

**Law & Administration  
Department**

Date: 07.07.04

**To: Members of the Scrutiny Commission**

Mr. M.R. Lay (Chairman)  
Mr. M.A. Hall (Vice-Chairman)  
Mr. P. T. Andrews  
Mr. D. C. Bill

Mrs. R. Camamile  
Mr. K.W.P. Lynch  
Mrs. M.L. Sherwin

Copy to all other Members of the Council

(other recipients for information)

Dear Councillor

There will be a meeting of the **SCRUTINY COMMISSION** in Committee Rooms 2 and 3, Council Offices, Hinckley on **THURSDAY, 15th JULY 2004** at **6.30 p.m.** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

G. B. Gethin  
Democratic Services Manager

## SCRUTINY COMMISSION - 15<sup>TH</sup> JULY 2004

### AGENDA

1. APOLOGIES AND SUBSTITUTIONS
- RESOLVED 2. MINUTES  
To confirm the minutes of the meeting held on 3<sup>rd</sup> June 2004 attached marked 'SC9'.
3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES  
To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.
4. DECLARATIONS OF INTEREST  
To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**
5. QUESTIONS AND PETITIONS  
To hear any questions and to receive any petitions in accordance with Council Procedure Rules 10 and 11.
- RESOLVED 6. DATES FOR SCRUTINY  
Report of Director of Resources attached marked 'SC10'.
- RESOLVED 7. PROCEDURES TO BE PUT IN PLACE AFTER THE CLARENDON PARK UNAUTHORISED TRAVELLERS ENCAMPMENT  
Report of Director of Community Services attached marked 'SC11'.
- RESOLVED 8. E.GOVERNMENT SCRUTINY PANEL  
Members will be advised of nominations received to date from the Liberal Democrat and Labour Groups and requested to appoint a Chairman of this Panel.
9. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY

To: All Members of the Scrutiny Commission with a copy to all other Members of the Council.

**NOTE: AGENDA ITEMS AGAINST WHICH THE WORD "RESOLVED" APPEARS ARE MATTERS WHICH ARE DELEGATED TO THE COMMISSION FOR A DECISION. OTHER MATTERS ON THIS AGENDA WILL BE THE SUBJECT OF RECOMMENDATIONS TO COUNCIL UNLESS THE COMMISSION DECIDES OTHERWISE.**