

**Law & Administration
Department**

Date: 11.03.05

To: Members of the Scrutiny Commission

Mr. M.R. Lay (Chairman)	Mrs. S. Francks
Mr. M.A. Hall (Vice-Chairman)	Mr. K.W.P. Lynch
Mr. P. T. Andrews	Ms. J. E. Price
Mr. D. C. Bill	Mrs. M.L. Sherwin
Mr. C. W. Boothby	Mrs. E. A. Spencer
Mrs. R. Camamile	Mr. K. Vessey
Mrs. M. J. Crooks	Mr. R. Ward
Mr. R. D. Ellis	

Copy to all other Members of the Council

(other recipients for information)

Dear Councillor

There will be a meeting of the **SCRUTINY COMMISSION** in Committee Rooms 2 and 3, Council Offices, Hinckley on **MONDAY, 21ST MARCH 2005** at **6.30 p.m.** and your attendance is required.

The agenda for the meeting is set out overleaf.

PLEASE NOTE DAY OF MEETING

Yours sincerely

G. B. Gethin
Democratic Services Manager

SCRUTINY COMMISSION - 21ST MARCH 2005

A G E N D A

1. APOLOGIES AND SUBSTITUTIONS
- RESOLVED 2. MINUTES
To confirm the minutes of the meeting held on 10th February 2005 attached marked 'SC47'.
3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES
To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.
4. DECLARATIONS OF INTEREST
To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**
5. QUESTIONS AND PETITIONS
To hear any questions and to receive any petitions in accordance with Council Procedure Rules 10 and 11.
- RESOLVED 6. ATTENDANCE BY MRS. C.M. CLARIDGE - COUNCIL LEADER
Mrs. Claridge has been invited to give a brief presentation on her Administration's aims and achievements over the past 12 months.
7. REVIEW OF CAR PARKING
Report of Head of Environmental Services and Head of Property attached marked 'SC48'.
8. DECRIMINALISED PARKING ENFORCEMENT
Report of Acting Head of Planning & Leisure attached marked 'SC49'.
- RESOLVED 9. OVERVIEW AND SCRUTINY ANNUAL REPORT AND WORK PROGRAMME - FINAL DRAFT
Report of Acting Chief Executive attached marked 'SC50'.

10. COUNCIL'S CORPORATE PLAN PRIORITIES C AND D - IMPROVE PEOPLE'S KNOWLEDGE AND TAKE-UP OF OUR SERVICES AND IMPROVE THE AVAILABILITY OF A RANGE OF DIFFERENT HOUSING

Report of Director of Resources and Acting Director of Community Services attached marked 'SC51'.

11. REVIEW OF HOW THE COUNCIL IS DELIVERING ITS STATED ACTIONS AGAINST THE PRIORITIES IN THE CORPORATE PLAN

Report of Chief Executive attached marked 'SC52'.

12. COMPREHENSIVE PERFORMANCE ASSESSMENT (CPA) IMPROVEMENT PLAN - DELIVERY UPDATE

Report of Chief Executive attached marked 'SC53'.

13. MINUTES OF SELECT COMMITTEES/SCRUTINY PANEL MEETINGS

(a) Council Services - 3rd February

Copy attached marked 'SC54'.

(b) Finance & Audit Services - 8th February

Copy attached marked 'SC55'.

(c) Finance & Audit Services - 24th February

Copy attached marked 'SC56'.

(d) Housing Stock Options Appraisal - 1st March

Copy attached marked 'SC57'.

14. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY

To: All Members of the Scrutiny Commission with a copy to all other Members of the Council.

NOTE: AGENDA ITEMS AGAINST WHICH THE WORD "RESOLVED" APPEARS ARE MATTERS WHICH ARE DELEGATED TO THE COMMISSION FOR A DECISION. OTHER MATTERS ON THIS AGENDA WILL BE THE SUBJECT OF RECOMMENDATIONS TO COUNCIL.