

Bill Cullen MBA (ISM), BA(Hons) MRTPI
Chief Executive

Date: 07 June 2019



**Hinckley & Bosworth
Borough Council**

**To: Members of the Ethical Governance and
Personnel Committee**

Mr R Webber-Jones (Chairman)	Mr A Furlong
Mr MB Cartwright (Vice-Chairman)	Mrs L Hodgkins
Mr RG Allen	Mr E Hollick
Mr DC Bill MBE	Mr LJP O'Shea
Mrs MA Cook	

Copy to all other Members of the Council

(other recipients for information)

Dear member,

There will be a meeting of the **ETHICAL GOVERNANCE AND PERSONNEL COMMITTEE** in the De Montfort Suite - Hinckley Hub on **MONDAY, 17 JUNE 2019** at **6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen
Democratic Services Manager

A G E N D A

1. APOLOGIES AND SUBSTITUTIONS
2. MINUTES OF PREVIOUS MEETING (Pages 1 - 4)
To confirm the minutes of the previous meeting.
3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES
To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.
4. DECLARATIONS OF INTEREST
To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**
5. QUESTIONS
To hear any questions received in accordance with Council Procedure Rule 12.
6. COMPLAINTS UPDATE (Verbal Report)
To provide an update on the progress of any complaints currently under consideration.
7. WORKPLACE SURVEILLANCE POLICY (Pages 5 - 14)
To receive the revised Workplace Surveillance Policy for approval.
8. EMPLOYEE VOLUNTEERING POLICY (Pages 15 - 26)
To consider the updated Employee Volunteering Policy.
9. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY
As announced under item 3.