

Steve Atkinson MA(Oxon) MBA MloD
Chief Executive

Date: 29th April 2005

Dear Sir/Madam

I hereby summon you to attend the **ANNUAL MEETING** of the Hinckley and Bosworth Borough Council in the Council Chamber at these offices on **TUESDAY, 10th MAY, 2005** at **6.30 p.m.**

Yours faithfully

Richard M. Tobin
Director of Resources

A G E N D A

1. To elect a Mayor for the ensuing year.
2. Vote of thanks to the retiring Mayor.
3. The retiring Mayor will respond.
4. To appoint a Deputy Mayor for the ensuing year.
5. Apologies.
6. To be advised of any additional items of business which the Mayor decides by reason of special circumstances shall be taken as matters of urgency at this meeting.
7. To receive verbally from Members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.
8. To receive such communications as the Mayor may decide to lay before the Council.
9. To appoint a Leader of the Council, Deputy Leader and other Members to serve in the Cabinet.

10. (a) To appoint the Chairmen, Vice-Chairmen where appropriate, and Members of the Council's Committees.
- (b) To consider the following report:-
Licensing Functions attached marked 'C1'.
11. To appoint an Appeals Panel of 11 members.
12. To appoint the employer's representatives to the Local Joint Panel (5 members) and Safety Panel (2 members).
13. To appoint representatives to the following outside bodies:-
 - (1) Age Concern, Hinckley & Burbage (One)
 - (2) Bosworth Orbit Housing Management Committee (Three)
 - (3) Bradgate Landfill Liaison Committee (Two)
 - (4) Care and Repair (West Leicestershire) Ltd. Management Committee (One)
 - (5) Caterpillar Logistics Limited - Liaison Committee (One)
 - (6) Cliffe Hill Quarry Liaison Committee (Two)
 - (7) Coalfield Communities Campaign (One)
 - (8) Community Safety Partnership (Two)
 - (9) Desford Brickworks Liaison Committee (One)
 - (10) East Midlands Regional Local Government Association General Meeting (One plus one substitute)
 - (11) East Midlands Regional Assembly (One plus one substitute)
 - (12) Groby Quarry Liaison Committee (One)
 - (13) Hinckley and Bosworth Economic Partnership (Two)
 - (14) Hinckley and Bosworth Health Scrutiny Committee (Three)
 - (15) Hinckley and Bosworth Local Strategic Partnership (One)
 - (16) Hinckley Citizens' Advice Bureau Trustee Board (Two)
 - (17) Hinckley-Herford Town Twinning Association (One)
 - (18) Hinckley Highways Forum (Nine plus nine substitutes)
 - (19) Hinckley Shopmobility (One)
 - (20) Hinckley Theatre Management Committee (One)

- (21) Hinckley Town Centre Partnership (Two)
- (22) Leicester Housing Association's Quality Circle Central (One)
- (23) Leicestershire Rural Partnership Membership Group (One)
- (24) Leicestershire Sport and Physical Recreation Advisory Council (One)
- (25) Leicestershire and Rutland Playing Fields Association (One)
- (26) Leicestershire and Rutland Rural Community Council (One)
- (27) Local Government Association General Assembly (One)
- (28) Local Government Association Rural Commission (One)
- (29) Local Government Association Urban Commission (One)
- (30) Mallory Park Racing Circuit Liaison Committee (One)
- (31) MIRA Community Liaison Group (One)
- (32) Next Generation (formerly Young People's Information Centre) (Two)
- (33) Stepping Stones Countryside Management Project Members' Steering Group (Two)
- (34) West Leicestershire Mind (One)
- (35) Voluntary Action, Hinckley and Bosworth (Two)

Additionally, the East Midlands Regional Local Government Association are seeking expressions of interest in the following:-

East Midlands Regional Local Government Executive Committee (one)
 East Midlands Regional Local Government Association Executive Committee (one)
 East Midlands Regional Local Government Association Employment Forum Steering Group (one)
 Regional Assembly added places (one - 22 places available)
 Regional Assembly Boards and Associated Groups (one)

14. CHARITABLE BODIES

To appoint representatives to the following:-

- (1) Alderman Newton's Educational Foundation, Barwell (one for term of 3 years)
- (2) Dixie Educational Foundation (four for term of 3 years).
- (3) Poor's Platt Charity, Barwell (one for term of 2 years).
- (4) William Bown Charity, Barwell (one for term of 3 years)

To: All Members of the **HINCKLEY & BOSWORTH BOROUGH COUNCIL**