

**Steve Atkinson** MA(Oxon) MBA MioD FRSA  
*Chief Executive*

Date: 23<sup>rd</sup> January 2007

**To: Members of the Special Expenses Area Committee**

Mr. D.W. Thorpe (Chairman)	Mr. N.B.L. Davis	Mrs. E.A. Spencer
Mr. D.E. Hinton (Vice-Chairman)	Mrs. S. Francks	Mr. J.E. Stanley
Mr. D.C. Bill	Mr. C.G. Joyce	Mrs. R.W. Wright
Mrs. M.A. Cook	Mr. K.W.P. Lynch	
Mr. D.S. Cope	Ms. J.E. Price	

Copy to all other Members of the Council

(other recipients for information)

Dear Councillor

There will be a meeting of the **Special Expenses Area Committee** in the Annexe to the Chamber, Council Offices, Hinckley on **Wednesday, 31<sup>st</sup> January 2007** at **6.30 pm** and your attendance is required.

The agenda is set out overleaf.

Yours sincerely

Pat Pitt (Mrs.)  
Corporate Governance Officer

**SPECIAL EXPENSES AREA COMMITTEE**

**31<sup>st</sup> JANUARY 2007**

**A G E N D A**

1. APOLOGIES
- RESOLVED 2. MINUTES  
To confirm the minutes of the meeting held on 7<sup>th</sup> June 2006 attached marked 'SEAC4'.
3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES  
To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.
4. DECLARATIONS OF INTEREST  
To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the Agenda.**
5. MEMORIAL SAFETY  
The Green Space Manager will report verbally on the current situation.
6. BARWELL CEMETERY  
The Green Space Manager will provide a verbal update on works to date.
7. SPECIAL EXPENSES AREA AND BARWELL PARISH REVENUE BUDGETS 2007-08  
Report of Head of Finance & ICT marked 'SEAC5' will be sent when available.
8. REVIEW OF FEES AND CHARGES 2007/2008  
Report of Head of Finance & ICT marked 'SEAC6' will be sent when available.
9. CAPITAL PROGRAMME 2006/2007 TO 2009/2010  
Report of Head of Finance & ICT marked 'SEAC7' will be sent when available.
10. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY

**NOTE: AGENDA ITEMS AGAINST WHICH THE WORD "RESOLVED" APPEARS ARE MATTERS WHICH ARE DELEGATED TO THE COMMITTEE FOR A DECISION. OTHER MATTERS ON THIS AGENDA WILL BE THE SUBJECT OF RECOMMENDATIONS TO COUNCIL UNLESS THE COMMITTEE DECIDES OTHERWISE.**

To: All Members of the Special Expenses Area Committee with a copy to all other Members of the Council.