

Date: 9 May 2011

Dear Sir/Madam

I hereby summon you to attend the **ANNUAL MEETING** of the Hinckley and Bosworth Borough Council in the Council Chamber at these offices on **TUESDAY, 17 MAY 2010 at 6.30 pm.**

Yours faithfully

Mr S Atkinson
Chief Executive

A G E N D A

1. To elect a Mayor for the ensuing year.
2. Vote of thanks to the retiring Mayor.
3. The retiring Mayor will respond.
4. To appoint a Deputy Mayor for the ensuing year.
5. Presentation of Leader's Medal.
6. Apologies.
7. To be advised of any additional items of business which the Mayor decides by reason of special circumstances shall be taken as matters of urgency at this meeting.
8. To receive verbally from Members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.

9. To receive such communications as the Mayor may decide to lay before the Council.
10. To appoint the Leader of the Council. The Leader will then announce the Members of the Executive including Deputy Leader, and their areas of responsibility.
11. To appoint the Chairmen, Vice-Chairmen (where appropriate), and Members of the Council's Committees.
12. To appoint an Appeals Panel.
13. To appoint the employer's representatives to the Local Joint and Safety Panel (5 members).
14. To appoint representatives to the following outside bodies:-
 - (1) Age Concern, Hinckley & Burbage (One)
 - (2) Bradgate Landfill Liaison Committee (Two)
 - (3) Care and Repair (West Leicestershire) Ltd. Management Committee (One)
 - (4) Caterpillar Logistics Limited - Liaison Committee (One)
 - (5) Cliffe Hill Quarry Liaison Committee (Two)
 - (6) Community Safety Partnership (Two)
 - (7) Desford Brickworks Liaison Committee (One)
 - (8) East Midlands Councils (previously East Midlands Regional Assembly) (One)
 - (9) Groby Quarry Liaison Committee (One)
 - (10) Hinckley and Bosworth Local Strategic Partnership (One)
 - (11) Hinckley Citizens' Advice Bureau Trustee Board (Two)
 - (12) Hinckley-Herford Town Twinning Association (One)
 - (13) Hinckley Highways Forum (Nine plus nine named substitutes)
 - (14) Hinckley Shopmobility (One)
 - (15) Hinckley Theatre Management Committee (One)
 - (16) Leicestershire Rural Partnership Membership Group (One)

- (17) Leicestershire and Rutland Playing Fields Association (One)
- (18) Local Government Association General Assembly (One)
- (19) Local Government Association Rural Commission (One)
- (20) Local Government Association Urban Commission (One)
- (21) MIRA Community Liaison Group (One)
- (22) Next Generation (Three)
- (23) Orbit Housing Management Committee (Two)
- (24) Stepping Stones Countryside Management Project Members' Steering Group (Two)
- (25) Voluntary Action, Hinckley and Bosworth (Two)
- (26) West Leicestershire Mind (One)

15. CHARITABLE BODIES

To appoint a representatives to the:-

Alderman Newton's Educational Foundation, Barwell (for a term of 3 years)

Spence's Pension Charity for Market Bosworth (2 for term of 4 years)

The Dixie Educational Foundation (4 for term of 3 years)

To: All Members of the **HINCKLEY & BOSWORTH BOROUGH COUNCIL**