

Bill Cullen MBA (ISM), BA(Hons) MRTPI
Chief Executive

Date: 09 December 2020



**Hinckley & Bosworth
Borough Council**

To: **Members of the Ethical Governance and
Personnel Committee**

Copy to all other Members of the Council

(other recipients for information)

Dear member,

There will be a meeting of the **ETHICAL GOVERNANCE AND PERSONNEL COMMITTEE** as a virtual meeting via Zoom on **THURSDAY, 17 DECEMBER 2020** at **6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen
Democratic Services Manager

ETHICAL GOVERNANCE AND PERSONNEL COMMITTEE - 17 DECEMBER 2020

A G E N D A

1. APOLOGIES AND SUBSTITUTIONS
2. MINUTES OF PREVIOUS MEETING (Pages 1 - 4)
To confirm the minutes of the previous meeting.
3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES
To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.
4. DECLARATIONS OF INTEREST
To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**
5. QUESTIONS
To hear any questions received in accordance with Council Procedure Rule 12.
6. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY
7. DATES OF FUTURE MEETINGS
Two of the meeting dates agreed at the previous meeting need to be changed due to clashes with other meetings. It is therefore proposed that the meeting scheduled for 17 March be moved to 24 March and the meeting scheduled for 7 July be moved to 30 June.
8. MODEL CODE OF CONDUCT UPDATE
To receive an update on the LGA's new model code of conduct and to consider the process for adoption of our own code.
9. MATTERS FROM WHICH THE PUBLIC MAY BE EXCLUDED
To consider the passing of a resolution under Section 100A(4) of the Local Government Act 1972 excluding the public from the undermentioned items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1 and 10 of Schedule 12A of the 1972 Act.
10. COMPLAINTS UPDATE
A verbal update in relation to complaint 2020/09 will be provided.
11. COMPLAINT 2020/23 (Pages 5 - 10)
Fact finding report attached.
12. COMPLAINT 2020/24 (Pages 11 - 18)
Two fact finding reports attached.
13. COMPLAINTS 2020/20, 21 & 22 (Pages 19 - 24)
Fact finding report attached.