

Steve Atkinson MA(Oxon) MBA MIoD
Chief Executive

Date: 10th January 2006

To: Members of the Special Expenses Area Committee

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| Mr. D.W. Thorpe (Chairman) | Mr. N.B.L. Davis | Mrs. E.A. Spencer |
| Mr. D.E. Hinton (Vice-Chairman) | Mrs. S. Francks | Mr. J.E. Stanley |
| Mr. D.C. Bill | Mr. C.G. Joyce | Mrs. R.W. Wright |
| Mrs. M.A. Cook | Mr. K.W.P. Lynch | |
| Mr. D.S. Cope | Ms. J.E. Price | |

Copy to all other Members of the Council

(other recipients for information)

Dear Councillor

There will be a meeting of the **Special Expenses Area Committee** in the Annexe to the Chamber, Council Offices, Hinckley on **Wednesday, 18th January 2006 at 6.30 pm** and your attendance is required.

The agenda is set out overleaf.

Yours sincerely

Pat Pitt (Mrs.)
Corporate Governance Officer

SPECIAL EXPENSES AREA COMMITTEE

18th JANUARY 2006

A G E N D A

1. APOLOGIES
- RESOLVED 2. MINUTES
To confirm the minutes of the meeting held on 8th November 2005 attached marked 'SEAC11'.
3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES
To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.
4. DECLARATIONS OF INTEREST
To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the Agenda.**
- RESOLVED 5. SPECIAL EXPENSES AREA BUDGET 2006/07
Report of Head of Finance & I.C.T. attached marked 'SEAC12'.
- RESOLVED 6. UPDATE ON BARWELL CEMETERY MEMORIAL SAFETY INSPECTION
The Green Space Manager will give a verbal report on the Memorial Testing Programme.
- RESOLVED 7. DATE OF NEXT MEETING
Members are requested to agree this.
8. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY

NOTE: AGENDA ITEMS AGAINST WHICH THE WORD "RESOLVED" APPEARS ARE MATTERS WHICH ARE DELEGATED TO THE COMMITTEE FOR A DECISION. OTHER MATTERS ON THIS AGENDA WILL BE THE SUBJECT OF RECOMMENDATIONS TO COUNCIL UNLESS THE COMMITTEE DECIDES OTHERWISE.

To: All Members of the Special Expenses Area Committee with a copy to all other Members of the Council.