

**Steve Atkinson** MA(Oxon) MBA MioD FRSA  
*Chief Executive*

Date: 30<sup>th</sup> March 2006

**To: Members of the Scrutiny Commission**

Mr. M.R. Lay (Chairman)	Mrs. S. Francks
Mrs. R. Camamile (Vice-Chairman)	Mr. M.A. Hall
Mr. K.W.P. Lynch (Vice-Chairman)	Mr. K.A.J. Hunnybun
Mr. P.R. Batty	Ms. J. E. Price
Mr. D. C. Bill	Mrs. M.L. Sherwin
Mr. C. W. Boothby	Mrs. E. A. Spencer
Mr. R. D. Ellis	Mr. J.E. Stanley
	Vacancy

Copy to all other Members of the Council

(other recipients for information)

Dear Councillor

At the request of the Chairman there will be a special meeting of the **SCRUTINY COMMISSION** in the Council Chamber, Council Offices, Hinckley on **THURSDAY, 6<sup>TH</sup> APRIL 2006** at **6.30p.m.** and your attendance is required.

The decision to hold this meeting has been taken in order that the reports on the items listed on the agenda can now be addressed.

The agenda for the meeting is set out overleaf.

Yours sincerely

Pat Pitt  
Corporate Governance Officer

**SCRUTINY COMMISSION - 6<sup>TH</sup> APRIL 2006**

**A G E N D A**

1. APOLOGIES AND SUBSTITUTIONS

RESOLVED 2. MINUTES

To confirm the minutes of the meeting held on 23<sup>rd</sup> March 2006 attached marked 'SC73'

3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES

To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.

4. DECLARATIONS OF INTEREST

To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**

5. QUESTIONS AND PETITIONS

To hear any questions and to receive any petitions in accordance with Council Procedure Rules 10 and 11.

6. MATTERS FROM WHICH THE PUBLIC MAY BE EXCLUDED

To consider the passing of a resolution under Section 100A(4) of the Local Government Act 1972, excluding the public from the undermentioned items of business on the grounds that they involve the likely disclosure of exempt information as defined in those Paragraphs of Part I of Schedule 12A of the Act indicated alongside each item.

RESOLVED

(a) Christmas Lights 2005 – Overspend (paragraphs 1, 3 & 10)

Report of Head of Culture and Development attached marked 'SC74'.

(b) Investigation into Service of Fixed Penalty Notice (paragraphs 1, 2 & 10)

Report of Chief Executive attached marked 'SC75'.

7. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY

To: All Members of the Scrutiny Commission with a copy to all other Members of the Council.

**NOTE: AGENDA ITEMS AGAINST WHICH THE WORD "RESOLVED" APPEARS ARE MATTERS WHICH ARE DELEGATED TO THE COMMISSION FOR A DECISION. OTHER MATTERS ON THIS AGENDA WILL BE THE SUBJECT OF RECOMMENDATIONS TO COUNCIL.**