

**Law & Administration
Department**

Date: 8th February 2005

To: Members of the Licensing Committee

Mr. M. A. Hall (Chairman)	Mr. K. A. J. Hunnybun
Mr. N. B. L. Davis (Vice-Chairman)	Mr. C. G. Joyce
Mrs. M. Aldridge	Mr. M. R. Lay
Mr. P. T. Andrews	Ms. J.E. Price
Mr. J. C. Bown	Mr. J.E. Stanley
Mr. B. H. Edwards	Mr. D. W. Thorpe
Mrs. D. Finney	Mr. R. Ward
Mrs. S. Francks	

Copy to all other Members of the Council

(other recipients for information)

Dear Councillor

There will be a meeting of the **LICENSING COMMITTEE** in the Council Chamber, Council Offices, Hinckley on **TUESDAY, 15TH FEBRUARY 2005 at 6.30 p.m.**

The agenda for the meeting is set out overleaf.

PLEASE NOTE DAY OF MEETING

Yours sincerely

G. B. Gethin
Democratic Services Manager

LICENSING COMMITTEE - 15th FEBRUARY 2005

A G E N D A

1. APOLOGIES AND SUBSTITUTIONS
- RESOLVED 2. MINUTES
To confirm the minutes of the meetings held on 16th and 25th November 2004 attached marked 'LC8' and 'LC9'.
3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES
To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.
4. DECLARATIONS OF INTEREST
To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the Agenda.**
5. QUESTIONS AND PETITIONS
To hear any questions and to receive any petitions in accordance with Council Procedure Rules 10 and 11.
6. LICENSING ACT 2003 - EXERCISE AND DELEGATION OF FUNCTIONS
Report of Customer Services & Registration Manager attached marked 'LC10'.
7. LICENSING ACT HEARINGS REGULATIONS AND PROCEDURES
Report of Customer Services & Registration Manager attached marked 'LC11'.
8. ROLE OF LICENSING OFFICER AND RULES OF NATURAL JUSTICE
Presentation to be given by Mr. P. Munro, Solicitor (Consultant).
9. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY

To: All Members of the **Licensing Committee** with a copy to all other Members of the Council.

NOTE: AGENDA ITEMS AGAINST WHICH THE WORD "RESOLVED" APPEARS ARE MATTERS WHICH ARE DELEGATED TO THE COMMITTEE FOR A DECISION. OTHER MATTERS ON THIS AGENDA WILL BE THE SUBJECT OF RECOMMENDATIONS TO COUNCIL.