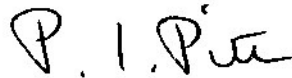


Date: 18 January 2010

Dear Sir/Madam

I hereby summon you to attend a meeting of the **HINCKLEY & BOSWORTH BOROUGH COUNCIL** in the Council Chamber at these offices on **TUESDAY, 26 JANUARY 2010 at 6.30 pm.**

Yours faithfully

A handwritten signature in black ink, appearing to read 'P. I. Pitt'.

Pat Pitt (Mrs)
Corporate Governance Officer

AGENDA

1. Apologies
2. To confirm the minutes of the meeting held on 15 December 2009. Attached marked C45.
3. To be advised of any additional items of business which the Mayor decides by reason of special circumstances shall be taken as matters of urgency at this meeting.
4. To receive verbally from Members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the Agenda.
5. To receive such communications as the Mayor may decide to lay before the Council.
6. To receive petitions presented in accordance with Council Procedure Rule number 10.11.
7. To deal with questions under Council Procedure Rule number 11.1.

8. Position Statement. The Leader of the Council will give a presentation.
9. To receive for information only the minutes of the Scrutiny Commission meeting held on 3 December 2009. Attached marked C46.
10. To consider the following reports:-
 - (a) Medium Term Financial Strategy 2009/10 – 2012/13. Attached marked C47. (Pages 1 - 87).
 - (b) Staffing and Management Restructure 2009/10 and 2010/11 Attached marked C48. (Pages 88 - 92).
 - (c) Constitution – Residual Issues. Attached marked C49. (Pages 93 - 95).
 - (d) Representation on Outside Bodies – Feedback by Mr. W.J. Crooks on Leics. Rural Partnership Group and LGA Rural Commission and from certain representatives on the Hinckley Highways Forum, the membership of which comprises Messrs. Crooks, Gould, Hall, Inman, Lay, Morrell, Sutton and Ward and Ms. B.M. Witherford. A copy of the minutes of the last Forum meeting is attached for information only marked C50. (Pages 96 – 104).
11. To approve the calendar of meetings from May 2010 to May 2011. Copy attached marked C51.
12. Since there is a Council meeting scheduled for Thursday 25 February 2010 Members are requested to consider the cancellation of the Council meeting scheduled for 9 March 2010.
13. To consider the following motions, notice of which has been received in accordance with Council Procedure Rule 13.
 - a) From Mr D.M. Gould

“This Council deeply regrets the uncertainty that will now be felt by residents and their families caused by the proposal of the County Council to consider the selling off or closure of The Limes and Harvey House. On behalf of the communities affected it instructs its officers to draw attention to assurances given only two years ago, investments made in modernisation and the vital role played by these elderly people’s homes in the community.”
 - b) From Mr. D.W. Inman

“In accordance with its strategy on poverty, this Council is concerned about the effect of the current difficult winter on older residents in the Borough whose incomes fall below the official poverty level of £164 a week.

To this end Council asks that:-

1. All Council officers and partners exercise extreme care to ensure that isolated pensioners do not suffer from hypothermia or other medical conditions made worse by the cold weather, due to lack of money to provide effective heating,
2. The Leader of the Council writes to the Government asking them to extend the heating allowances paid to older people so that those on low incomes as well as those on benefits may be better able to meet higher fuel bills,
3. The Council makes representations to all energy providers asking them to review all instances where older people are required to pay by pre-payment meters, to review all existing schemes for reducing energy payments for older people with a view to making such schemes more widely available, and to give more publicity to reduced payment scheme that are available for older people.”

To: All Members of the **HINCKLEY & BOSWORTH BOROUGH COUNCIL**
(other recipients for information).

HINCKLEY AND BOSWORTH BOROUGH COUNCIL
15 DECEMBER 2009 AT 6.30 P.M.

PRESENT: MR. K. NICHOLS - MAYOR
MRS. S. FRANCKS - DEPUTY MAYOR

Mrs. M. Aldridge, Mr. J. G. Bannister, Mr. P. R. Batty, Mr. P. S. Bessant, Mr. D. C. Bill, Mr. C. W. Boothby, Mr. J. C. Bown, Mr. S. L. Bray, Mrs R Camamile, Mr. M. B. Cartwright, Mr. D. S. Cope, Mr. W. J. Crooks, Mr. D. M. Gould, Mrs. A. Hall, Mr. P. A. S. Hall, Mr. D. W. Inman, Mr. C. G. Joyce, Mr. C. Ladkin, Mr. K. W. P. Lynch, Mr. R. Mayne, Dr. J. R. Moore, Ms. W. A. Moore, Mr. K. Morrell, Mr L. J. P. O'Shea, Mrs. J. Richards, Mr. A. J. Smith, Mrs. S. Sprason, Mr. B. E. Sutton, Mr. R. Ward, Ms. B. M. Witherford and Mr. D. O. Wright.

Also present: Mr. R. Birch, Standards Committee Chairman

Officers in attendance: Mr. S. J. Atkinson, Mr. B. Cullen, Miss L. Horton, Mr. S. Kohli, Mr. R. Palmer, Mr. R. Parkinson, Mrs. P. I. Pitt, Mr T. M. Prowse, Mrs. J. Puffett and Mrs. S. Stacey.

316 PRAYER

The Reverend John Hall offered a prayer.

317 APOLOGY

An apology for absence was submitted on behalf of Mr. M. R. Lay.

318 MINUTES (C34)

It was moved by Mr. Bray, seconded by Mrs Richards and

RESOLVED - the minutes of the meeting held on 3 November 2009 be confirmed and signed by the Mayor.

319 DECLARATIONS OF INTEREST

Mr. Inman declared a personal interest in reports nod C40 A and B in that he was the Council's representative on these two outside bodies.

320 MAYOR'S COMMUNICATIONS

The Mayor reminded everyone that refreshments were to be provided and a raffle held at the conclusion of this meeting. The Mayor then referred to the numerous donations that he had received towards his charities and thanked everyone involved for their generosity. The Mayor concluded by announcing that in lieu of Christmas cards this year he would be giving a donation to his charity.

(a) Question raised by Mr. D. M. Gould and addressed to Mr. S. L. Bray

“A number of our fellow Liberal Democrat-run Councils elsewhere in the Country have recently introduced 'Responsible Behaviour Panels' as a great tool in the fight against anti-social behaviour. Under this mutually beneficial scheme, offenders have to appear in front of their victim and members of the community to explain their actions. The victim, panel and offender agree how the offender will make up for the damage that has been caused. The panels have had a major effect in cutting re-offending rates for anti-social behaviour. Does the Acting Leader think these panels are a good idea, and would you consider introducing them in Hinckley & Bosworth?”

Response from Mr. S.L. Bray

“May I first welcome Councillor Gould's question. I am pleased to consider all positive suggestions that will contribute to tackling anti-social behaviour rather than empty rhetoric that sometimes is voiced.

I can confirm I do agree with the idea of introducing panels and other mechanisms that can be effective tools in fighting against anti-social behaviour. Within Leicestershire and the Borough, there is a system in place called Restorative Justice.

The Leicestershire Constabulary was a pilot of the Government's Restorative Justice Agenda that has now become a National Guideline for all Police Forces. Briefly, the Police can use restorative justice rather than prosecute or criminalise people (especially young people) for low level crime and disorder. Restorative Justice involves seeking a resolution with victims such as an apology, repair of damage, paying for costs or removing graffiti with the agreement of the victim. This system is currently being effectively used in anti-social cases in the Borough, especially at the early stages of complaint.

The idea behind it is the victim decides how the offender should 'make good' which can be in a number of ways and includes written and verbal apologies and compensation.

This system is working very well and accounts for approximately 4% of the crime cleared up in the Borough. Last month, the Police completed their 500th restorative justice disposal in the Borough since this came into being.

In conclusion, I would confirm the Council, along with the Community Safety Partnership, are committed to reducing anti-social behaviour in the Borough and the devastating impact that it can have on victims, their families and indeed, our communities. Local Ward Members often receive complaints about anti-social and nuisance behaviour from their residents and Councillors can play an important role in helping to prevent such offending, and also in reassuring people that the Council and its

partners are doing everything in their powers to reduce such offending, especially in relation to those who persist in such behaviour.”

(b) Question raised by Mr. J. G. Bannister and addressed to Mr. S. L. Bray

“Was the acting leader aware that at the November meeting of the Hinckley and Bosworth Community Forum the main item on the agenda was anti-social behaviour?”

“Response from Mr. S. L. Bray

“I presume that Councillor Bannister is referring to the County Council led Community Forums. The Hinckley Community Forum took place at Hinckley Rugby Club on the evening of Thursday 26th November. As part of the Community Safety Partnership’s public consultation towards a refresh of the Community Safety Crime and Disorder Plan 2008/2011 a joint presentation was given by the Council’s Community Safety Manager and the Hinckley and Bosworth Local Policing Unit Commander. The objective of the presentation was to outline current Community Safety Partnership priorities, performance, emerging challenges and successes and also to seek views on the Partnership’s priorities for the refreshed plan due to be published in April 2010. Following the presentation a further presentation was given by the Leicestershire Youth Offending Service Impact team on their work in providing a tiered approach to anti-social behaviour incidents involving young people in public places. This is a part of any ongoing series of public consultation by the Community Safety Partnership over the next two months.

The Forums are open to any resident or person with an interest in a particular Forum area including ward members. The next meeting will be the Bosworth Area Forum that will take place on 10th December. Forums are administrated and advertised by the County Council and details of forthcoming Forum meetings and Forum areas can be obtained from Sabrina Malik on 0116 305595. Forums are also advertised in the Borough Bulletin and both the County Council and Borough Council’s web sites

For information of members The Hinckley Forum is currently chaired by Cllr David Bill in his capacity of County Councillor. Cllr Don Wright also attended the above meeting”.

In accordance with Council Procedures rule 10.11 Mr Bray presented a copy of a petition containing some five thousand signatures objecting to fire service cuts and already submitted to the Fire Authority.

In response to a supplementary question from Mr. Bannister, Mr. Bray stated that he could not speculate on the political interests/affiliations of the elected members present at that meeting.

(c) Question raised by Mr. B. E. Sutton and addressed to Mr. S. L. Bray

“The Local Development Plan, I believe, is supposed to be about addressing the employment and housing needs of the local community.

70%+ of this Borough is rural, the majority managed by the farming community, very well, I may add.

We have had umpteen hours and meetings discussing the needs of the travelling community, who do not need to live in the Borough, just that they want to.

The farming community needs to live and work in the Borough. We are constantly told that the World needs to double food production by 2030, to which all areas need to contribute.

Why have we had no discussion about the building requirements for the production of food and the housing needs of those who are to produce the food to satisfy the needs of the World”?

Response from Mr. S.L. Bray

“I would like to thank Councillor Sutton for his question and agree with him that too little time has been spent, during recent discussions on the Local Development Framework, on the many positive features.

One of the aspects of the Borough Council’s Local Development Framework is to address the needs of local communities through, for example, meeting the demand for future employment and housing need. The Borough does contain a sizeable rural area and this is recognised in the vision incorporated into the Core Strategy. It is considered that the raft of policies contained in the Core Strategy seek equally to address both urban and rural issues identified within the Borough.

As indicated in the question, it is acknowledged that there is an active farming community within the Borough and that this community undertakes its task in a positive manner. Clearly, the Borough Council has a duty to protect the environment and this must be balanced with the importance of the agricultural economy in delivering food production. This is acknowledged in national, regional and local policy. Further, if an individual can demonstrate that future agricultural development is appropriate in both functional and financial terms, amongst other things, there is no reason why a planning application cannot be approved through the Council’s statutory planning functions.

The Core Strategy is a high level document which sets out policies to support a range of employment opportunities for the rural areas. These high level policies will be supplemented by further detailed policies contained in the Site Allocations and Generic Development Control Policies Document. (This document was subject to consultation earlier this year and officers will be redrafting the document next year).

All political parties are represented on the Local Development Framework Working Party and members, through their party representatives, are able to raise questions or issues of concern that they may have. Similarly, I welcome comments from individual members who are able to submit

representations as part of the statutory public consultation period on the Development Plan Documents if they so wish.”

In his response to a supplementary question from Mr. Sutton, Mr. Bray indicated that Mr. Sutton’s input in addressing, via the Local Development Framework, the needs of the rural areas and the farming community would be welcomed.

322 APPOINTMENT OF LEADER OF THE COUNCIL

In consequence of Mr. Bill stepping down from this position the Council was called upon to appoint a new Leader. It was moved by Mr. Lynch, seconded by Mr. Wright, that Mr. Bray succeed Mr. Bill, and, following a vote by means of a show of hands, with 18 members voting in favour, 11 against and 2 members abstaining,

RESOLVED - Mr. Bray be appointed Leader for the remaining period of this Council.

323 LEADER’S POSITION STATEMENT

In his first official statement as Leader Mr. Bray referred to last year’s positive activities and outcomes. The Council had recently been provisionally awarded £582,000 by way of Housing and Planning Delivery Grant. Additionally, the Department for Culture, Media and Sport had committed over £300,000 towards the next phase of the leisure centre development.

The “Barwell Pride” Campaign was to be launched through the Neighbourhood Action Teams and had been devised to restore the reputation and confidence of Barwell residents in their community.

Reference was made to the contribution of Caterpillar UK, whose machines had been commended for the ability to withstand high explosive attacks in Afghanistan.

The Leader referred to the need, with others, to plan for the provision of extra care facilities in the area and to the uncertain future of The Limes and Harvey House.

Mr. Bray then paid tribute to the commitment of Members and Officers on achievements in:-

- Continued improvements in performance.
- Maintaining a significant Capital Programme as a strong foundation for the future, together with healthy reserves and balances.
- The numerous external awards received.
- The adoption of a Sustainable Climate Change and Mitigation Strategy.
- The adoption of the Anti-Poverty Strategy.
- A “Performing Well” judgement in the CAA Organisational Assessment.

In conclusion the Leader paid tribute to the dedication of Mr. Bill, the former leader, over many years and expressed the hope that this valuable contribution would continue. Similar tributes were paid by the other political

groups. In consequence of the new leadership appended to the Position Statement were revised details of Executive Members' lead responsibilities.

324 MINUTES OF SCRUTINY COMMISSION MEETING - 29 OCTOBER 2009 (C35)

In the absence of the Commission Chairman these were presented by Mr. Hall, who referred to the Commission's view that provision for disabled adaptations should be taken into account during the budget-setting process. Mr. Lynch referred to the intention to shortly bring to the Scrutiny Commission a report on the options for adaptations.

325 GAMBLING ACT 2005 - STATEMENT OF PRINCIPLES (C36)

Subsequent to endorsement by the Licensing Committee on 25 November 2009 Council approval was sought to the above document, following which on the motion of Ms. Moore seconded by Mr. Bray, it was

RESOLVED - the Gaming Policy (Statement of Principles) be adopted.

326 RATBY VILLAGE DESIGN STATEMENT SUPPLEMENTARY PLANNING DOCUMENT (SPD) - ADOPTION (C37)

This document, together with the accompanying Sustainability Appraisal, was presented to Council for adoption. Tribute having been paid to all of the parties who had assisted in the production of these, it was moved by Mr. Bray, seconded by Mr. Bill and

RESOLVED - approval be given to the adoption of the Ratby Village Design Statement (STD) and accompanying Sustainability Appraisal as part of the Hinckley and Bosworth Local Development Framework (LDF).

327 ADOPTION OF CORE STRATEGY DEVELOPMENT PLAN DOCUMENT (DPD) (C38)

Members' approval was sought to this, which formed one of the key documents being produced through the LDF to provide the context for planning policy within the Borough up to 2026. The Planning Inspector's final report had concluded that the Core Strategy was sound overall but had identified changes necessary to ensure that the Plan satisfied the requirements of Government planning regulations.

In addressing members' concerns regarding affordable housing and the Green Wedge Policy, the Director of Community and Planning Services stated that the Authority would strive to achieve the percentages for affordable housing and that the Site Allocations DPD consultation provided for preferred options in Green Wedge areas. In accepting the importance of the provision of affordable housing it was the intention of the Scrutiny Commission to examine the emerging policy. Reference was made to certain derelict brownfield sites and the Executive Member for Culture, Regeneration and Planning indicated the intention to examine these with a view to "smartening them up".

Having thanked the officers involved in the preparation of the Strategy it was moved by Mr. Bray, seconded by Mr. Bill and, following a show of hands with 19 members voting for the recommendations and 11 against, it was

RESOLVED - the adoption of the Core Strategy SPD, including the Planning Inspector's required changes, be agreed.

Mr. O'Shea left the meeting at 7.25 pm and Dr. Moore at 7.26 pm.

328 LOCAL DEVELOPMENT FRAMEWORK - CURRENT AND FUTURE EXPENDITURE (C39)

Council was informed of expenditure incurred to date and of estimated future costs likely to be incurred in the ongoing plan production.

Mr. O'Shea and Dr. Moore returned to the meeting at 7.28 pm.

Concerns were expressed as to the need for a supplementary budget but the Executive Member for Finance stressed that the £100,000 requested was in an already agreed and funded ear-marked reserve and that there would be no additional net cost on the General Fund. So far as costs incurred in the production of the Earl Shilton and Barwell Sustainable Urban Extension Action Plan were concerned, the Executive Member for Culture, Regeneration and Planning indicated that he would arrange for a written response to be sent to Mr. Ladkin.

On the motion of Mr. Bray, seconded by Mr. Bill and following a show of hands with 18 members voting for the recommendation and 12 against, it was

RESOLVED - the following be agreed:-

- (i) A supplementary budget in the sum of £100,000 in 2009-10 to be funded from the LDF reserve to ensure progress is made with the Local Development Scheme; and
- (ii) Consideration be given to future funding of the LDF beyond 2011-12.

329 RENEGOTIATING FINANCIAL CONTRIBUTIONS REQUIRED FOR INFRASTRUCTURE (C41)

Further to consideration by the Planning Committee and the Scrutiny Commission, Members were requested to consider and agree a protocol for dealing with requests from developers to vary the payment terms for Section 106 contributions.

Presented to members at the meeting was a copy of a letter received from Bloor Homes expressing that company's views on the report now before Council.

Some members were of the opinion that there was little evidence of downturn in the housing market and that there should be no reduction in financial contributions whilst being fully supportive of the need to improve brownfield sites. The Executive Member for Culture, Regeneration and Planning indicated that the Policy, if agreed, would only be applied in certain circumstances and that

applications would continue to come before the Planning Committee. Additionally, such a Policy would afford officers the freedom to negotiate terms.

It was moved by Mr. Bray, seconded by Mr. Bill and following a show of hands with 18 members voting for the recommendation, 9 against and 5 abstaining,

RESOLVED -

- (i) the protocol for the renegotiation of Section 106 contributions set out in section 4 of the report of the Director of Community and Planning Services be agreed; and
- (ii) in order to reflect possible changes in economic conditions the use of the protocol be reviewed in April 2010.

330 MEMBER REPRESENTATION ON OUTSIDE BODIES - WEST LEICESTERSHIRE MIND AND AGE CONCERN, HINCKLEY AND BOSWORTH (C40A AND C40B)

Mr. Inman, as the Council's representative on the above bodies, gave a brief resume of the work of the two.

Mr. Boothby left the meeting at 8.00 pm and Mr. Crooks left at 8.02 pm, returning at 8.05 pm and 8.06 pm, respectively.

Brief reference was made to the standing of Age Concern, Hinckley and Bosworth and Age Concern Leicester Shire and Rutland and Mr. Inman referred to the intention to open talks on the possible future merger of these two bodies.

Mr. Inman was thanked for his comprehensive reports and it was agreed that West Leicestershire Mind and Age Concern Hinckley and Bosworth be commended for their valuable contribution in the community.

Mr. Batty and Mrs Richards left the meeting at 8.10 pm.

331 CONSTITUTION REVIEW - OUTSTANDING ISSUES (C42)

Further to minute no. 269 of 3 November 2009, Council approval was sought to the final 3 issues/amendments to the latest version of the Constitution, as follows:-

- Speaking at Planning Committee - procedure.
- Amendments to written motions.
- The remit of the Appeals Panel.

Mr. Batty and Mrs Richards returned to the meeting at 8.13 pm.

Although the suggestion was made that a cross-party working group be set up this failed to receive support and on the motion of Mr. Mayne, seconded by Mr. Ward it was

RESOLVED - the 3 outstanding issues be considered by the respective political groups and their views be conveyed via the group leaders/deputies meeting for onward submission to Council.

Ms. Moore left the meeting at 8.20 pm.

332 COMPREHENSIVE AREA ASSESSMENT (CAA) (C43) AND OVERALL COUNTYWIDE CAA ASSESSMENT (C44)

Ms. Moore returned to the meeting at 8.24 pm.

These 2 documents were presented to Council by the Chief Executive who outlined to Members the assessment and the rating processes and advised how these differed from the previous classification. The Chief Executive emphasised the continuing positive direction of travel by the Council, which retained its 'Excellent' rating.

The meeting closed at 8.32 pm

COUNCIL – 26 JANUARY 2010

REPORT OF DIRECTOR OF FINANCE

RE: MEDIUM TERM FINANCIAL STRATEGY 2009/10 TO 2012/13

1. PURPOSE OF REPORT

To consider and approve the Medium Term Financial Strategy (MTFS) 2009/10 to 2012/13.

2. RECOMMENDATION

- Approve the Medium Term financial Strategy for the period 2009/10 to 2012/13.

3. BACKGROUND TO THE REPORT

- 3.1 The MTFS (attached) is a robust document that sets out clearly the Council's financial position over a four year period. The Financial Strategy which updates the last MTFS approved by Council on 28th April 2009 underpins the recent approved Corporate Plan and ensures that resources are used effectively to achieve targets set out in the Corporate Plan whilst at the same time not placing unreasonable burden on local taxpayers. The MTFS has been scrutinised by the Finance and Audit Services Select Committee, by members of Scrutiny and by Executive members and has been recommended to Council for approval.
- 3.2 This revision of the MTFS takes into account the potential impact on the finances of the council of the prolonged economic recovery period that the country is likely to face. Record levels of government borrowing will inevitably mean reductions in public service funding. This will impact most on Local Government and in particular District Councils. The financial forecasts that support the Strategy assumes three different levels of funding support from central government ranging from a standstill best case position to a minus 5% reduction in the finance settlement for the three years of the next Comprehensive Spending Review period of 2011/12, 2012/13 and 2013/14. The impact of this is summarised in Table 1 of the Executive Summary (and in Table 13).
- 3.3 The challenges facing local government in general and this council in particular cannot be underestimated. However, this council has an excellent record of forward planning its finances and made a head start in addressing some of these forthcoming challenges by the decisions it took in agreeing the previous MTFS in April 2009 and in setting the budget for 2009/10.

- 3.4 It will be critical over this period for officers to deliver on the key projects (Atkins, Bus Station, Flexible Working, Office Relocation, Greenfield Industrial Estate) as set out in section 7 of the Strategy and in accordance with the Business Case for each project and similarly it will be critical for Members to work with officers to agree direction and deliver on the decisions made by Council.

4. **FINANCIAL IMPLICATIONS (SK)**

These are contained within the report.

5. **LEGAL IMPLICATIONS (AB)**

These are contained within the report.

6. **CORPORATE PLAN IMPLICATIONS**

A robust MTFs is required to ensure that resources are effectively allocated in order to ensure delivery of the aims, outcomes and targets included in the Council's Corporate Plan 2009 -14.

7. **CONSULTATION**

Informed by consultation with the Citizens Panel and through the Borough Bulletin to identify areas of priority services and movement in funding.

8. **RISK IMPLICATIONS**

It is the Council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.

It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision/project have been identified, assessed and that controls are in place to manage them effectively.

The Risk Management Strategy is the vehicle that manages the risks to the Council and the Strategic Risk Register identifies the key risks to successful delivery of the Corporate Plan and Medium Term Financial Strategy.

Realisation of the savings built into the MTFs are critical on the delivery of the financial forecasts underpinning the Strategy. Failure to realise the savings will result in a detrimental impact on service delivery. To mitigate against this the savings will be monitored on a monthly basis and reported quarterly as part of the Corporate Performance Framework.

9. **KNOWING YOUR COMMUNITY - EQUALITY AND RURAL IMPLICATIONS**

MTFS links to the Business Delivery Plans which includes consideration of equality implications.

Informed by consultation with the Citizens Panel and through the Borough Bulletin to identify areas of priority services and movement in funding.

10. **CORPORATE IMPLICATIONS**

By submitting this report, the report author has taken the following into account:

- Community Safety Implications
- Environmental Implications
- ICT Implications
- Asset Management Implications
- Human Resources Implications
- Planning Implications
- Voluntary Sector

Contact Officer: Sanjiv Kohli, Director of Finance. Ext 5607

Executive Member: Cllr Keith Lynch

2C26jan10

COUNCIL - 26 JANUARY 2010

REPORT OF THE DIRECTOR OF FINANCE

RE: STAFFING AND MANAGEMENT RESTRUCTURE 2009/10 AND 2010/2011

1. **PURPOSE OF REPORT**

To remind Members of the cost of the recent 2009/10 staffing restructure and management restructure effective from 2010/11 and seek approval for funding the cost of this restructure from General Fund and HRA Revenue Balances rather than through capital funding.

2. **RECOMMENDATION**

Approve the cost of the restructure to be funded from General Fund and HRA Revenue Balances summarised below:-

	2009/2010		2010/2011	
	General Fund	HRA	General Fund	HRA
Total redundancy costs	£275,651	£54,444	£94,587	
Capital cost of early retirement	£90,680	£14,860	£111,220	£14,860
Cost of restructure	£366,331	£69,304	£205,807	£14,860
Less savings from restructure	(£230,769)		(£540,105)	
Net Cost of Restructure	(£135,562)	(£69,304)	£334,298	(£14,860)

Please note that approval is only required to fund the net cost of the restructure from the General Fund Revenue Balances for the 2009/10 financial year and from 2010/2011 the cost of the restructure will be funded from the on-going savings realised which are monitored on a quarterly basis and implemented in the 2010/2011 base budgets. The net cost of restructure to be funded from the HRA Revenue Balances for the next four years is £14,860 and for 2009/10 is £69,304.

3. **BACKGROUND TO THE REPORT**

Senior Officers of the Council were in discussions with staff and senior managers to improve the budget pressures the Council was faced with in 2008/09 and 2009/10. The Council's budget was affected by:-

- reduction in the interest rates,
- additional cost of concessionary fare scheme,
- reduction in planning income/other income
- increase in fuel and energy costs.

The external factors in the economy were having a significant impact on the Council's budget and also will increase beyond 2010/2011 due to the reduction in financial settlements as part of the Comprehensive Spending Review 2010 (CSR10) and also the impact of external factors as mentioned above.

To overcome the budget pressures faced by the Council, Senior Officers offered the opportunity to all Hinckley and Bosworth Borough Council employees including senior managers to apply for the following on an optional basis:-

- Voluntary redundancy
- Flexible retirement
- Voluntary reduction in hours
- Sabbaticals/secondments

Applications from employees were approved by the Strategic Leadership Board on case by case basis and the outcome of this was a reduction of 21 staff and senior management in 2009/10 and 3 staff and senior management in 2010/11. This realised a saving of £230,770 in 2009/10 and further saving of £309,340 in 2010/2011. The staffing and management restructure identified ongoing saving of £540,110 to assist with the budget pressures.

In the case of employees over the age of 55 (50 for those people in the Pension Scheme on 1 April 2008) if they leave Local Government employment due to redundancy in addition to the Statutory Redundancy Payments they are also entitled to receive the Pension Benefits they have earned up to the time they leave in full. As benefits are being paid earlier than anticipated this puts an actuarial strain on the Pension Fund and the employer is required to make this amount good at the time the person leaves (although there are options to spread the cost over a number of years depending on the funding level of the employer concerned). This is known as the Capital Cost of Early Retirement (but it is charged to the Revenue Budget).

The Council has taken a decision to spread the capital cost of early retirement over 5 years and pay Leicestershire County Council on an annual basis. Balance sheet provision will be set up over the next 4 years and the interest will be funded from revenue budgets. The full liability of the Capital cost of early retirement will have to be taken in the year it arises and below is the estimates of the capital cost of early retirement costs both for General Fund and HRA:-

	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	5 YEAR TOTAL
General Fund	£90,680	£111,220	£111,220	£111,220	£111,220	£22,210	£557,770
HRA	£14,860	£14,860	£14,860	£14,860	£14,860		£74,300
TOTAL	£105,540	£126,080	£126,080	£126,080	£126,080	£22,210	£632,070

The full liability of £446,720 (General Fund) and £74,300 (HRA) will have to be taken in 2009/10 and £111,050 (General Fund) for 2010/11. The above capital costs of early retirement will not have an impact on council tax and an adjustment will be made below the line during the budget process.

The liability of £446,720 in respect of 2009/10 General Fund retirements is made up as follows:-

	Annual Cost	Number of Years	Total cost
Employees where option to pay over five years has been taken	£89,010	5	£445,050
Employees where option to pay over five years has not been taken (cost in 2009/10 only)	£1,670	1	£1,670
Total			£446,720

The Council has an option to seek a Capitalisation Determination for the Department of Communities and Local Government to enable the costs of redundancies to be charged to Capital and charged to the Revenue Account over a number of years. Whilst the Council would appear to meet the conditions that would enable it to successfully apply for a determination it is felt that the council is in a position to fund the net cost of the restructure in 2009/10 from General Fund Revenue Balances and this decision was made on the basis that the Council's General Fund Revenue Balances are currently relatively healthy. Also the Council have budget pressures on the capital programme and did not want to place a further pressure by applying for capitalisation of costs.

The full picture on the future financial position is summarised in the table below.

	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	TOTAL
Costs							
Redundancy Pay	254,950	80,726					335,676
Notice Pay	20,701	13,861					34,562
Cost of Pension Fund Strain	90,680	111,220	111,220	111,220	111,220	22,210	557,770
Total Costs	366,331	205,807	111,220	111,220	111,220	22,210	928,008
Annual Savings	230,769	540,105	551,910	551,910	551,910	551,910	2,978,514
Net (cost/savings)	(135,562)	334,298	440,690	440,690	440,690	529,700	2,050,506

4. **FINANCIAL IMPLICATIONS [DM]**

The financial implications from the restructure is that the council has made a positive contribution to the financial pressures faced by the council from salary savings an ongoing saving of £540,110 (£230,770 in 2009/10 and further savings to be realised in 2010/2011 £309,340). The council has incurred a net cost of restructure of £135,560 in 2009/10 and has requested this to be funded from General Fund Revenue Balances. The cost of £69,294 Housing Revenue Account to be funded from HRA Revenue Balances.

5. **LEGAL IMPLICATIONS**

There are none.

6. **CORPORATE PLAN IMPLICATIONS**

This report should provide input to the Medium Term Financial Strategy MTFS 2010-2013 prepared by the Director of Finance.

7. **CONSULTATION**

Strategic Leadership Board (SLB), Corporate Operations Board (COB), External Auditors by S151 officer.

8. **RISK IMPLICATIONS**

It is the Council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.

It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision / project have been identified, assessed and that controls are in place to manage them effectively.

The following significant risks associated with this report/decisions were identified from this assessment:-

Management of significant (Net Red) Risks		
Risk Description	Mitigating actions	Owner
Failure to deliver the savings from staffing restructure will impact on General Fund revenue Balances and reserves below minimum level and also on capital programme for capitalisation of costs.	Monitor the savings on a quarterly basis and implement the ongoing savings in the base budget during budget process.	Finance Officer

9. **KNOWING YOUR COMMUNITY – EQUALITY AND RURAL IMPLICATIONS**

None attached to this report.

10. **CORPORATE IMPLICATIONS**

By submitting this report, the report author has taken the following into account:-

- Human Resources implications

Background papers: Restructuring Working Papers 2009/10

Contact Officer: Daksha Mehta, ext 5710

Executive Member: Cllr Keith Lynch

COUNCIL - 26 JANUARY 2010

REPORT OF CHIEF EXECUTIVE RE: CONSTITUTION - RESIDUAL ISSUES

1. **PURPOSE OF REPORT**

To seek agreement from Council to further proposed amendments to its Constitution, as agreed with Group Leaders following a reference from the last meeting of the Council.

2. **RECOMMENDATIONS**

- (i) The Council adopt the amendments proposed in Section 4 of the report within the Constitution with immediate effect.
- (ii) Members note that further revisions to the Constitution regarding revised Financial Procedure Rules will be presented to Council in February.

3. **BACKGROUND TO THE REPORT**

- 3.1 Council, on 15 December 2009, considered amendments proposed to three items in the Constitution but, being unable to reach an agreed position, referred them for discussion to a meeting of the three Group Leaders and requested that an agreed position be reached on each, for further presentation to the Council at this meeting.
- 3.2 The Group Leaders considered the three issues, plus a further issue raised with them by the Chief Executive, at their scheduled meeting on 8 January. An agreed position was reached on all the issues, which is set out in Section 4.

4. **PROPOSED CHANGES**

The first three changes below were referred from the last meeting of the Council:

- (a) **Speaking at Planning Committee:** Members of the Committee who have declared a predetermined view can speak on two occasions for two minutes each time and must then leave the Chamber before any vote is taken. All other provisions are unchanged. (Paragraph 28.2(f) - Council Procedure Rules - Planning Committee).
- (b) **Amendments to Motions** must be submitted in typed form to the Monitoring Officer by 5pm on day of meeting and will be copied and circulated immediately to Group Leaders and their Group Members. (Paragraph 15.6).

- (c) **Members' Appeals Panel** will hear appeals only against dismissals for Gross Misconduct.

It was agreed also that:

- (d) **Substitutes at Planning Committee:** If a Member of the Committee has nominated a substitute and then attends at the meeting, the substitute arrangement ends immediately and the Member takes his/her place as a Member of the Committee for the rest of the meeting.

5. **FINANCIAL IMPLICATIONS**

None arising from the report.

6. **LEGAL IMPLICATIONS (AB)**

A two-thirds majority of the Council is required to approve changes to the Constitution.

7. **CORPORATE PLAN IMPLICATIONS**

Equality and Fair treatment for all and promotion of a strong and distinctive community.

8. **CONSULTATION**

The Constitution was considered by Council on 15 December 2009 and various other committees/boards (Scrutiny Commission Working Party, Standards Committee, Personnel Committee, Executive and officers of both the Strategic Leadership and Corporate Operations Boards, as well as the Unions.

9. **RISK IMPLICATIONS**

It is the Council's policy to proactively identify all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion, based on the information available, that the significant risks associated with this decision/project have been identified, assessed and that controls are in place to manage them effectively.

The following significant risks associated with this report/decisions were identified from this assessment:

Management of significant (net red) risks		
Risk Description	Mitigating Actions	Owner
Failure to approve the Constitution, leaving lack of clarity for Members, officers and the public	Approval of these items	Louisa Horton

10. **KNOWING YOUR COMMUNITY - EQUALITY AND RURAL IMPLICATIONS**

The Constitution will be applied across all decision-making bodies and will ensure that all decisions are taken in an open and transparent manner.

11. **CORPORATE IMPLICATIONS**

None.

Background papers:	Constitution
Contact officer:	Steve Atkinson ext 5606
Executive Member:	Councillor Don Wright

3C26jan10

MINUTES OF THE MEETING OF THE LEICESTERSHIRE COUNTY COUNCIL HIGHWAYS FORUM FOR HINCKLEY AND BOSWORTH HELD IN THE COUNCIL CHAMBER AT THE HINCKLEY AND BOSWORTH COUNCIL OFFICES ON THURSDAY 5TH NOVEMBER 2009 AT 6.30PM

PRESENT

County Councillors	Borough Councillors
Mrs R Camamile (Chairman)	Mr W J Crooks
Mr S L Bray	Mr D M Gould
Mr R Fraser	Mr P A Hall
Mr K W Lynch	Mr D W Inman
Mrs J Richards	Mr M R Lay
Mr D O Wright	Mr R Ward
	Mrs B Witherford

The following also attended the meeting:

County Officers present: K Notman, T Kirk, I Grierson, I Vears, S Karkowski, D R Bradbury

Borough Officers present: A Killip

Highways Agency: C Griffin

A one+: S Came

001. **CHAIRMAN'S WELCOME**

The Chairman welcomed Members and Officers to the meeting.

002. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Mr D C Bill CC, Mr I D Ould CC and Mr B E Sutton BC. The Chairman on behalf of the Forum sent best wishes to Mr Bill for a speedy recovery from his recent illness.

003. **URGENT ITEMS**

There were no urgent items.

004. **DECLARATIONS OF INTEREST**

Mrs B Witherford BC declared a personal non-prejudicial interest in agenda item 13, Hinckley Northern Perimeter Road.

005. **MINUTES OF THE PREVIOUS MEETING**

Minutes of the previous meeting held on Thursday 14th May 2009 were confirmed and signed as a true record of the meeting.

006. CHAIRMAN'S UPDATE ON ISSUES CONSIDERED AT THE PREVIOUS MEETING

The Chairman confirmed that she had two items to update members on:

- i) Highways Agency – update on A5
- ii) Sunnyside Hospital

The Chairman introduced Ms Clare Griffin from the Highways Agency and Mr Simon Came from A one+ who had been invited to the meeting to update Members on planned works on the A5.

Mr Came brought Members up to date with the latest position on planned works at,

- Wolvey
- Dodwells
- Nutts Lane

He also confirmed that in the next financial year work was planned to install overheight vehicle detectors on bridges in the area.

Ms Griffin explained to Members that Crest Nicholson had approached the Highways Agency to discuss the signalisation of Dodwells Roundabout.

Mr S L Bray CC was pleased to see that the bridge on the A5 was still in the programme of works.

The Chairman thanked Ms Griffin and Mr Came for their attendance.

The Chairman asked Mr Kirk to update Members on the Sunnyside Hospital.

Mr Kirk confirmed that 150 responses had been received on the Hinckley part of the consultation. The number one response was that the quality of care was rated as highest with traffic issues and car parking next in the level of response. Mr Kirk confirmed that the provision of a direct shuttle service was highlighted in the consultation and was to be discussed with the Primary Care Trust.

Members stressed the importance of a direct bus service in and out of the Sunnyside Hospital similar to the one provided to the Glenfield Hospital.

Mr Kirk confirmed that a press release on the precise detail of the conclusions of the consultation would be available in the next week with a full report to follow.

007. PRESENTATION OF PETITIONS UNDER STANDING ORDER 36

- a) A petition with 31 signatures from Cllr David Gould was presented. The petition requests Leicestershire County Council to install a Vehicle Activated Speed (VAS) sign along the Common, Barwell to improve safety.
- b) A petition with 41 signatures was presented. The petition raises concerns regarding the proposed reduction of bus services in Burbage (Hollycroft and Wykin service).
- c) A petition with 5 signatures from Cllr David Gould was presented. The petition requests Leicestershire County Council to place a 7.5t weight restriction on Chapel Street.

008. PETITION: REQUESTING SPEED ACTIVATED ROAD SIGNS TO BE INSTALLED ON THE COMMON, BARWELL

The Forum considered a report by the Director of Highways, Transportation and Waste Management in response to the petition. The report was introduced by Mr Vears with a copy filed with the minutes. Mr Vears explained that a full RIOT assessment has been undertaken and this site will be included on a list for inclusion on a future capital transportation programme, subject to available funding and relative priorities.

Mr D M Gould BC thanked officers for their response to the petition.

RECOMMENDATION

That the report of the Director of Highways, Transportation and Waste Management be noted.

009. PETITION REQUESTING THE REINSTATEMENT OF JOURNEYS WITHDRAWN BY CENTREBUS IN BURBAGE

The Forum considered a report by the Director of Highways, Transportation and Waste Management in response to the petition. The report was introduced by Mr Kirk with a copy filed with the minutes.

Mr Kirk explained that discussions had been undertaken with Centrebus after they indicated that they were proposing to reduce services due to a shortfall in the concessionary fares reimbursement. He went on to confirm that the services proposed to be withdrawn had been retained after the County Council and Hinckley and Bosworth Borough Council agreed to an additional fixed price agreement.

Mr Bray welcomed the news and paid tribute to Mrs Farn and other petitioners in organising the petition. He went on to say that it was very important to maintain the bus service. Mr D W Inman BC agreed with Mr Bray's comments and asked how long the present agreement ran with Centrebus.

Mr Kirk confirmed that the agreement would run initially until 31/03/2011 when it would be tied in with possible new concessionary travel funding arrangements. Mr Kirk agreed to investigate the loss of the last bus to Burbage and speak to Mr Bray.

General discussion ensued over whether the bus companies had put on extra buses to meet increased demand from concessionary fares or whether they ran the same number of buses but had more demand on them.

Mr M. R. Lay BC asked whether an audit was undertaken on the books of the bus company and also whether the County Council and District Councils could work together to provide public transport themselves.

Mr Kirk confirmed that monthly returns from the bus company are audited and that the County Council was satisfied with their accuracy. The actual books of the company were not inspected. He went on to say that he believed that under the 2008 legislation, local authorities were unable to take on the provision of public transport.

RECOMMENDATION

- i) That the report of the Director of Highways, Transportation and Waste Management be noted; and
- ii) that officers speak to Mr Bray on the withdrawal of the last bus to Burbage.

010. PETITION: REQUEST FOR 7.5 TONNE WEIGHT RESTRICTION - CHAPEL STREET, BARWELL

The Forum considered a report by the Director of Highways, Transportation and Waste Management in response to the petition. The report was introduced by Mr Grierson with a copy filed with the minutes.

Mr Grierson confirmed that a proposal for a weight restriction for Barwell and Earl Shilton including Chapel Street is currently out to public consultation and subject to there being no objections, it is anticipated that a TRO could be made early in 2010.

Mr Gould thanked officers for the report and confirmed that the residents of Chapel Street were very supportive.

The Chairman thanked officers for the progress made on an issue that she had campaigned on for several years.

RECOMMENDATION

That the report of the Director of Highways, Transportation and Waste Management be noted.

011. REDUCING THE IMPACT OF TRAFFIC (RIOT) SCHEMES ASSESSMENT SCHEME

The Forum considered a report by the Director of Highways, Transportation and Waste Management on reducing the impact of traffic schemes assessment scheme. The report was introduced by Mr Vears with a copy filed with the minutes.

Mr Vears explained that this was the second time that the report had been brought to the Forum. The report sets out what the county does and how requests for schemes are addressed under the RIOT system.

Mr Vears agreed to speak to Mr W J Crooks BC on the C6117 Newbold Road, Barlestone scheme. He also confirmed that part of the assessment system in considering the C6117 Barton Road Barlestone scheme would include whether 30mph speed limits could be consistent on this stretch of road.

In answer to a question on the Shaw Lane Markfield Scheme Mr Vears confirmed that radar units are used to record speed data over several days. This gives a very accurate measure of the actual speed over a particular area. Sometimes the perceptions of local people are different to the recorded data.

The Chairman was pleased to see the number of requests from the public. But she cautioned that a great deal of officer time is tied up with investigating each scheme.

RECOMMENDATIONS

- i) That the report of the Director of Highways, Transportation and Waste Management be noted; and
- ii) that officers contact Mr Crooks with details of the C6117 Newbold Road Barlestone scheme.

012. SCHOOL TRAVEL PLANS - UPDATE

The Forum considered a report by the Director of Highways, Transportation and Waste Management on the progress being made within the county on developing School Travel Plans and the implementation of associated highway schemes. The report was introduced by Mrs Notman with a copy filed with the minutes.

Mrs Notman explained that the report updated Members on the work undertaken on STPs. The Local Transport Plan sets out a target for 90% of schools in Leicestershire to have completed a travel plan by 2010/11. By the end of 2008/9 72% of all schools had developed a STP with a further 11% in the process of developing one in 2009/10.

Mrs Notman directed Members to:

Appendix A – schools which have developed a STP
Appendix B – schools working towards a STP
Appendix C – schools still to develop a STP
Appendix D – schemes delivered and programmed for STP schools

Mr R Fraser CC congratulated officers for the work undertaken in his area. He particularly gave praise to Mr Charles Sampson at County Hall.

Mrs Notman agreed to take on board his comments on footpaths outside Ratby Primary School.

Mrs J Richards CC congratulated officers on working alongside Earl Shilton Townlands School in developing a STP.

In answer to a question on drivers ignoring 20mph warning sign zones, Mr Vears explained that the effect of the signs is not just to decrease speed but to try and increase driver awareness. He went on to say that Central Government was investigating whether to introduce mandatory 20mph signed zones outside all schools.

Mr K W Lynch CC asked how plans are monitored once they are in place. In reply Mr Vears explained that all schools that have completed STPs carry out yearly student travel surveys, the details of which are supplied to County Hall. Schools that fully encompass STPs do carry on updating them to try to increase their effectiveness.

Mr Vears in answer to a question on the development of Burbage Hastings explained that part of any new development does require the school to review its STP. He agreed to provide details on counts taken on roads in Mr Bray's area.

Mr D O Wright CC congratulated officers on the new footpath on Battling Brook Hinckley.

Mr Inman asked whether grass verges close to Burbage Infants and Junior Schools could be used to park on to pick up and drop off children.

Mr Vears stated that the County Council does not fund improvements to help people to travel to school by car. The County Council's aim was to introduce measures that shift the mode of transport to walking or cycling. This could include park and stride from pub car parks.

RECOMMENDATIONS

- i) That the report of the Director of Highways, Transportation and Waste Management be noted; and
- ii) that officers contact Mr Bray to discuss speed counts undertaken in his area.

013. HINCKLEY NORTHERN PERIMETER ROAD

The Forum considered a report by the Director of Highways, Transportation and Waste Management in the Hinckley Northern Perimeter Road. The report was introduced by Mrs Notman with a copy filed with the minutes.

Mrs Notman explained that the report was at the request of several Members regarding the following issues.

- persistent speeding
- progress on traffic signing improvements
- excessive noise and the need for acoustic treatment
- road noise and the need for quieter road surfaces
- progress on tree planting

Mrs Notman brought Members up to date on the issues highlighted.

Mrs Witherford was dismayed that the traffic signals at the Cornfield junction was omitted from the planned works. Mr Karkowski agreed to undertake a further review in light of recent problems and discuss with Mrs Witherford.

Mr Wright gave thanks to officers for the planned works. However, he asked that officers bear in mind that the noise problem will be an on-going issue.

RECOMMENDATIONS

- i) That the report of the Director of Highways, Transportation and Waste Management be noted; and
- ii) that officers discuss with Mrs Witherford a review of Cornfield junction.

014. WINTER MAINTENANCE – REVIEW OF POLICY

The Forum considered a report by the Director of Highways, Transportation and Waste Management on the review of the Winter Maintenance policy. The report was introduced by Mrs Notman with a copy filed with the minutes.

Mrs Notman explained that a review of winter maintenance had been carried out following the severe conditions that arose in the previous winter. The ice and snow conditions experienced were probably the worst since 1991.

Mrs Notman stated that salt supplies totalling 12,000 tonnes are now in the county's salt barns.

On the issue of snow wardens Mrs Notman confirmed that contact would be made with the current Parish Councils that participate in the snow warden scheme. She confirmed that Burbage Parish Council would be able to join the scheme.

Mrs Notman explained that the County Council had looked at ways of protecting the salt placed in salt bins in order to ensure that it was correctly used on the highway. She agreed to pass on comments on the need to treat roads around Hollycroft Park to officers at Croft.

Mr R Ward BC commented on the excellence of the salt bin system in Stoke Golding, where the Parish Council provides the bin and the County Council the salt. Residents in Stoke Golding take salt out of the bins in order to spread on the roads where necessary. This system works very well.

Mrs Notman confirmed that officers from the department had discussed with education colleagues the possibility of purchasing bins for schools.

RECOMMENDATIONS

- i) That the report of the Director of Highways, Transportation and Waste Management be noted; and
- ii) that officers investigate the treatment of roads around Hollycroft Park and speak to Mr Bray.

015. ROAD SAFETY IN LEICESTERSHIRE 2008

The Forum considered a report by the Director of Highways, Transportation and Waste Management on road safety in Leicestershire 2008. The report was presented by Mr Karkowski with a copy filed with the minutes. Mr Karkowski confirmed that this was an annual report and brought Members up to date.

RECOMMENDATION

That the report of the Director of Highways, Transportation and Waste Management be noted.

016. ENFORCEMENT OF WEIGHT RESTRICTION ORDERS

The Forum considered a report by the Director of Highways, Transportation and Waste Management on enforcement of weight restriction orders. The report was introduced by Mrs Notman with a copy filed with the minutes.

Mrs Notman gave details of the service level agreement entered into with the police to enforce weight restrictions across Leicestershire. She went on to say that this service and contact points would be publicised in the next issues of Leicestershire Matters.

Mrs Notman explained that the locations stated in the appendices of the report are the ones that have been reported to the police.

Mrs Notman confirmed that monthly reports are received from the police on the hours spent on enforcement. The latest figures show that the police are providing the correct level of service.

RECOMMENDATION

That the report of the Director of Highways, Transportation and Waste Management be noted.

017. ASSESSMENT AND MAINTENANCE OF CATEGORY 3 AND 4 FOOTWAYS

The Forum considered a report by the Director of Highways, Transportation and Waste Management on the assessment and maintenance of category 3 and 4 footways. The report was introduced by Mrs Notman with a copy filed with the minutes.

RECOMMENDATION

That the report of the Director of Highways, Transportation and Waste Management be noted.

018. UPDATE ON 2009/10 MAINTENANCE AND IMPROVEMENTS PROGRAMMES

The Forum considered a report by the Director of Highways, Transportation and Waste Management on the maintenance and improvements programmes. The report was presented by Mr Grierson with a copy filed with the minutes.

Mr Grierson confirmed that this was a standard report and with the approval of the Chairman asked for questions.

Mr Grierson confirmed that the scheme at the entrance to Barlestone is the one listed in the report as site 11 on Appendix C.

Mr Vears confirmed that the 158 bus route scheme was out to consultation with construction planned in the Winter of 2009.

Mr Grierson explained to Members the slurry sealing process.

RECOMMENDATION

That the report of the Director of Highways, Transportation and Waste Management be noted.

019. PROGRAMME OF TRAFFIC REGULATION ORDERS

The Forum considered a report by the Director of Highways, Transportation and Waste Management on the current position of the Traffic Regulation Orders programme. The report was introduced by Mr Grierson with a copy filed with the minutes.

Mr Bray asked officers to consider the current waiting restriction in Upper Castle Street.

To a request to extend the two schemes in Burbage to cover a wider area, Mr Grierson explained that the County Council receives many TRO requests of which only a small number can be processed on an on-going priority basis.

RECOMMENDATION

That the report of the Director of Highways, Transportation and Waste Management be noted.

020. ON-GOING ACTION STATEMENT

There were no on-going actions.

021. ITEMS FOR FUTURE DISCUSSION

There were no items for future discussion.

022. ANY OTHER ITEMS THE CHAIRMAN HAS DECIDED IS URGENT

There were no urgent items.

023. DATE OF MEETINGS IN 2020

The Chairman asked Members to note the dates of the meetings agreed for 2010.

024. CHAIRMAN'S CLOSING REMARKS

The Chairman thanked Members and Officers for their attendance at the meeting.

5th November 2009

Chairman

6.30 – 8.25pm

Date

HINCKLEY & BOSWORTH BOROUGH COUNCIL
DATES OF MEETINGS MAY 2010 – MAY 2011

	2010								2011					
		MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
COUNCIL		18*	29		10	14	26		7	18	24		5	17*
EXECUTIVE		12	23		4	8	20		1	12	16	30		11
PERSONNEL COMMITTEE		12		7		1		3	15		9		6	
PLANNING COMMITTEE		11	8	6	3 31	28		2 30		4	1	1 29	26	
SCRUTINY COMMISSION		20		1	12	16	28		9	20		10	14	
STANDARDS COMMITTEE			11		6		1	26		7		4	29	
COUNCIL SERVICES SELECT COMMITTEE		13	24		5	30		11	16	27		17	28	
FINANCE & AUDIT SERVICES SELECT COMMITTEE		24	21	26		20		8	20		7	20		9

*Annual Meeting

(ss/CmtClerks/Meetings1011)