

Bill Cullen MBA (ISM), BA(Hons) MRTPI
Chief Executive

Date: 06 March 2018



**Hinckley & Bosworth
Borough Council**

**To: Members of the Ethical Governance and
Personnel Committee**

Mrs R Camamile (Chairman)
Mr RG Allen
Mr MB Cartwright
Mr WJ Crooks
Mr MR Lay

Mr K Morrell
Mr M Nickerson
Mr LJP O'Shea
Ms BM Witherford

Copy to all other Members of the Council

(other recipients for information)

Dear member,

There will be a meeting of the **ETHICAL GOVERNANCE AND PERSONNEL COMMITTEE** in the De Montfort Suite, Hinckley Hub on **WEDNESDAY, 14 MARCH 2018 at 6.00 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen
Democratic Services Officer

A G E N D A

1. APOLOGIES AND SUBSTITUTIONS
2. MINUTES OF PREVIOUS MEETINGS (Pages 1 - 6)
To confirm the minutes of the two meetings held on 12 January 2018.
3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES
To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.
4. DECLARATIONS OF INTEREST
To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**
5. QUESTIONS
To hear any questions received in accordance with Council Procedure Rule 12.
6. EQUALITIES MONITORING (Pages 7 - 24)
Report presenting workforce data, for information.
7. COMPLAINTS UPDATE
To provide an update on complaints outstanding.
8. PROCESS AND SCHEME OF DELEGATION FOR CODE OF CONDUCT COMPLAINTS (Verbal Report)
For discussion.
9. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY
10. MATTERS FROM WHICH THE PUBLIC MAY BE EXCLUDED
To consider the passing of a resolution under Section 100A(4) of the Local Government Act 1972 excluding the public from the undermentioned item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1, 2, 7c and 10 of Schedule 12A of the 1972 Act.
11. COMPLAINT 2018/01 (Pages 25 - 32)
Fact finding report attached.
12. COMPLAINT 2018/02 (Pages 33 - 36)
Fact finding report attached.