

Steve Atkinson MA(Oxon) MBA FIoD FRSA
Chief Executive

Date: 20 October 2016



Hinckley & Bosworth
Borough Council

A Borough to be proud of

**To: Members of the Ethical Governance and
Personnel Committee**

Mr LJP O'Shea (Chairman)
Mr CW Boothby
Mr MB Cartwright
Mr WJ Crooks
Mr MR Lay

Mr K Morrell
Mr M Nickerson
Ms BM Witherford
Ms AV Wright

Copy to all other Members of the Council

(other recipients for information)

Dear member,

There will be a meeting of the **ETHICAL GOVERNANCE AND PERSONNEL COMMITTEE** in the De Montfort Suite, Hinckley Hub on **FRIDAY, 28 OCTOBER 2016 at 10.00 am** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen
Democratic Services Officer

A G E N D A

1. APOLOGIES AND SUBSTITUTIONS
2. MINUTES OF PREVIOUS MEETING (Pages 1 - 2)
To confirm the minutes of the previous meeting.
3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES
To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.
4. DECLARATIONS OF INTEREST
To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**
5. QUESTIONS
To hear any questions received in accordance with Council Procedure Rule 10.
6. CORPORATE COMPLAINTS 2015-16 (Pages 3 - 8)
To inform members of the number of complaints received under the corporate complaints procedure and via the Local Government Ombudsman, and the outcome of these.
7. STATUTORY SAFETY COMMITTEE MINUTES (Pages 9 - 10)
Minutes of the council's Statutory Safety Committee, for information.
8. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY
9. MATTERS FROM WHICH THE PUBLIC MAY BE EXCLUDED
To consider the passing of a resolution under Section 100A(4) of the Local Government Act 1972 excluding the public from the undermentioned item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1 and 10 of Schedule 12A of the 1972 Act.
10. COMPLAINTS 2016/04, 05 & 06 (Pages 11 - 12)
Members are asked to consider complaints 2016/04, 05 and 06 which are combined into a single report as they relate to the same matter.