higham On The Hill Methodist Church Hall Main Street, Higham On The Hill, Nuneaton,Warks,, CV13 6AJ	Same as 2010	
AAC	Dadlington Village Hall The Green, Dadlington, Nuneaton,Warks,, CV13 6JB	Same as 2010	
AAD			
AAE	Sutton Cheney Village Hall Main Street, Sutton Cheney, Nuneaton,Warks,,	Same as 2010	
AAF	Sibson Village Hall		
AAG	Sheepy Road, Sibson, Nuneaton,Warks,,	Same as 2010	
AAH			
ABA	St Francis Community Centre Tudor Road, Hinckley, Leics, LE10 0EQ	Same as 2010	Subject to CCO direction to limit number of voters to maximum of 2500 per polling station. Electorate to be split and allocated between 2 polling stations 1 <sup>st</sup> station in room 1 as 2010 2 <sup>nd</sup> station in room 2 to facilitate direction of voters for the polling district within the building (both rooms on left of building)

**APPENDIX A**

**Proposed Polling Stations – Local Government Elections/UK Parliamentary Referendum 5 May 2011**

ACA	St Francis Community Centre Tudor Road, Hinckley, Leics, LE10 0EQ	Same as 2010	Room 3 within the building to be used instead of room 2 to facilitate direction of voters for these voters away from polling stations for ABA (room on right of building)
ACB			
ABB	Holliers Walk Primary School Alma Road, Hinckley, Leics,,, LE10 1PL	Same as 2010	
ABC	Mount Grace High School Leicester Road, Hinckley, Leics,,, LE10 1LP	The Mary Forryan Centre – The Leo Kane Room, St Peters Roman Catholic Church, Leicester Road, Hinckley	School does not like to be used as disruptive to school. Mary Forryan Centre is a new building with good facilities and access arrangements.
ACC	Redmoor High School Wykin Road, Hinckley, Leics,,, LE10 0EP	Same as 2010	Subject to CCO direction to split electorate
BAA	St Christophers Church Hall Moore Road, Barwell, Leicester,,,	Same as 2010	
BAB01			
BAB02	Barwell County Infant School Townend Road, Barwell, Leicester LE9 8HG	Barwell Village Hall High Street, Barwell,	Disruptive to school. Feedback also suggests some accessibility issues Subject to CCO direction to split electorate
BAC	Barwell Village Hall High Street, Barwell, Leicester,,,	George Ward Centre, Church Lane, Barwell	George Ward centre new facility within this polling district leaving Barwell Village Hall available to BAB02 voters

**\*CHANGE\***

**\*CHANGE\***

**\*CHANGE\***



**APPENDIX A**

**Proposed Polling Stations – Local Government Elections/UK Parliamentary Referendum 5 May 2011**

CAA	Burbage Methodist Church Windsor Street, Burbage	Same as 2010	
CAB	Burbage Millennium Hall Britannia Road, Burbage, Hinckley, Leics., LE10 2HF	Same as 2010	
CAC	Sketchley Grange Hotel - Bosworth Suite Sketchley Lane, Burbage, Hinckley, Leics., LE10 3HU	Same as 2010	
CAD	Pentecostal Church Tilton Road, Burbage, ,,,	Same as 2010	
CAE	Higham Way Baptist Church Hall Higham Way, Burbage, Hinckley, Leics.,	Same as 2010	
DAA	Baptist Chapel School Room Mount Road, Hinckley, Leics.,,,	DAA : Same as 2010	
DAB		DAB : The Mary Forryan Centre– The Leo Kane Room, St Peters Roman Catholic Church, Leicester Road, Hinckley	Baptist Chapel School Room was temporary location while hall rebuilt at St Peters Roman Catholic Church
DAC	Trinity Centre - Holy Trinity Church	Same as 2010	
DAD	Trinity Vicarage Road, , Hinckley, LE10 0BX , Leics,	Same as 2010	
EAA	The Westfield Annex Community Centre Rosemary Way, Hinckley, Leics.,,, LE10 OLN	Same as 2010	
EAB	Hope Community Church	Same as 2010	

**\*CHANGE\***

**APPENDIX A**

**Proposed Polling Stations – Local Government Elections/UK Parliamentary Referendum 5 May 2011**

	Deveron Way, Hinckley, Leics,, LE10 0XD		
EAC	St Johns Church Centre	Same as 2010	
EAD	351 Coventry Road, Hinckley, Leics,, LE10 0NF	Same as 2010	
FAA	Earl Shilton Baptist Church Mill Lane, Earl Shilton, Leicester,,	Same as 2010	
FAB	St Simons & St Judes Church Hall High Street, Earl Shilton, Leicester,, LE9 7LR	Same as 2010	
FAC	Earl Shilton Methodist Church Wood Street, Earl Shilton, Leicester,,	Same as 2010	
FAD	Heathfield High School Belle Vue Road, Earl Shilton, Leicester,, LE9 7BA	Same as 2010	
GAA	Groby Village Hall (main hall) Leicester Road, Groby	Same as 2010	Subject to CCO direction to split electorate
GAB	Alternate venues of Lady Jane Grey School, Wolsey Road, Groby (2010) and Elizabeth Woodville School, Glebe Road, Groby (2009)	Groby Village Hall (rear hall) Leicester Road, Groby	Request from headmaster to find alternative due to disruption for pupils (school closes)
HAA	Markfield Community and Sports Centre, Mayflower Close, Markfield, Leics,, LE67 9ST	Same as 2010	Subject to CCO direction to split electorate
HAD		Same as 2010	
HAB	Shaw Lane Battleflat Miners Welfare Club Billa Barra Lane, Markfield, Leics,, LE67 9PD	Same as 2010	

**\*CHANGE\***

**APPENDIX A****Proposed Polling Stations – Local Government Elections/UK Parliamentary Referendum 5 May 2011**

HAC	Stanton Under Bardon Youth Centre Main Street, Stanton Under Bardon, Markfield, Leics,,	Same as 2010	
HBA	Bagworth Community Centre Bagworth, Leics, ,,,	Same as 2010	
HBB	Thornton Community Centre, Sports Hall Main Street, Thornton, Leics,,,	Same as 2010	
HBC	Ratby Church Rooms Church Lane, Ratby, Leicester,,,	Same as 2010	Subject to CCO direction to split electorate
HCA	Barlestone C Of E Primary School Barton Road, Barlestone, Nuneaton, Warks,, CV13 0EP	The Pavillion, Bosworth Road Barlestone	Feedback indicates facility issues for staff at the school. Sole use of Pavillion, good access and car parking facilities. More suitable as polling station venue
HCB			
HCC	Dove Bank Primary School Bagworth Road, Nailstone, Nuneaton, Warks,, CV13 0QJ	Same as 2010	
IAA	Botcheston Village Hall Botcheston, Leicester, ,,,	Same as 2010	
IAB	St Martins Church Centre Main Street, Desford, Leicester,,,	Same as 2010	
IAC	The Old School Kirkby Mallory Church Road, Kirkby Mallory, Leicester,,,	Same as 2010	
IAD	Peckleton Village Hall Main Street, Peckleton, Leicester,,,	Same as 2010	
IAE	Stapleton Village Hall School Lane, Stapleton, Leicester,,,	Same as 2010	

\*CHANGE\*

**APPENDIX A**

**Proposed Polling Stations – Local Government Elections/UK Parliamentary Referendum 5 May 2011**

IAF	Newbold Verdon County Primary School, Community Lounge, Dragon Lane, Newbold Verdon,Leicester, LE9 9NG	Same as 2010	
JAA	Barton In The Beans Former County Primary School	Same as 2010	
JAB	Main Street, Barton In The Beans, Nuneaton,Warks,, CV13 0DJ		
JAC	Congerstone Church Hall Main Street, Congerstone,	Same as 2010	
JAD	Nuneaton,Warks,, CV13 6LZ		
JAE	Shackerstone Village Hall Church Road, Shackerstone, ,,,	Same as 2010	
JAF	Cadeby Church Room Cadeby, Nuneaton, Warks,,,	Same as 2010	
JAG	Carlton Portakabin The Gate Hangs Well, Barton Road, Carlton,Nuneaton, Warks, CV13 0DB	Same as 2010  <b>OR</b>  St Andrew’s Church, Main Street, Carlton	Council requested to approve both venues in principle and delegate final decision to Returning Officer. The Church is more central to the village and would be a more cost effective solution. However a further site visit is required to review arrangements to ensure logistical suitability of the Church.
JAH	St Peters Hall Park Street, Market Bosworth, Nuneaton,Warks,, CV13 0LL	Same as 2010	

**\*Potential Change\***

**APPENDIX A****Proposed Polling Stations – Local Government Elections/UK Parliamentary Referendum 5 May 2011**

JBA	Sheepy Magna Church Main Street, Sheepy Magna, Atherstone,, CV9 3QS	Same as 2010	
JBB	Norton Juxta Twycross Village Hall Shelford Lane, Norton-Juxta- Twycross, Atherstone,Warks,, CV9 3QD	Same as 2010	
JBC	Twycross Village Hall	Same as 2010	
JBD	Burton Road, Twycross, Atherstone,Warks,,		
JBE	St Michaels & All Angels C of E Parish Church	Same as 2010	
JBF	Church Lane, , Fenny Drayton		
JBG	All Saints C of E Parish Church Church Lane, Ratcliffe Culey, Atherstone,, Warks, CV9 3PA	Same as 2010	
JBH	Witherley Parish Room Chapel Lane, Witherley, Atherstone,Warks,,	Same as 2010	