

**Law & Administration
Department**

Date: 18.10.04

Dear Sir/Madam

I hereby summon you to attend a meeting of the **HINCKLEY & BOSWORTH BOROUGH COUNCIL** in the Council Chamber at these offices on **TUESDAY, 26th OCTOBER 2004 at 6.30 p.m.**

Yours faithfully

G. B. Gethin
Democratic Services Manager

AGENDA

1. Apologies
2. To confirm the minutes of the meeting held on 14th September 2004 (attached marked "C37").
3. To be advised of any additional items of business which the Mayor decides by reason of special circumstances shall be taken as matters of urgency at this meeting.
4. To receive verbally from Members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the Agenda.
5. To receive such communications as the Mayor may decide to lay before the Council.
6. To receive petitions presented in accordance with Council procedure rule number 10.12.
7. To deal with questions under Council procedure rule number 11.2

8. To consider the following reports:

- (a) Homelessness - cost of bed and breakfast accommodation 2004/05. Attached marked "C38".
- (b) Ethical governance audit. Attached marked "C39".
- (c) Amendment to Human Resource policies and procedures. Attached marked "C40".
- (d) Burbage Farmers' Market. Attached marked "C41".

To: All Members of the **HINCKLEY & BOSWORTH BOROUGH COUNCIL**
(other recipients for information)