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Hinckley & Bosworth
Borough Council

Bill Cullen MBA (ISM), BA(Hons) MRTPI
Chief Executive

Date: 08 December 2023

**To: Members of the Finance & Performance
Scrutiny**

Cllr MJ Surtees (Chair)
Cllr P Williams (Vice-Chair)
Cllr DS Cope
Cllr DT Glenville
Cllr LJ Mullaney

Cllr H Smith
Cllr P Stead-Davis
Cllr BE Sutton
Cllr A Weightman

Copy to all other Members of the Council

(other recipients for information)

Dear member,

There will be a meeting of the **FINANCE & PERFORMANCE SCRUTINY** in the De Montfort Suite, Hinckley Hub on **MONDAY, 18 DECEMBER 2023** at **6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen
Democratic Services Manager

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- **Do not** use the lifts.
- **Do not** stop to collect belongings.

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Thank you

FINANCE & PERFORMANCE SCRUTINY - 18 DECEMBER 2023

A G E N D A

1. **APOLOGIES AND SUBSTITUTIONS**

2. **MINUTES OF PREVIOUS MEETING (Pages 1 - 2)**

To confirm the minutes of the meeting held on 4 September 2023.

3. **ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES**

To be advised of any additional items of business which the Chair decides by reason of special circumstances shall be taken as matters of urgency at this meeting.

4. **DECLARATIONS OF INTEREST**

To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**

5. **QUESTIONS**

To hear any questions received in accordance with Council Procedure Rule 12.

6. **PERFORMANCE AND RISK MANAGEMENT FRAMEWORK QUARTER 2 SUMMARY 2023/24 (Pages 3 - 12)**

To provide members with a summary of the data for the second quarter of the Performance and Risk Management Framework

7. **PLANNING FRONTLINE SERVICE REVIEW (Pages 13 - 26)**

To update members on the performance of the Planning service.

8. **FINANCIAL OUTTURN - QUARTER 2 SEPTEMBER 2023 (Pages 27 - 52)**

To present to members the financial outturn position as at September 2023.

9. **TREASURY MANAGEMENT QUARTER 2 2023/24 (Pages 53 - 58)**

To inform members of the Council's treasury management activity in the second quarter of 2023/24.

10. **BUSINESS RATES AND POOLING UPDATE QUARTER 2 - 23/24 (Pages 59 - 62)**

To inform members of the business rates performance from 1 April - 30 September 2023.

11. **SUNDRY DEBTS QUARTER 2 2023/24 (Pages 63 - 68)**

To inform members of the position on sundry debts as at 30 September 2023.

12. **FINANCE & PERFORMANCE SCRUTINY WORK PROGRAMME (Pages 69 - 72)**

To provide members with an update of the work programme.

13. **ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIR DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY**

As raised under item 3.

HINCKLEY AND BOSWORTH BOROUGH COUNCIL

FINANCE & PERFORMANCE SCRUTINY

4 SEPTEMBER 2023 AT 6.30 PM

PRESENT: Cllr MJ Surtees - Chair
Cllr P Williams – Vice-Chair
Cllr DT Glenville, Cllr LJ Mullaney, Cllr P Stead-Davis, Cllr BE Sutton and
Cllr A Weightman

Officers in attendance: Simon D Jones, Karen Mason, Rebecca Owen and
Ashley Wilson

106. **Apologies and substitutions**

Apologies for absence were submitted on behalf of Councillor Cope.

107. **Minutes of previous meeting**

It was moved by Councillor Williams, seconded by Councillor Weightman and

RESOLVED – the minutes of the meeting held on 3 July be
approved as a correct record.

108. **Declarations of interest**

No interests were declared.

109. **Hinckley Leisure Centre Annual Performance Review 2022/23**

Representatives of Hinckley Leisure Centre presented the annual performance
review. During the presentation and discussion, the following points were raised:

- Members of the leisure centre came from as far as Market Bosworth and Nuneaton
- Community outreach projects to villages were underway
- There was a dedicated post for GP referrals which were mostly referred to the leisure centre but some to Sport In Desford
- A better offering for schools was being explored
- Inflationary increases had not been passed on to the user and fees had been frozen for 2023.

110. **Treasury Management Quarter 1 2023/24**

Members were informed of the council's treasury management activity in the first
quarter of 2023/24. It was noted that a report on the crematorium project would
be brought to the November meeting of Council.

111. Financial Outturn - June 2023

The finance outturn position for the first quarter of 2023/24 was presented to the meeting. During discussion, the following was noted:

- Planning income had fluctuated due to variation on types of schemes coming forward
- A large portion of the reserve set aside for planning appeals had been spent
- The leisure centre was exploring installation of solar panels.

112. Sundry Debts Quarter 1

Consideration was given to the sundry debts position for the first quarter of 2023/24. Whilst it was noted that estates and homelessness often made up a high proportion of the debt due to their nature, it was also noted that debt from other local authorities was contributing to the fall in collection performance and this was being investigated.

113. Business Rates and Pooling update Quarter 1

Members were updated on business rates and pooling was presented. It was explained that a revaluation was due in the current year which may lead to challenges and refunds being required as rates had been increased for many businesses.

114. Finance & Performance Scrutiny Work Programme

The work programme was noted.

(The Meeting closed at 7.45 pm)

CHAIR



Hinckley & Bosworth Borough Council

Forward timetable of consultation and decision making

Finance & Performance Scrutiny

18 December 2023

Wards affected:

All wards

Performance and Risk Management Framework 2nd qtr. summary 2023/24

Report of Director (Corporate & Streetscene Services)

1. Purpose of report

1.1 To provide members with the 2023/24 2nd qtr. summary for:

- Performance Indicators
- Service Improvement Plans
- Corporate risks
- Service area risks

2. Recommendations

2.1 That members

- Note the 2023/24 2nd qtr. status for items listed at 1.1 above
- Review risks that pose the most significant threat to the council's objectives and priorities

3. Background to the report

3.1 Hinckley & Bosworth Borough Council provide a wide range of services that are delivered to the community and set strategic aims that help focus on priorities to deliver the council's vision for Hinckley & Bosworth to be: "A Place of Opportunity" This is achieved by managing performance in the following ways:

- Daily within each section
- On a monthly basis within each service area
- On a quarterly basis through the council's decision-making process

- On an annual basis through the production of the council's 'Corporate Plan'
- 3.2 The council's performance is monitored through Service Improvement Plans and includes performance indicators which are measurable. Up until 2010 indicators were a mandatory requirement set by central government. While some indicators are still reported direct to central government there is no longer a set of national indicators that councils must adhere to. However, to monitor and show how well Hinckley & Bosworth Borough is meeting priorities and objectives, the council continues to monitor locally set indicators.
- 3.3 Inherent in the corporate aims and outcomes are 'risks' that create uncertainty. The Council recognises it has a duty to manage these risks in a structured way to help ensure delivery of priorities and to provide value for money services. The council has a Risk Management Strategy which sets out the framework for the monitoring and management of risks.
- 3.4 Performance and Risk Management is embedded into all the Council's business activities in a structured and consistent manner. All Service Improvement Plans which include Performance Indicators and Risks are held and managed on the council's performance management system: INPhase
- 3.5 In November 2022 SLT tasked a group of Middle Managers, the Extended Leadership Team (ELT) with reviewing performance indicators to ensure they were still relevant and were measuring the correct things and considering how service improvement plans were developed across the organisation.
- 3.6 Members of ELT worked in pairs to review each service area's performance indicators and to challenge whether the measurements were necessary and provided an accurate picture of performance.
- 3.7 As a result of this exercise, several performance indicators have been amended, some deleted and some new ones added, particularly where gaps in indicators relating to the corporate plan were identified.

4. Overall summary for the period to September 2023

- 4.1 Performance indicators - status summary:
- 42 indicators are monitored and reported on a quarterly basis.
 - 22 indicators are on target.
 - Eight indicators are within 15% of target.
 - Ten indicators are outside of target by more than 15%
 - Two indicators are awaiting updates (to be provided at the meeting).
 - Planning appeals dismissed.
 - % outstanding debt reduction

4.1.1 Performance indicators - status of all indicators that are monitored monthly and/or quarterly.

Table 1 All Indicators monitored monthly and/or quarterly

Indicator	Target	Actual (RAG)	% variance	Comments
Working days lost to sickness absence	5	4.23 (green)	15.4%	On target
Customer services: lost calls	25%	31.4% (red)	26.16%	Lost calls remain higher than target for the year but are slowly improving. Actual lost calls for September were 25.54%
Customer services: satisfaction on the telephone	80%	80.29% (green)	0.36%	New SMS survey now reflects more broadly on council services and not just on the service provided by Customer Services
% of HBBC employees with disability	6.5%	5.84% (amber)	10.15%	Increased headcount from 435 to 445 and increase in employees with a disability from 24 to 2
% of HBBC employees (ethnic minority)	5.7%	5.16% (amber)	9.47%	increased number of ethnic minority employees from 22 to 23 and increase in headcount from 435 to 445
Average wait for customer calls to be answered (mins)	6 mins	3.4 mins (green)	43.43%	On target
% of complaints upheld	30%	24.6% (green)	18%	On target
% of FOI requests processed within 20 days	95%	98.84%	4% (Green)	YTD: 342/346
Absence related to work stress, depression, anxiety, mental health and fatigue	25%	32.6% (red)	30.4%	All long-term absence is managed by HR with the relevant manager. The council offers EAP to all staff to access mental health support
% of invoices paid (local businesses) on time	97%	99.02% (green)	2.08%	On target
% of Invoices paid on time	98%	96.21% (amber)	1.83%	Out of target due to late authorisations
Debt over 90 days old as % of aged debt	25%	22.9% (green)	8.4%	On target

% difference of people visiting the town centre due to events run by HBBC	30%	33.85% (green)	12.83%	Footfall increased during period - fuelled by Feast and Snapdragon
Empty business units Town centre occupancy rates	11%	10.8% (green)	1.82%	On target
Footfall Hinckley leisure centre	350,000	389,625 (green)	11.32%	On target
No of people referred to level 3/4 physical activity referral programs	250	401 (green)	60.4%	New participants referred into the programme
% of food establishments broadly compliant with food hygiene law	95%	91% (amber)	4.04%	1042/1143 total premises The cost of living is having an impact on food businesses, especially with regards to less staff for example and a slight fall in standards noted accordingly.
Average relet times (minor voids) general needs housing (days)	65	91 (red)	40%	Our performance has been affected by some lengthy void times overall including a fire damaged property that took several months to be completed. We no longer have a backlog of properties, but the complexity of cases continues to impact of the time taken to relet a property. We have returned to pre covid processes in terms of viewing a property prior to ready to let date to minimise time and rent loss once works are completed.
Average relet times (major voids) general needs housing (days)	90	154.1 (red)	71.22%	
Average relet times (all voids) general needs housing (days)	90	110.7 (red)	23%	
Rent collection and arrears recovery	90%	81.94% (amber)	8.96%	
Reduction (year on year) on outstanding debt owed to HBBC	1.5%			Awaiting data from accounts
Emergency repairs completed within target timescale	100%	100% (green)	0%	On target

Non-emergency repairs completed within target timescale	85%	76.65% (amber)	10%	Responsive backlog of works impacting on completion figures. One temporary post recruited. Second post currently vacant, recruitment process taking place
Housing repairs: % of decent homes	100%	97.75%	2.2%	All planned programmes in progress & on schedule to achieve 100% decency by 31/3/2024
Housing repairs: average turnaround times minor voids (days)	20	26 (red)	30%	Times continuing to reduce. September turnarounds reduced to 24 days
Housing repairs: average turnaround times major voids (days)	35	80 (red)	129%	Times reducing. September turnarounds reduced to 76 days
Housing repairs: average turnaround times all voids (days)	28	39 (red)	39%	Turnaround times for external contractor being monitored on a weekly basis with the view of making significant reductions in time being taken. In-House starting to take larger voids as well
% of Planning enforcement compliant acknowledged within 3 days	90%	96% (green)	6.7%	On target
processing of Planning applications (major application types)	60%	64% (green)	6.67%	On target
processing of Planning applications (minor application types)	70%	88% (green)	25.71%	On target
processing of Planning applications (other application types)	70%	97% (green)	38.57%	On target
Close enforcement file within 14 days where no breach of Planning control	90%	100% (green)	0%	On target

Determine action within 21 days where breach of Planning control & is expedient to take action	80%	20% (red)	75%	1 actioned within 21 days out of a total of 5 recent absent leave, sick leave and other priorities, including recent enforcement appeal hearings and appeal inquiries work
% of Planning appeals dismissed	70%			Awaiting return
Council tax: in year collection rate	48.8%	55.9% (green)	14.55%	On target
Non-domestic rates: in year collection rate	49%	57% (green)	16.33%	On target
processing of new claims (days)	15	17.8 (red)	18.67%	The time taken to process new claims and changes continues to be significantly impacted by the disconnection by Vodafone of the wrong PSN circuit and we were unable to access from 4 April to 3 May. Having access to the DWP searchlight system means that the assessment team can access a person's entitlement to state benefits immediately. In terms of our performance, it has resulted in a potential additional 30 days in processing time in cases where we could not access the information directly.
processing of change of circumstances (days)	6	6 (green)	0%	On target
No of fly tipping enforcement incidents	375	215 (green)	42.7%	On target
No of fly tipping enforcement actions	26	82 (green)	215%	On target
% take up of green waste service	78%	77% (amber)	1.3%	Slightly behind target

4.2 Service Improvement Plans - status summary

- There are 23 Corporate Level Service Improvement plans this year.
 - One has been completed.
 - Ten are in line with set target date/s.
 - 11 are showing signs of slippage.
 - One SIP is awaiting an update.

4.2.1 Service Improvement Plans - status of Corporate level Service Improvement plans that are showing signs of slippage.

Table 4 Corporate level Service Improvement Plans showing signs of slippage.

Owner	Action	Comments	Target date/s
C. Roffey	01. reduce waste across the council and borough through the Leicestershire waste partnership	Modelling of collection systems concluded. Next stage is member engagement. Still needs government confirmation on funding and timescales. Amber reflects lack of government confirmation	31 Mar 2024
M. Shellard	(C) Maximise the use of Personal Housing Plans to support those affected by homelessness	Ongoing delivery	31 Mar 2024
M. Shellard	Explore opportunities for regeneration	Surveyor appointed to carry out assessment of key assets.	31 Mar 2024
G. Upton	Reduce lost revenue by improving void turnaround times	In-House turnaround times remain consistent with June 23 update. Repairs continuing to work with external contractor to reduce their turnaround times.	31 Mar 2024
C. Taylor	Review existing dispersed alarm schemes, develop and implement a programme of upgrades	15-month programme of upgrades commenced upgrading Piper alarms to digital lifelines	31 Mar 2024
M. Shellard	To explore viable & long-term options in respect to the provision of temporary homeless accommodation.	Scoping proposal underway	31 Mar 2024
M. Shellard	Work towards training all housing staff to be dementia friends	On hold	31 Mar 2024
M. Evans	Hinckley Crematorium. Project Lead in developing a new crematorium site	The Crematorium site development is currently on hold and awaiting an options report to be prepared late 2023	31 Mar 2024

Owner	Action	Comments	Target date/s
K. Rea	Ensure production of the new Local Plan remains on track in accordance with the Local Dev Scheme	Work continues on completing the required evidence base. Emerging evidence pointing to a need to revisit the current plan strategy (70/30% urban rural split). A further update of the LDS with an additional Reg 18 stage will be prepared and targeted for January 2024 Council for endorsement.	31 Mar 2024
D. Moore	Maintain a high level of recycling performance. (32,000 garden waste subscribers, support LWP	Audited data for 2021/22 recycling performance confirms an overall drop in performance of 2.1% following a reduction in dry recycling materials collected of 1900 tonnes to pre-covid levels and 900 tonnes less green waste due to the dry summer/high temperatures. A positive reduction in residual waste of 200 tonnes was also noted. Overall, this resulted in recycling performance dropping to 42.7% from 44.8% in 2020/21. Audited data for 2022/23 recycling performance will not be available until December 2023.	31 Mar 2024
C. Roffey	New Hinckley Crematorium - support project delivery / operation of new crematorium (Corporate project).	Plans for operation of the Crematorium will be developed once construction issues are resolved.	31 Mar 2024

4.3 Corporate risks - status summary:

- There are currently 20 risks on the corporate risk register.
 - Four are high risks.
 - Nine are medium risks.
 - Seven are low risks.

4.3.1 Corporate risks - high net risk level status (red)

Table 5 Corporate risks with a high net risk status

Risk	Review commentary
S.16 - Failure to adhere to Health and Safety regulations (<i>J. Kenny</i>)	Quarterly reports and monitoring take place with regular reporting to SLT.
S.45 - Council does not prevent or detect fraudulent activities (<i>A. Wilson</i>)	The Fraud Hub is no longer used, but the Council is part of the NFI process, which gives some coverage of the risks faced. The NFI results will be shared when available. Internal Audit cover financial controls and report any issues as needed, although not specifically aimed at fraud any weaknesses would be reported.
S.53 - Mallory Park racing circuit (noise nuisance) (<i>R. Leach</i>)	HBBC successfully defended our case at court in July 23. An appeal has now been made, which will be heard in March 2024
S.55 - Climate emergency (<i>R. Leach</i>)	Work to decarbonise corporately by 2030 and as a Borough by 2050 has been progressing in line with the strategy and action plan. A revised Strategy will be going to full council early in 2024 along with key achievements to date.

4.4 Service area risks - status summary:

- There are 31 service risks across all service area registers.
 - Three are high risks (red)
 - 12 are medium risks (amber)
 - 14 are low risks (green)

4.4.1 Service area risks - high net risk level status (red)

Table 7 Service area risks with a high net risk level

Risk	Review commentary
EAS.25 - Capital Programme (<i>M. Evans</i>)	Occupancy levels and performance of the Commercial Estate are reported on a fortnightly basis during the Commercial update meetings. Any concerns with a growing trend will be reported through the appropriate channels.
HCS.099 - financial hardship for residents (<i>M. Shellard</i>)	"increased number of referrals to the service due to cost-of-living crisis"
DLS.42 – meet the need of Gypsy & Travellers (<i>K. Rea</i>)	work is still in progress, but we aren't working with OWBC as their study needs and timescales differed too much from our needs.

5. Exemptions in accordance with the Access to Information procedure rules

5.1 This report is to be heard in private session.

6. Financial implications [IB]

6.1 There are no financial implications arising directly from this report.

7. Legal Implications

7.1 There are no legal implications arising directly from this report.

8. Corporate Plan implications

8.1 The report provides an update on the performance indicators, service improvement plans and risks which support the achievement of all of the priority ambitions of the Council's Corporate Plan 2017 to 2021

9. CONSULTATION

9.1 Each service area has contributed information to the report and the performance outturn information is available on the council's performance and risk management system TEN.

10. RISK IMPLICATIONS

10.1 It is the Council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.

10.2 This report summarizes all risks, strategic and operational (SIP) and therefore considers the risk implications with regards to the Corporate Plan.

11. KNOWING YOUR COMMUNITY – EQUALITY AND RURAL IMPLICATIONS

11.1 Equality and Rural implications are considered as part of the implementation of the Corporate Plan 2017 to 21.

12. CORPORATE IMPLICATIONS

12.1 By submitting this report, the report author has taken the following into account:

- Community Safety implications
- Environmental implications
- ICT implications
- Asset Management implications
- Procurement implications
- Human Resources implications
- Planning implications
- Data Protection implications
- Voluntary Sector

Background papers: InPhase reports

Contact Officer: Cal Bellavia, ext. 5795

Executive Member: Councillor SL Bray



Hinckley & Bosworth Borough Council

Forward timetable of consultation and decision making

Finance and Performance Scrutiny 18 December 2023

Wards Affected: All Wards

Planning Service Review

Report of the Head of Planning

1. Purpose of report

1.1 To update members on the performance of the planning service.

2. Recommendation

2.1 That the report be noted.

2.2 That Members acknowledge the increase in planning performance, the improvement in retention and recruitment across the service and the current and forthcoming challenges with regards to planning appeals.

3. Background to the report

3.1 The Planning Service forms part of the Community Services Directorate. It includes the work areas development management, planning enforcement, regeneration/economic development, conservation/heritage and planning policy. This report sets out the key activities carried out by the service, how it is performing against defined indicators and the budget position.

4. Service overview

4.1 Planning Service Action plan

4.2 It is recognised that the past year has been a significant upturn from 2021/22 for the planning service, with 2021/22 a particularly difficult time for the planning service, not least with the recruitment of officers. The reduction in permanent capacity had impacted on the levels of customer service provided and the

speed of processing of planning applications, both of which have since significant upturns as noted below.

- 4.3 There is commitment throughout the service to continue to move forward and to drive this work an action plan is in development which will incorporate service specific areas of work, the Neighbourhood Development Plans Action Plan, the Housing Delivery Test Action Plan and will incorporate any recommendations from the Scrutiny planning review.
- 4.5 Officers from across the service are already working together on specific areas, with the introduction of three working groups with membership from within the service and wider across the council, looking at:
- ICT
 - Communications – both internal and external
 - Customer service
- 4.6 Officers are also looking at a programme of Member training from early 2024.
- 4.7 The service is structured to work as three teams reporting to the Director of Community Services.

Development Management

- 4.8 Development Management continues to receive a good mix of application types. In 2022/23 the service received 1421 (down from 1587 in 2021/22) applications of all types. This included 44 (up from 35 in 2021/22) applications for major developments, including 29 applications for major residential development, reflecting the Council's lack of a 5 year housing land supply.
- 4.9 Planning enforcement continues its proactive approach to enforcement. Complaints about the service have continued to reduce with a more focused timely response on making a decision as to whether to take enforcement action. The enforcement team is operating with a Team Leader part time from another authority, one member of agency staff and one permanent full time staff together with one vacant post.

Regeneration and Economic Development

- 4.10 The Council's Major Project Team supports regeneration and economic regeneration in the borough. We continue to work with planning colleagues to bring forward the Sustainable Urban Extensions (SUEs) at Barwell and Earl Shilton through a pro-active approach. The delivery of infrastructure is a key challenge.
- 4.11 The Hinckley Public Realm Masterplan includes proposals for a Wayfinding Strategy and we are working on the implementation of the Plan using funds available through the UK Shared Prosperity Fund (UKSPF). A Town Centre Strategy for Hinckley was commissioned and is being finalised. It is a high-level document that identifies opportunities for investment and improvement to

deliver physical, social and environmental aspirations for the town centre through a separate masterplan. It will provide a framework for the regeneration of sites within Hinckley by identifying and targeting specific sites. The strategy will have a life of between 5 and 15 years depending on the progress against objectives and will align with the emerging Local Plan and promote regeneration within the town centre as well as supporting the HBBC Economic Regeneration strategy.

- 4.12 The Economic Development Team promotes economic well-being for all local businesses and residents across the whole of the borough by delivering against the aims and objectives of the Council's Economic Regeneration Strategy. To monitor progress the current version which is for 2021 – 2025 includes an action plan. Delivery is done by working in partnership with local businesses, education establishments and forums to encourage networking, joint initiatives and to explore funding and promote apprenticeships and training opportunities. The Council has supported cross-border (North Warwickshire Borough Council and Nuneaton and Bedworth Borough Council) employment and skills initiatives and events such as the Career Speed Networking and Teen Tech live events at Mira Technology Institute. Communication to businesses included emails to our business email database, on social media and through a flyer that went into the business rates demands promoting business support available from both the LLEP Growth Hub and the Councils Twitter and LinkedIn social media profiles.
- 4.13 The Hinckley and Bosworth Business Climate Change Forum is a sub-group of the Councils Employment and Skills Taskforce. It is chaired by Hinckley and Rugby Building Society aiming to work with local businesses to bring best practice together and share knowledge on how businesses are reducing their carbon footprint and limiting the impacts of climate change.
- 4.14 The UKSFP has an allocation of £2,600,011 for the borough. This provides new funding for local investment by March 2025. The fund has three 3 key themes:
- Communities and place
 - Local business
 - People & skills

The Council has drawn up an Investment Plan with projects under these key themes. This has been approved by government and the programme is underway. The Council also received an allocation of £400,000 spread over 2023/24 and 2024/25 under the Rural England Prosperity Fund aimed at boosting the rural economy in the borough. Rural businesses and organisations are being invited to apply for grants to help them to become greener.

- 4.15 The service provides a holistic and joined up approach to the management of the borough's heritage often working in collaboration with other council departments and local stakeholders. The Heritage Strategy 2018-2023 provides the vision and key aims and objectives to guide conservation and

heritage activities in the borough. The High Street Heritage Action Zone which commenced in 2020 has a £1.85m programme which finishes at the end of March 2024. The various strands to the programme include the Building Improvement Scheme where grants were offered for works of repair and restoration of significant historic features including shop fronts. A key project of the programme is the Church Walk public realm scheme which will provide enhancements to the public realm through new surfaces, trees, tubs and planting. Works are also taking place to enhance the yards and jitties and a series of heritage signs have been installed to signpost Hinckley's historic town centre jitties. The hanging and fixed signs have been placed by Lilleys Yard, Varnons Yard, Crown Court and Crown & Anchor Yard.

Strategic Development

- 4.16 The council continue to work in partnership with all the neighbouring authorities across Leicester and Leicestershire, including partners such as Homes England and LLEP through the Strategic Planning Group and Member Advisory Group. The focus of the partnership continues to be on delivering key priorities within the Strategic Growth Plan and preparing strategic evidence to support these priorities. As part of the partnership working, a Statement of Common Ground (SoCG) relating to a proposed housing and employment distribution regarding Leicester City's declared unmet need has been prepared. The purpose of the SoCG is to provide a mechanism to divide any declared unmet need between partner authorities and also to aid compliance with the statutory Duty to Cooperate. Compliance with the Duty to Cooperate is required to be demonstrated at a Local Plan examination. At this time, the SoCG relating to unmet need distribution has been agreed by all of Leicestershire's local planning authorities apart from Harborough and Hinckley and Bosworth but is currently progressing through each council's democratic process. Further statements will be prepared as necessary regarding other strategic matters such as needs for Strategic Distribution and Warehousing.
- 4.17 Since the conclusion of the Local Plan Regulation 19 consultation in spring 2022, work on the borough's new Local Plan is continuing to progress. In December 2022 an update to the Local Development Scheme (LDS: the timetable for local plan production) was necessary as there were several matters impacting on the progress of the plan meaning the council were not in a position to submit the plan in April 2022 as planned at the time. This was due to a lack of certainty from central government with regards to the direction of allocated housing targets for local planning authorities and uncertainty over the extent of Leicester City's unmet need. This level of uncertainty required a re-timetabling of the Local Plan production timetable. It was highlighted in the December 2022 LDS that a further update to the timetable may be required if the emerging evidence suggests changes to the plan may be necessary or if the Government brought in a new planning system. An updated LDS is expected to be presented to Full Council in early 2024 for adoption.
- 4.18 Development of Neighbourhood Development Plans (NDPs) in the borough continues to be a significant area of work within the Policy team. Officers have

been working to implement actions recommended via the Planning Advisory Service (PAS) service improvement project alongside supporting groups with the neighbourhood planning activity. In terms of specific NDP activity, The Witherley Parish NDP went to referendum on Thursday 4 May 2023 but received a majority no vote and therefore was not made. Market Bosworth recently completed a Regulation 14 consultation on their review NDP and Stoke Golding are currently at Regulation 16 (pre-Examination) consultation with a review NDP with Thornton, Bagworth and Stanton under Bardon also at this stage.

Staff Recruitment and Retention

- 4.19 Following the high staff turnover in 2021/22, with all nine members of the Development Management Team leaving the Council between July and November 2021, recruitment and retention has been significantly more stable in 2022/23. Of the previous vacant posts, the Planning Manager, 2.5 Planning Officer and 2x Planning Assistant posts were filled with permanent staff and subsequently in early 2023/24 a Team Leader post was filled with a permanent member of staff. The remaining posts (Team Leader x1 and Senior Planning Officer) are vacant and currently occupied by agency staff and with use of external consultants.
- 4.20 In Planning Policy and Major Projects there has also been a number of vacancies, with two staff leaving from each service in 2021 and into 2022/23. A new Planning Officer within Policy was successfully recruited and joined in June 2022 with the Principal Planning Policy Officer successfully recruited to in December 2022. The Planning Policy Team currently have two members of staff on maternity leave, with these backfilled with agency staff.
- 4.21 Vacant roles across the planning service are currently being covered by interim members of staff, support from a neighbouring local authority and a private firm. This does bring with it cost implications significantly over and above any salary savings from the vacant posts. Recruitment to planning teams is a national issue, not just an issue affecting Hinckley & Bosworth Borough Council. Elsewhere in Leicestershire other Local Planning Authorities are having to use agency interim staff to fill vacancies, particular for higher level senior and team leader posts.
- 4.22 The challenges around recruitment and retention were previously reported to Scrutiny Commission in November 2022 following a review undertaken by a cross party working group of Members of the unprecedented loss of planning staff in 2021.

5. Performance

Planning Applications

- 5.1 In 2022/23 1272 applications of all types were determined, up from 856 in 2021/22. Planning Committee made decisions on 57 applications. Of these 43 were determined in accordance with the officer recommendation.

5.2 The speed of determining planning application continues to be a key performance indicator for the service. Under-performance can lead to government intervention by removing decision-making powers from local planning authorities. The speed measure is monitored on a quarterly basis for a rolling two year period. Performance for the previous two financial years to March 2023 is 63% for major applications (against a target of 60%) and 48.1% for minor applications (against a target of 70%).

Minor application performance

5.3 Performance had decreased, particularly for non-major applications, since January 2021 to March 2022. However, since April 2022 performance for non-major applications has increased significantly. This is not reflected in the rolling two year performance to March 2023, with particularly low performance in late 2021 and early 2022, however performance for non-major applications has been above 70% for 12 months consistently from October 2022 to September 2023. The performance increase since early 2022 is demonstrated on the graph below:

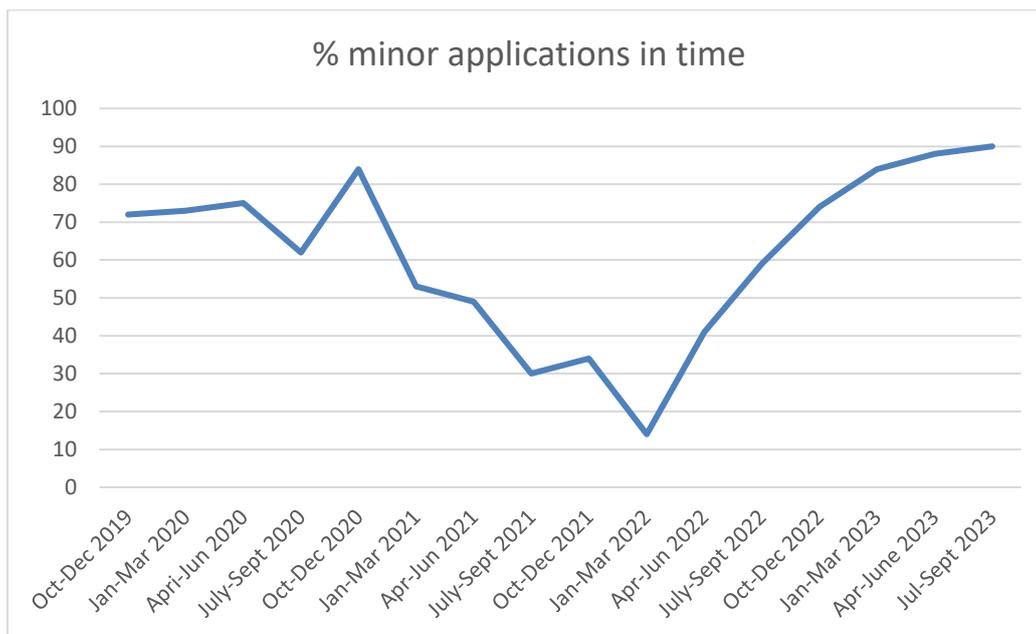


Figure 1: planning application performance – minor applications (October 2019 to September 2023)

5.4 There was a risk that the Council could have been designated due to performance on minor applications. The service is working positively with the Planning Advisory Service (part of The Local Government Association) to explain the measures in place to improve performance and the unprecedented difficulties the service has faced around recruitment.

5.5 The Council received a letter from the Department for Levelling Up, Housing and Communities (DLUHC) in January 2023 asking for the reasons for poor performance for minor applications for the two years to September 2022. The

Council responded in February 2023 and again in July 2023 and due to the upturn in performance has not been designated.

- 5.6 Due to the nature of two year rolling nature of measuring planning performance for applications, the Council is likely to receive a further letter from DLUHC in December 2023/January 2024 threatening designation should the Council not be able to provide sufficient reason as to why performance dropped below Government targets. Given that performance has remained above Government targets for the past 12 months Officers are confident that the Council will not be designated due to the recent upturn in performance.

Planning Appeals

- 5.6 Planning appeal performance remains a key requirement of government. Under-performance can lead to government intervention by removing decision-making powers from local planning authorities. The government measures performance at appeal against all decisions over a rolling 2 year period. No more than 10% of all decisions should be overturned at appeal. It should be noted that at the end of the 2 year period there is a further 9 months to take account of an applications still in the appeal system which for each rolling period is up to the 31st December. The figures set out below in Table 3 therefore have the ability to increase between now and December 2023.

Application Type	National Indicator	Performance
Major Applications	10%	5.7%
Non Major Applications	10%	1.1%

Table 2: Quality of decision making (1 April 2020 to 31 March 2022)

- 5.7 Performance on Majors of 5.7% (up from 4.5%) was on the basis that of the 86 major applications 12 were appealed and of these 5 were allowed.
- 5.8 Performance on non-majors was 1.1% (down from 1.5%) on the basis that of the 1250 applications determined, 45 were appealed and of these only 14 were allowed. The Council is therefore significantly below the 10% which is the level at which the government would intervene in relation to minor and other applications.
- 5.9 It should be noted that these performance measures are likely to change given the number of major appeals that we have awaiting a decision and with the number of major appeals awaiting a start date or an inquiry/hearing date, with recent appeals allowed in Desford and Burbage and with three appeal inquiries and two appeal hearings expected in the first three months of 2024. A separate report on planning appeals is being presented to Scrutiny Commission on 14th December 2023.

Enforcement

- 5.10 Last year (to 31 March 2023), 222 (down from 234 in 2021/22) planning enforcement cases were received. During the year the enforcement team closed 244 (up from 233 in 2021/22) cases.
- 5.11 Where a breach of planning control is identified officer's work to remedy the breach. The serving of an enforcement notice is always the last resort. During 2022/23, 5 notices (all types) were served.

Target Description	Target	Performance %	Performance Nos
Acknowledge complaint within 3 days	98%	90%	159/143
Close case within 14 days if there is no breach	80%	62%	92/57
Close case within 21 days if there is a breach but it is not expedient to take action	80%	65%	26/17
Identify there is a breach and its expedient to take actions within 21 days	80%	29%	14/4

Table 3: Speed of decision making in Enforcement (Year to 31 March 2023)

- 5.12 Planning Enforcement performance has declined, with available resources varying through the year. Where performance is lower, this relates to cases where there is either no breach identified, or it is not expedient to take action. In these cases the Planning Enforcement Team performance is below target with regards to writing up and closing cases, but this is not the case where it is considered expedient to take action.

Strategic Planning

- 5.13 The Council continues to work with other Leicestershire authorities through the Strategic Planning Group and Members Advisory Group on strategic planning matters. It also works with authorities in Warwickshire on planning matters of relevance. The council's planning policy team performance is measured against the Local Development Scheme (LDS). This document sets out the timetable for delivering the various local plan documents. The current version was published in December 2022 and updated the previous version because progress on the Local Plan had not been achieved in line with the published timescales. The current LDS sets out consultation on a draft plan (Regulation 19 version) in May/June 2024 and submission in August 2024. The current LDS highlights that a further revision may be required to the LDS if evidence suggest changes may be necessary or if the Government changes to the new planning system come into effect.

Housing Tests

- 5.14 The Government requires that Councils maintain a 5 year supply of housing sites. The NPPF in February 2019 introduced stricter guidance on what sites could be included in a Council supply requiring Councils to only include sites which were deemed 'deliverable'. Therefore as of 1st April 2022 the Council has 4.89 years' supply of deliverable housing sites. This is currently being updated to March 2023 and September 2023.
- 5.15 In addition to projecting forward and ensuring the Council maintains an adequate supply of housing; the Government has introduced a Housing Delivery Test (HDT). The HDT is an annual measurement of housing delivery in the area and is published annually in November by Department for Levelling Up, Housing and Communities (DLUHC). The HDT is a calculation of the number of houses delivered in an area over the past three years divided by the target number of houses over that same period, expressed as a percentage. Where delivery is 'substantially below' specified percentages at different points in time then the presumption in favour of sustainable development will again be engaged with the result that unallocated and possibly less favourable sites may become vulnerable to speculative applications which will be assessed against the tilted balance with a presumption in favour of granting permission
- 5.16 The HDT will indicate when delivery has fallen below 95%, 85% or 75% of the Local Planning Authority's housing requirement over the previous three years. Regardless of whether the Council is able to demonstrate five years of deliverable housing moving forward, the presumption in favour of sustainable development will be engaged if the Council housing delivery is below 75%.
- 5.17 As of March 2021 the Government assessed that the Council had a delivery rate of 86% which was below the Government's requirement of 95%, thereby failing the Housing Delivery Test. Having an 86% delivery test result required the Council to produce an Action Plan which was published July 2021 and updated in July 2022 detailing how HBBC intends to address the issues surrounding low housing delivery.

6. Future Challenges

- Delivering our major schemes and site allocations particularly the SUEs
- Establish a 5-year housing land supply
- Meeting the Housing Delivery Tests
- Progressing the Local Plan through examination and adoption
- Retention and recruitment of staff
- Continue to improve planning application and significantly improve appeal performance to avoid intervention from government.
- Maintain an efficient and proactive enforcement service.
- Delivering schemes under the Heritage Action Zone

7. Ombudsman decision

- 7.1 In July 2023 the Council received an ombudsman decision (reference 23 000 252) following a complaint against the Council that progressed through the Council's complaint procedure.
- 7.2 The complaint was regarding the Council's delegated decision to permit a development of industrial or storage units. The Council publicised the application by sending notification letters to neighbours, putting up a site notice and placing a notice in a local newspaper. However, the neighbour notification did not include one neighbour to the application site, with a likely reason being that the address was not shown separately on the Council's Uniform mapping system. The neighbour however was made aware of the application and submitted an objection. Whilst a neighbour objection was received, this was not referenced in the delegated officer report and a decision was issued subject to conditions. Further, the decision notice and officer report, whilst produced when the decision was issued, were not uploaded to the Council's website in good time.
- 7.3 The ombudsman found fault with the Council for the above administrative matters. However, in considering the complaint, the ombudsman found that had the administrative errors as above not happened this would not have affected the outcome (that permission was granted).
- 7.4 The ombudsman provided the following remedy to the complaint received:
- apologise to the complainant for any disappointment and confusion caused by the faults found;
 - carry out a review of its planning decision making processes and its record keeping and administrative systems to ensure they are robust and fit for purpose;
 - inform the Ombudsman and the Council's relevant scrutiny committee of the outcome of the review
- 7.5 The Head of Planning has apologised to the complainant following receipt of the ombudsman decision in July and has also sought amendments to the Uniform mapping to update the address details to the neighbours property to show this as two addresses. Further, all administrative officers, validation officers and case officers have been reminded of good practice, including checking neighbours are sufficiently consulted on all relevant applications, ensuring sufficient other consultation is undertaken (e.g. site notices where appropriate) and that all decisions are issued by the planning admin team to ensure continuity and that all relevant documents are then issued and uploaded to the website correctly.
- 7.6 The Planning Service has received two further ombudsman decisions in 2023/24 following complaints made. Both of these decisions do not find fault with the Council and with no remedies suggested.

8. Exemptions in accordance with the Access to Information procedure rules

8.1 Open

9. Financial implications - CS

9.1 In 2022/23, planning application income was £1,098,298 compared to a budget of £1,008,000 which resulted in additional income of £90,298. This compares to the previous year when there was a budgeted income target of £1,008,000 and the actual amount received was £1,219,356.

9.2 In 2022/23, the Council also received additional sources of income through its pre-application advice service. A total of £21,890 was received against a target of £56,820. In addition to pre-application advice, the Council has also introduced Planning Performance Agreements (PPAs) for very large and complex applications. This generated a further £76,110 against a budget of £52,110.

9.3 Legal cost arising from planning appeals in 2022/23 totalled £144,896 with a budget of £43,000 resulting in an overspend of £101,896.

9.4 In 2022/23, Development control spent £659,794 on agency staff & £78,372 on consultants which made an overall staffing overspend of £413,502. Compared to 2021/22, this is additional expenditure of £284,503 as £453,663 was spent on agency and consultants in 2021/22.

9.5 The use of agency interim staff and recruitment to planning teams is a national issue, not just an issue affecting Hinckley & Bosworth Borough Council. Elsewhere in Leicestershire other Local Planning Authorities are having to use agency interim staff to fill vacancies, particular for higher level senior and team leader posts.

10. Legal implications

10.1 Set out in the report.

11. Corporate Plan implications

11.1 The planning service contributes to all three priorities of the Corporate Plan, helping People stay healthy and reducing crime; improving Places through improved quality of homes, affordable housing, urban design and heritage facilities; and by delivering Prosperity by supporting town centre regeneration, tourism and economic growth.

12. Consultation

12.1 None

13. Risk implications

13.1 It is the council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.

13.2 It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision / project have been identified, assessed and that controls are in place to manage them effectively.

13.3 The following significant risks associated with these report / decisions were identified from this assessment:

Management of significant (Net Red) risks		
Risk description	Mitigating actions	Owner
<p>DLS.19 - Recruitment & retention of staff</p> <p>Failure to recruit & retain staff leads to failure to maintain staffing levels within Development Services to deal with works required and increases use of agency staff with associated higher costs</p>	<p>Appointment of recruitment consultants</p> <p>Supporting Officers Careers through training and modern apprenticeships</p> <p>Benchmarking against surrounding authorities to ensure competitiveness.</p>	Chris Brown
<p>DLS.44 - Five year housing land supply</p> <p>Failure leads to speculative unplanned housing developments plus additional costs incurred due to planning appeal process</p>	<p>The council to maintain a 5YHLS. All Members have received training and further briefing to this effect. SLT and officers are working closely with Members to plan a positive way forward to address this.</p>	Chris Brown
<p>DLS.51 Housing Delivery Test</p>	<p>DLUHC published the Housing Delivery Test results in January 2021 and the Council has delivered 86% of it's housing requirement HBBC will continue to work on delivering new homes to ensure it does not continue to fail the HDT</p>	Chris Brown

14. **Knowing your community – equality and rural implications**

- 14.1 The planning services takes account of equality and rural issues as part of all the decisions taken.

15. **Climate implications**

- 15.1 The planning service considers the climate impact of all decisions it takes in accordance with the Council's strategy and Government Policy and Guidance.

16. Corporate implications

16.1 By submitting this report, the report author has taken the following into account:

- Community safety implications
- Environmental implications
- ICT implications
- Asset management implications
- Procurement implications
- Human resources implications
- Planning implications
- Data protection implications
- Voluntary sector

Background papers: None

Contact officer: Chris Brown, Head of Planning

Executive member: Cllr W Crooks



Hinckley & Bosworth
Borough Council

Forward timetable of consultation and decision making

Finance & Performance Scrutiny 18 December 2023

Wards affected: All

FINANCIAL OUTTURN- SEPTEMBER 2023

Report of Section 151 Officer

1. Purpose of report

1.1 Present the financial outturn position as at September 2023

2. Recommendation

2.1 The report is noted.

3. Background to the report

3.1 The financial reports attached to this report are based on the original budget taken to Council in February 2023 and allow for budget movements for the first six months. These variances have been taken into account when compiling the MTFs that was approved by Council on the 28th November 2023.

3.2 Attached to this report are the monthly outturn reports including the following information for the period ending September 2023:

- General Fund budget monitoring summary
- General Fund detailed variance analysis
- Capital Programme outturn by scheme

General Fund

3.3 Based on the approved budget (Council February 2023) it was anticipated that £227,961 would be transferred to balances and a net £1,360,642 transferred from earmarked reserves. Since that date, the budget has been increased by £59,269 representing supplementary budgets that have been

approved in line with financial procedures rules. As at the end of September 2023, the forecast is for the General Fund cost to increase by £608,042. This means an estimated £380,081 will be taken from balances compared against the budgeted position of £227,961 being transferred to balances.

Table 1	Budgeted	Forecast	Movement
Contribution (from)/to General Fund Balances (£000)	228	(380)	(608)

3.4 The table below shows summarises the movements between Original Budget and the estimated outturn position as at the end of September 2023.

Table 2	Outturn variances £000	Explanation
Additional budgets	(59)	To take into account latest contractual commitments
Forecast Outturn Movement	213	Estimated forecast variance from services (see general fund attachments)
External Interest	40	Reduction in borrowing costs and additional investment income
Transfer to reserves	(1,205)	Estimated income from Business Rates Pool to be set aside for regeneration
National Non-Domestic Rates	403	Additional S31 Grant
Change in Outturn	(608)	Contribution (from)/to General Fund Balances (£000)

3.5 Explanations for variances against both profiled budget and estimated outturn have been detailed in the monthly outturn reports appended. The major service variations in excess of £50,000 are summarised below:

Table 3	Outturn variances £000	Explanation
Homelessness	(450)	Additional Bed and Breakfast due to an increase in demand
Homelessness	90	Additional income from bed and Breakfast contributions
Leisure Centre	(77)	Estimated reduction in Leisure Centre Management Fee due
Leisure Centre	50	Predicted lower expected cost of Energy Benchmarking
Development Control	(125)	Reduction in income from planning applications
Development Control	(140)	Agency staff overspend

Development Control	(50)	Cost relating to planning enforcement action
Development Control	(105)	Forecast overspend on appeal costs
Planning Policy	75	Predicted underspend on the Local Plan
Corporate Management	1,100	Estimated income from Business Rates Pool to be set aside for regeneration
Industrial Estates	60	Additional rental income
Misc Property	(50)	Service charge and rental income lower due to vacant units
Council Offices	(225)	Net pressure due to delay in NHS move to Hinckley Hub
Recycling	165	Estimated additional income from Green Waste
Refuse Collection	62	Estimated additional income from Trade and Bulky Waste
All Services	309	Forecast underspend on salaries due to vacant posts
All Services	70	Estimated saving on Utility Costs
Crematorium	(590)	Net cost to general fund from decision to discontinue with current construction partner on the Crematorium project.

Capital

3.6 £4,620,902 has been spent on capital schemes to the end of September 2023 against a budget for that period of £7,310,530. It is envisaged that most of the schemes will still be completed by year-end.

Housing Revenue Account

3.7 As at September 2023 it is anticipated that the HRA outturn will be in deficit by £38,129 compared against a budgeted deficit of £106,129. Major variances are explained below-

Table 4	Outturn variances £000 Under/(Over) Spend	Explanation
Employee Costs	(119)	Overspend due to overtime and salary overspend due to vacancy factor and pay award (for fully staffed service)
Utility Costs	90	Electricity & gas underspend
Additional Funding	53	Additional new burdens and Domestic Abuse funding

3.8 The Housing Repairs Account is currently forecasted to make a deficit of £151,278, which is an overspend of £20,000 compared to the latest budgeted surplus of £131,278. This is due to an estimated overspend in the responsive repairs budgets due to increased demand of £45,000 offset by an underspend of £25,000 in employee costs due to vacant posts.

4. Exemptions in accordance with the Access to Information procedure rules

4.1 Report taken in open session.

5. Financial implications [IB]

5.1 Contained in the body of the report.

6. Legal implications [MR]

6.1 None

7. Corporate Plan implications

7.1 The Budget and outturn contributes to the achievement of all Corporate Plan Priorities.

8. Consultation

8.1 None

9. Risk implications

9.1 It is the council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.

9.2 It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision / project have been identified, assessed and that controls are in place to manage them effectively.

9.3 The following significant risks associated with this report / decisions were identified from this assessment:

Management of significant (Net Red) risks		
Risk description	Mitigating actions	Owner
That the Council has insufficient resources to meet its aspirations and cannot set a balanced budget	A budget strategy is produced to ensure that the objectives of the budget exercise are known throughout the organisation. The budget is scrutinised on an ongoing basis to ensure that assumptions are robust and reflective of financial performance. Sufficient levels of reserves and balances are maintained to ensure financial resilience	Julie Kenny

10. Knowing your community – equality and rural implications

10.1 There are no direct implications arising from this report.

11. Climate implications

11.1 There are no direct implications arising from this report. Budget holders ensure any implications are assessed as part of their service delivery.

12. Corporate implications

12.1 By submitting this report, the report author has taken the following into account:

- Community Safety implications
- Environmental implications
- ICT implications
- Asset Management implications
- Procurement implications
- Human Resources implications
- Planning implications
- Data Protection implications
- Voluntary Sector

Background papers: Civica Reports

Contact officer: Ilyas Bham, Accountancy Manager x5924

Executive member: Cllr K Lynch

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**Hinckley & Bosworth
Borough Council**

Monthly Outturn Reports

For the period April 2023 to September 2023

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September 2023 Budget Monitoring Summary 2023/24

Service	Budget as per Feb 23 budget Book	Supplementary Budgets/virements approved to date	Latest Budget used for Monitoring ledger	recharges	Budget per Monitoring Report	Estimated Outturn Variations	Estimated Outturn	Estimated Outturn	Variance	Change in Budget	Change in Outturn
Community Services & Development Services	8,032,150	649,021	8,681,171	(2,445,088)	6,236,083	457,000	9,138,171	9,087,171	51,000	0	51,000
Corporate, Support & Street Scenes Services	9,790,640	371,637	10,162,277	2,445,088	12,607,365	(677,000)	9,485,277	9,491,037	(5,760)	3,240	(9,000)
TOTAL SERVICE EXPENDITURE	17,822,790	1,020,658	18,843,448	0	18,843,448	(220,000)	18,623,448	18,578,208	45,240	3,240	42,000
Special Expenses	(783,720)	(15,132)	(798,852)	0	(798,852)	7,000	(791,852)	(798,852)	7,000		7,000
Capital Accounting	(1,589,700)		(1,589,700)	0	(1,589,700)		(1,589,700)	(1,589,700)	0		
External Interest - Net	227,150		227,150	0	227,150	(40,000)	187,150	187,150	0		
IAS 19 Adjustment	(1,958,190)		(1,958,190)	0	(1,958,190)		(1,958,190)	(1,958,190)	0		
Use of UG&C Reserves	(15,060)	(643,040)	(658,100)	0	(658,100)	35,000	(623,100)	(658,100)	35,000		
Transfer to UG & C Reserves	0		0	0	0	209,000	209,000	209,000	0		
Use of Carry fwd	0	(137,616)	(137,616)	0	(137,616)		(137,616)	(137,616)	0		
Transfer to Reserves	415,000		415,000	0	415,000	1,300,474	1,715,474	1,715,474	0		
Transfer to Reserves Council Tax Support	0	0	0	0	0		0	0	0		
Use of Reserves	(1,760,582)	(165,601)	(1,926,183)	0	(1,926,183)	(340,000)	(2,266,183)	(2,266,183)	0	0	
BUDGET REQUIREMENT	12,357,688	59,269	12,416,957	0	12,416,957	951,474	13,368,431	13,281,191	87,240	3,240	84,000
Financing											
Council Tax	5,144,303		5,144,303	0	5,144,303		5,144,303	5,144,303	0		0
National Non-Domestic Rate	6,602,210		6,602,210	0	6,602,210	402,701	7,004,911	7,004,911	0		0
New Homes Bonus	581,966		581,966	0	581,966		581,966	581,966	0		0
Collection Fund Surplus	(59,396)		(59,396)	0	(59,396)		(59,396)	(59,396)	0		0
Lower Tier Support Grant	215,616		215,616	0	215,616		215,616	215,616	0		0
Service Grant	100,950		100,950	0	100,950		100,950	100,950	0		0
TOTAL RESOURCES (HBBC BUDGET)	12,585,649	0	12,585,649	0	12,585,649	402,701	12,988,350	12,988,350	0	0	0
Movement in General Fund Balances	227,961	(59,269)	168,692	0	168,692	(548,773)	(380,081)	(292,841)	(87,240)	(3,240)	(84,000)
Special Expenses											
Expenditure	783,720	15,132	798,852	0	798,852	(7,000)	791,852	798,852			
Council Tax Income	763,591	0	763,591	0	763,591	0	763,591	763,591			
Movement in Special Expenses Balances	(49,629)	0	(49,629)	0	(35,261)	7,000	(28,261)	(35,261)			
Special Expenses to /(from) Reserves	29,500	0	29,500	0	29,500	0	29,500	29,500			
Special Expenses mvt in Balances	(49,629)	0	(49,629)	0	(49,629)	0	(49,629)	(49,629)			
BUDGET REQUIREMENT	763,591	15,132	778,723	0	778,723	(7,000)	771,723	778,723	0	0	0
Total Movement in Balances	178,332	(59,269)	119,063	0	119,063	(548,773)	(429,710)	(342,470)			
NBR	13,349,240	15,132	13,364,372	0	13,364,372	395,701	13,760,073	13,767,073	0	0	0

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Under/overspend	£	£
Mvt to/(from) Balances Orig Budget		227,961
Mvt to/(from) Balances Latest Budget		
Mvt to/(from) Balances Outturn		(380,081)
Outturn change		608,042

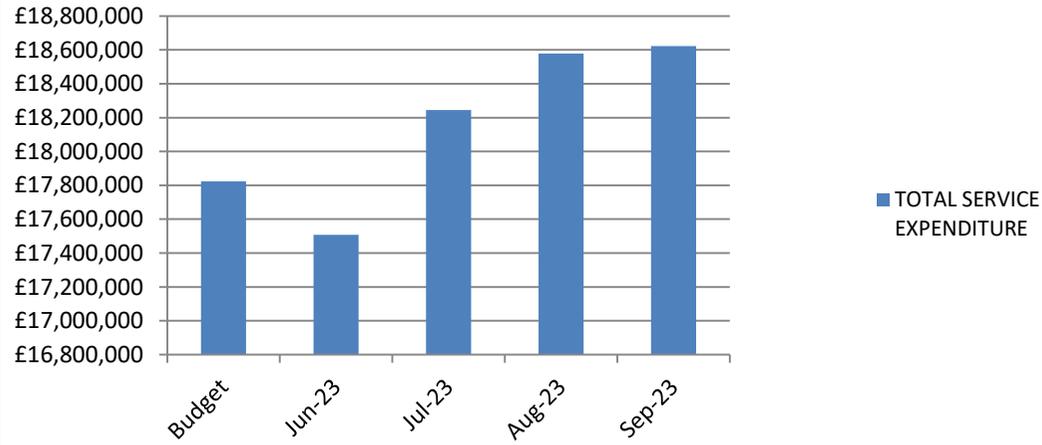
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September 2023 Budget Monitoring Summary 2023/24- General Fund Services

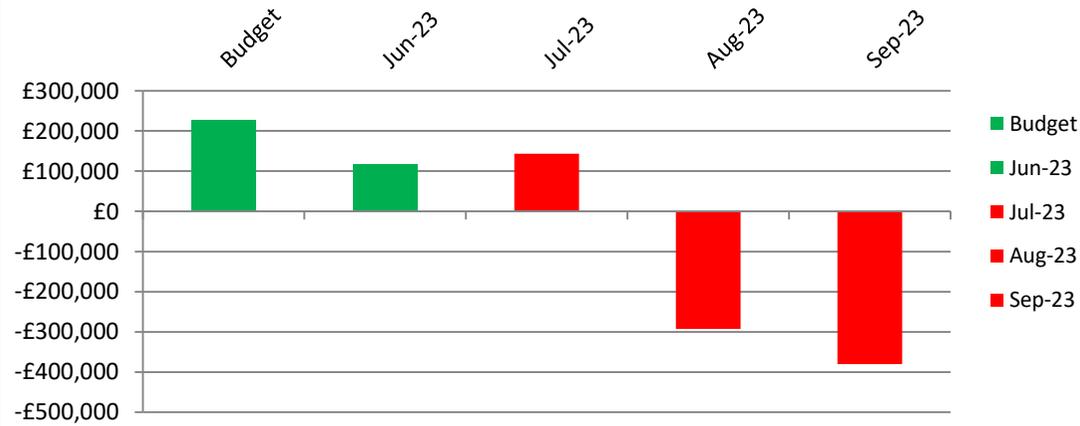
	Budget	Jun-23	Jul-23	Aug-23	Sep-23
TOTAL SERVICE EXPENDITURE	£17,822,790	£17,507,603	£18,245,420	£18,578,208	£18,623,448
	Budget	Jun-23	Jul-23	Aug-23	Sep-23
General Fund Balance Contribution	£227,961	£117,185	£143,475	-£292,841	-£380,081

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TOTAL SERVICE EXPENDITURE

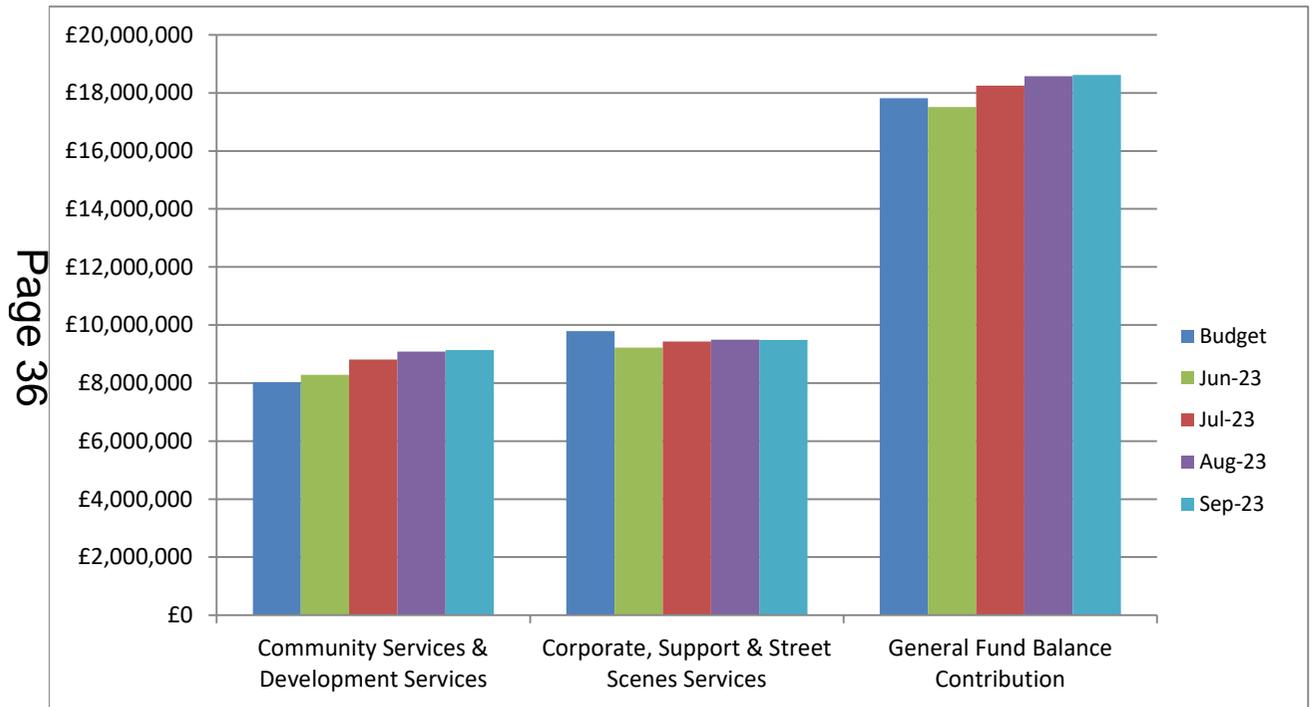


General Fund Balance Contribution



September 2023 Main changes in outturn

	Budget	Jun-23	Jul-23	Aug-23	Sep-23
Community Services & Development Services	£8,032,150	£8,288,150	£8,808,842	£9,087,171	£9,138,171
Corporate, Support & Street Scenes Services	£9,790,640	£9,219,453	£9,436,578	£9,491,037	£9,485,277
General Fund Balance Contribution	£17,822,790	£17,507,603	£18,245,420	£18,578,208	£18,623,448



Summary of Timing Differences
Under spends/(Overspends) caused by timing differences
Monthly Outturn Report 1st April 2023 to 30th September 2023

		£	£
DSO Housing Repairs	Work in Progress	(65,000)	
	Material invoices to be processed	33,000	
	agency budget to be reprofiled	(20,000)	
	Painting works to be reprofiled	(30,000)	
	Under recovery of overheads	(143,000)	
	Other Minor variations	(5,000)	(230,000)
Homelessness	Ukraine grant received from DHLUC in advance of spend	183,000	
	September B&B costs to be paid in October	38,000	
	Income from bond scheme repayments	25,000	246,000
Housing Strategy	Outstanding accrual - qtr 4 Rural Housing Enabling Service	11,000	11,000
Private Sector Housing	Reprofile of budgets required	33,000	33,000
CCTV	Awaiting CCTV Security invoices	20,000	20,000
Community Safety	Outstanding accrual - return unspent PCC safer streets funding	7,000	7,000
Leisure Centre	Energy Benchmarking costs from prior year to be finalised as part of wider on-going discussions with Leisure Provider	32,000	32,000
Highways Miscellaneous	Invoice awaited in respect of bollard repairs at Castle St, Hinckley	10,000	
	Reprofile of budget for footpath lighting required	2,000	12,000
Climate Change	Reprofile of budget required	22,000	22,000
Emergency Planning	awaiting invoices	31,000	31,000
Local Land Charges	Quarter 1 SLA payment to Blaby District Council not yet invoiced along with qtr 4 outstanding accrual from 2022/23	11,000	11,000
Dog Warden Service	awaiting hired and contracted invoices	3,000	3,000
Environmental Health	awaiting hired and contracted invoices for case involving mallory racing circuit	13,000	
	awaiting vet fees invoices	2,000	
	awaiting equipment purchase invoices	2,000	17,000
Pest Control Service	awaiting hired and contracted invoices	3,000	3,000
Building Control	Outstanding prior year payment - Contribution to the shortfall in income for the partner	44,000	
	Outstanding accrual - Qtr 4 Contribution to Building Control Partnership along with Qtr 1 2023/24 contribution	16,000	60,000
Community Planning	Reprofile of budgets required for payments for hired and contract services payments to match spend profile	9,000	9,000
Development Control	Agency/Consultancy staff invoices to be paid in October relating to September	41,000	
	Outstanding accrual - Harborough DC Team Leader costs	18,000	59,000
Economic Development	Kickstart grant from DWP to be repaid	15,000	
	Invoice to Oadby and Wigston for Town Centre Manager	(9,000)	
	Reprofile of budgets for Town Centre events	5,000	11,000
Planning Policy	Agency/Consultancy staff invoices to be paid in October relating to September	5,000	5,000
Corporate Management	Financial period correction to over-estimate of accruals for rental referring to prior year, being accounted for as a reversal in the current financial year to prevent estimates over the 2022/23 year end period distorting in year performance for 2023/24.	(127,000)	
	Prepayment of Costs incurred relating to 2023 to 2031 - Ascendent system for Grants	(13,000)	
	Expenditure relating to Alternative Fuel Payment - Grant Income received in 2022/23 to cover the cost	(50,000)	
	Other Minor timing differences	(3,000)	
	Audit Fees relating to 2021-22 & 2022/23	62,000	
	Audit Fees to Q1 2023/24	52,000	(79,000)
Council Tax / NNDR	Contribution to Revs & Bens Partnership	58,000	58,000
Council Tax Support	Contribution to Revs & Bens Partnership	35,000	35,000
General Grants	Twycross Budgets to be reprofiled	45,000	45,000
Register and Borough Elections	Income reimbursement awaited from Election Service for expenses paid out by HBBC - Will be paid once claim is settled and Election Service reimbursed	(38,000)	(38,000)
Benefits Fraud and Rent Allowances	Contribution to Revs & Bens Partnership	28,000	
	Benefits Payments to August - reflected on the ledger in September	48,000	
	Additional subsidy income to be received from DWP in October to cover additional benefit costs incurred to end of August	(318,000)	
	Additional benefit costs incurred - Income to received when Year End Reconciliation is completed	(325,000)	(567,000)
Miscellaneous Properties	Cleaning Costs relating to 2022/23 - Outstanding Accruals	20,000	
	Manned Security Charges relating to 2022/23	8,000	
	Refuse disposal costs incurred later than anticipated	7,000	
	Service Charge adjustment re 2022/23 not yet processed	(60,000)	
	Service Charges payable for the Crescent outstanding for Q3	20,000	
	Consultancy costs still outstanding from 2022/23	4,000	
	Outstanding Shared Services salary costs	12,000	
	Utility & External Works Budgets to be reprofiled	(16,000)	
	Transfer of Service Charges & Rent to council offices to cover cost not recoverable from NHS	(140,000)	
	Castle Street Rent to be reprofiled	(17,000)	
Annual rent increase for Hub not yet processed	12,000	(150,000)	
Asset Management	Cleaning Costs relating to 2022/23 - Outstanding Accruals	10,000	
	Industrial Units Asset Maintenance budget to be reprofiled	(14,000)	
	Agency Costs relating to August & September	11,000	7,000
Communications and Promotions	Invoice expected from Blaby District Council for FOI related contract	18,000	
	Reprofile of budgets required for subscriptions and computer software maintenance	(5,000)	13,000

Summary of Timing Differences
Under spends/(Overspends) caused by timing differences
Monthly Outturn Report 1st April 2023 to 30th September 2023

		£	£
Council Offices	Additional Rent & Service charges to be transferred from Misc Properties to cover costs due to NHS moving in later than anticipated	140,000	
			140,000
Finance Support	Awaiting grant income	(9,000)	(9,000)
Health & Safety	Awaiting health and safety various training course invoices	4,000	4,000
I.T. Support	Outstanding Telephone costs re 2023/24	7,000	
	Agency Costs relating to August 23	4,000	
	Payment made for Future years	(63,000)	
	Costs associated with purchase of new mobile phones incurred later than anticipated	10,000	
	Invoices to be raised to ICT Partners	(164,000)	(206,000)
Legal Services	Awaiting shared service income	(2,000)	
	awaiting subscription invoices	1,000	
	Awaiting agency invoices	2,000	1,000
Human Resources	Computer software maintenance budget to be reprofiled	(3,000)	(3,000)
Corporate Support Team	Awaiting postages invoices	8,000	
	Awaiting equip maint invoices	3,000	11,000
UKSPF	Reprofile individual project budgets	119,000	119,000
DSO Grounds Maintenance	Awaiting lease invoices	11,000	
	Awaiting equip maint invoices and materials	13,000	
	Awaiting hire & contracted invoices	5,000	29,000
Countryside Management	Awaiting tree work invoices	3,000	
	Awaiting electricity invoices	4,000	
	Awaiting minor project invoices	5,000	12,000
Parks	Awaiting tree work invoices	17,000	
	Reprofile material budget	13,000	
	Awaiting play area maintenance invoice	4,000	34,000
Recycling	Awaiting miscellaneous invoices	2,000	
	Green Waste income 22/23	177,000	
	Hired & Contracted S paid in advance	(18,000)	
	vehicle leases prepaid for the year	(50,000)	
	LCC outstanding accrual income	(23,000)	
	Awaiting LCC garden waste income	(33,000)	55,000
Refuse	Agency charges paid in October related to September	11,000	
	Awaiting agency invoices	58,000	
	Awaiting Repairs & Maintenance invoices	7,000	
	Awaiting Hired & Contracted invoices	2,000	
	Awaiting LCC disposal invoices	55,000	
	Agency reprofile budget	(10,000)	
	Leasing prepaid	(38,000)	85,000
Street Cleansing	Lease invoices paid in October	50,000	
	Awaiting equipment invoices	8,000	
	Awaiting agency invoices	2,000	60,000
Car Parks	Awaiting castle street rent	17,000	
	Awaiting hired and contracted service invoices	5,000	22,000
	TOTAL TIMING DIFFERENCES	40,000	40,000

General Fund Service Area 2023/24 Monthly Outturn to September 2023

			Budget to Date	Actual to Date	Variance to Date	Timing Differences	Variance excluding timing Differences	Latest Budget 2023/24	Forecast Outturn	Forecast Variation to Year End	Ref
cm01	Community Services & Development Services	DSO Housing Repairs	(512,807)	(282,827)	(229,980)	(230,000)	20	(1,070,835)	(1,070,835)		
cm02		Contribution to Housing Rev Ac	0	0	0		0	20,000	20,000		
cm04		Forest Road Garages	(2,976)	(3,143)	167		167	(5,950)	(5,950)		
cm05		Homelessness	(14,595)	29,605	(44,200)	246,000	(290,200)	268,290	644,290	(376,000)	1.1
cm07		Housing Strategy	496	(10,763)	11,259	11,000	259	14,006	14,006		
cm08		Private Sector Housing	46,920	10,894	36,026	33,000	3,026	523,940	523,940		
cm09		Children and Young People	2,999	1,528	1,471		1,471	12,154	12,154		
cm10		CCTV	64,522	47,160	17,362	20,000	(2,638)	138,490	138,490		
cm11		Community Safety	34,880	4,202	30,678	7,000	23,678	134,174	99,174	35,000	1.2
cm12		Creative Communities	10,179	12,898	(2,719)		(2,719)	33,797	33,797		
cm13		Leisure Centre	(353,640)	(397,543)	43,903	32,000	11,903	(504,506)	(470,506)	(34,000)	1.3
cm14		Leisure Promotion	14,414	12,298	2,116		2,116	162,012	162,012		
cm15		Sports Development	(13,979)	(17,472)	3,493		3,493	(1,989)	(1,989)		
cm16		Highways Miscellaneous	38,765	21,045	17,721	12,000	5,721	82,370	81,370	1,000	1.4
cm17		Markets	26,348	34,735	(8,387)		(8,387)	48,474	56,474	(8,000)	1.5
cm19		Climate Change	29,820	5,662	24,158	22,000	2,158	4,270	4,270		
ep01		Emergency Planning	31,954	102	31,852	31,000	852	33,918	33,918		
ep02		Local Land Charges	11,245	(363)	11,608	11,000	608	30,027	30,027		
ep07		Dog Warden Service	11,942	7,581	4,361	3,000	1,361	25,892	25,892		
ep08		Environmental Health	22,570	5,281	17,289	17,000	289	174,042	174,042		
ep09		Land Drainage	20,141	20,447	(306)		(306)	45,750	45,750		
ep10		Licences	(49,186)	(44,548)	(4,638)		(4,638)	(71,070)	(71,070)		
ep12		Pest Control	4,916	1,685	3,231	3,000	231	13,164	13,164		
ep17		Building Inspection	22,480	(38,494)	60,974	60,000	974	43,264	43,264		
ep19		Community Planning	73,101	63,605	9,496	9,000	496	165,927	165,927		
ep20		Development Control	(135,321)	29,054	(164,375)	59,000	(223,375)	(299,174)	120,826	(420,000)	1.6
ep21		Economic Development	58,043	42,278	15,765	11,000	4,765	284,454	284,454		
ep22		Environmental Initiatives	660	660	0		0	1,320	1,320		
ep23		Planning Policy	264,452	135,886	128,566	5,000	123,566	623,604	548,604	75,000	1.7
		Community Services Salaries	2,567,295	2,236,837	330,458		330,458	5,306,268	5,036,268	270,000	1.8
	Community Services & Development Services		2,275,638	1,928,290	347,348	362,000	(14,652)	6,236,083	6,693,083	(457,000)	
cp01	Corporate, Support & Street Scenes Services	Corporate Management	607,846	657,246	(49,400)	(79,000)	29,600	1,479,410	383,410	1,096,000	2.1
cp02		Corporate Management (Civic)	15,897	9,209	6,688		6,688	26,630	26,630		2.2
cp03		Council Tax / NNDR	252,598	195,180	57,418	58,000	(582)	395,965	395,965		
cp04		Council Tax Support	72,404	(16,371)	88,775	35,000	53,775	372,310	372,310		2.3
cp05		General Grants	34,341	(8,736)	43,077	45,000	(1,923)	(366,053)	(366,053)		
cp06		Register and Borough Elections	23,007	53,145	(30,138)	(38,000)	7,862	243,031	236,031	7,000	2.4
cp07		Benefits Fraud and Rent Allowances	(41,652)	529,950	(571,602)	(567,000)	(4,602)	68,598	62,598	6,000	2.5
cp08		Public Conveniences	12,070	4,142	7,928		7,928	24,804	19,804	5,000	2.6
cp09		Industrial Estates	(277,504)	(385,329)	107,825		107,825	(572,212)	(654,212)	82,000	2.7
cp10		Misc Property	(115,108)	84,316	(199,424)	(150,000)	(49,424)	(480,178)	(430,178)	(50,000)	2.8
cp11		Asset Management	62,301	105,931	(43,630)	7,000	(50,630)	162,935	162,935		2.9

General Fund Service Area 2023/24 Monthly Outturn to September 2023

		Budget to Date	Actual to Date	Variance to Date	Timing Differences	Variance excluding timing Differences	Latest Budget 2023/24	Forecast Outturn	Forecast Variation to Year End	Ref
cp12	Communications & Promotion	42,919	31,407	11,512	13,000	(1,488)	121,777	121,777		
cp13	Council Offices	620,627	602,871	17,756	140,000	(122,244)	1,203,757	1,428,757	(225,000)	2.10
cp14	Finance Support	83,026	90,498	(7,472)	(9,000)	1,528	311,984	311,984		
cp15	Health and Safety	12,054	7,871	4,183	4,000	183	25,918	25,918		
cp16	I.T. Support	454,450	731,571	(277,121)	(206,000)	(71,121)	129,318	129,318		2.11
cp17	Legal Services	45,535	116,032	(70,497)	1,000	(71,497)	92,204	117,204	(25,000)	2.12
cp18	Performance & Scrutiny	2,069	478	1,591		1,591	12,745	12,745		
cp19	Corporate Support Team	41,768	30,422	11,346	11,000	346	89,296	89,296		
cp20	Human Resources	87,166	93,239	(6,073)	(3,000)	(3,073)	199,998	199,998		
cp21	Committee Services	9,959	5,835	4,124		4,124	40,759	40,759		
cp22	Customer Contact Centre	15,302	19,515	(4,213)		(4,213)	114,478	114,478		
cp23	UK Shared Prosperity Fund	(317,392)	(436,576)	119,184	119,000	184	(191,532)	(191,532)		
ep03	DSO Grounds Maintenance	(310,543)	(346,058)	35,515	29,000	6,515	(808,617)	(783,617)	(25,000)	2.13
ep04	Allotments	340	(1,672)	2,012		2,012	5,166	5,166		
ep05	Cemeteries	68,569	49,346	19,223		19,223	149,475	142,475	7,000	2.14
ep06	Countryside Management	69,060	57,120	11,940	12,000	(60)	128,299	128,299		
ep11	Parks	348,419	307,626	40,793	34,000	6,793	778,556	788,556	(10,000)	2.15
ep13	Recycling	(73,875)	(293,718)	219,843	55,000	164,843	676,255	516,255	160,000	2.16
ep14	Refuse Collection	377,444	200,732	176,712	85,000	91,712	711,470	598,470	113,000	2.17
ep15	Street Cleansing	54,910	(36,209)	91,119	60,000	31,119	170,319	153,319	17,000	2.18
ep16	Waste Business Improvements	(15,576)	(19,062)	3,486		3,486	(31,140)	(31,140)		
ep18	Car Parks	(9,131)	(52,527)	43,396	22,000	21,396	(167,560)	(167,560)		2.19
	HRA Recharge of Support Services	(781,986)	(740,123)	(41,863)		(41,863)	(1,563,106)	(1,563,106)		2.20
	Corporate Services Salaries	4,459,692	4,060,084	399,608		399,608	9,052,306	9,013,306	39,000	2.21
	Crematorium	0	0	0		0	0	590,000	(590,000)	2.22
	estimated utility underspend							(70,000)	70,000	2.23
	Corporate, Support & Street Scenes Services	5,931,006	5,707,383	223,623	(322,000)	545,623	12,607,365	11,930,365	677,000	
	Position as September 2023	8,206,644	7,635,673	570,971	40,000	530,971	18,843,448	18,623,448	220,000	

List of Supplementary Budgets Approved - 2023/24

Narrative	Amount	Community Services & Development Services	Corporate, Support & Street Scenes Services
Countryside Management - Supplementary to cover costs of cancellation of open day event	1,033		1033
The purchase of internal and external MOGO licence plates for hackney carriage and private hire vehicles, plus P&P (2 x £500.00)	1,000	1000	
Agreed procurement and implementation of an upgraded Applicant Tracking System linked to our recruitment process as agreed by SLT	9,940		9940
Parks - To cover works at overland drive funded from grant monies	16,810		16810
Salary increase to cover 4 hours of admin support for new community equipment grants as approved by DLT	3,030		3030
Total Budget Movement to June	31,813	1,000	30,813
Budget Movements - July			
Carry Forwards from 2022/23 Funded by Reserves (LDF Reserve)	165,601	165,601	
Carry Forwards from 2022/23	137,616	85,547	52,069
Carry Forwards - Unapplied Grants 2022/23	506,174	339,688	166,486
Carry Forwards - Unapplied Grants Pre 2022/23	117,716	13,146	104,570
Bradgate Stables Options appraisal additional costs as approved by Exec 18/7/23 (Net Cost)	5,550	5,550	
Additional costs of Bradgate Stables (net)	1,160	1,160	
Total Budget Movement July	933,817	610,692	323,125
Budget Movements - August			
Proms in the parking funding as agreed by Hinckley Area Committee	11,000	11,000	
Additional contribution to Building control partnership	6,640	6,640	
Budget to cover costs to cover exhumation and reburial	4,132		4,132
replace end of life iPhones with Samsung Android devices	10,000	10,000	
To cover costs at London Road	2,340		2,340
Additional fuel funds HVO	17,676		17,676
Virements Between Committees	0	9,689	-9,689
Total Budget Movement August	51,788	37,329	14,459
Annual licence subscription for Cloud booking	3,240	0	3,240
Total Budget Movement September	3,240	0	3,240
Total Budget Movement Year to date	1,020,658	649,021	371,637

2023/24

Outturn Explanations April 2023 to September 2023				
Key : () = overspend				
		Variation To Date	Forecast Year End	Forecast August
		£000's	£000's	£000's
	Forecasted year end variations			
	Community Services & Development Services	(25)	(457)	(406)
	Homelessness			
1.1	Bed & Breakfast/prevention overspend to date	(324)	(450)	(450)
	Experian Housing Options contract	(9)	(9)	(9)
	Additional income to date from Housing Benefits & B&B contributions	50	90	90
	Other minor variations	(7)	(7)	(7)
1.2	Community Safety			
	Underspend to date on minor projects	20	35	0
	Other minor variations	4	0	0
1.3	Leisure Centre			
	Leisure Centre management fee (current monthly billing to contractor is higher than predicted year end position)	17	(77)	(77)
	Predicted lower expected cost of Energy Benchmarking settlement for current year	0	50	50
	Additional insurance cost from Leisure provider	(7)	(7)	(7)
	Other Minor Variations	2	0	0
1.4	Highways Maintenance			
	Additional income received to date from Street Nameplates	3	1	1
	Other minor variations	3	0	0
1.5	Markets			
	Reduction in rental income to date	(6)	(8)	(10)
	Other minor variations	(2)	0	0
1.6	Development Control			
	Income shortfall from planning applications	(112)	(125)	(125)
	Agency staff overspend	(74)	(140)	(100)
	Additional planning enforcement costs	(22)	(50)	(50)
	Appeal costs forecast overspend	(24)	(105)	(155)
	Miscellaneous Income	0	0	13
	Staff advertising underspend to date	10	0	0
	Other minor variations	(1)	0	0
1.7	Planning Policy			
	Local Plan underspend to date	125	75	75
	Other minor variations	(1)	0	0
1.8	Salary Directorate Variation	330	270	355

Outturn Explanations April 2023 to September 2023			
Key : () = overspend			
Forecasted year end variations	Variation To Date	Forecast Year End	Forecast Year End August
	£000's	£000's	£000's
Corporate, Support & Street Scenes Services	546	677	668
2.1 Corporate Management			
Increase in renewable energy costs		(4)	(4)
Estimated income from Business Rates Pool to be set aside for regeneration		1,100	1,100
No Longer making contributions to Coventry & Warwickshire Partnership growth hub	12		
New Burdens income to cover cost of administering Energy Support Scheme re alternative fuel payments	17		
Minor Variances	1		
2.2 Corporate Management (Civic)			
Costs associated with civic hospitality lower than anticipated	3		
Minor Variances	4		
2.3 Council Tax Support			
Additional Grant income to be used to cover additional benefit support	46	0	46
New Burden income received	10		
Minor Variances	(2)		
2.4 Register and Borough Elections			
Additional Section 31 Grant income	7	7	7
Other Minor Variances	1	0	0
2.5 Benefits Fraud and Rent Allowances			
Reduction in Income from Benefits Overpayments due to Universal Credit	(30)	(25)	(25)
Addition Benefits Admin Grant	8	16	16
DWP Grant income	4		
New Burdens Income	18	15	
Other Minor Variances	(4)		
2.6 Public Conveniences			
No NNDR payable on public toilets	5	5	5
Other Minor Variances	3		
2.7 Industrial Estates			
NNDR lower than anticipated due to the number of vacant units	7	7	
Utility cost on vacant properties lower than anticipated	10		
Income received from tenants to cover insurance costs incurred by HBBC	7	7	
Insurance relating to Premises lower than anticipated	3	3	
Service Charge Income higher than anticipated	5	5	
Additional rental income	70	60	20
Other Minor Variances	6		
2.8 Misc Property			
Service Charge & Rental income lower than anticipated due to vacant units	(53)	(50)	
Other Minor Variances	4		
2.9 Asset Management			
Agency staffing costs covering vacant posts	(45)	0	
Minor Variances	(6)		
2.10 Council Offices			
Reduction in NNDR at Jubilee due to transitional relief	9		
Net pressure due to delay in NHS move to Hinckley Hub	(140)	(225)	(225)
Variance on Utility costs	9		
2.11 I.T. Support			
Agency Staffing Costs - to be funded from vacant posts	(85)	0	0
Overtime lower than anticipated	10		
Other Minor Variances	4		
2.12 Legal Services			
Agency Overspend covered by vacant posts	(47)		
additional legal fees recovered	5	10	
additional costs primarily mallory costs	(30)	(35)	(25)
2.13 DSO Grounds maintenance			
Delay in works due to staff capacity	3	(25)	(25)
Vacant post savings	8	0	0
Minor variations	(4)	0	0
2.14 Cemeteries			
Additional burial fees	12	3	0
Utility meter reading reimbursement	4	4	0
Minor variations	3	0	0
2.15 Parks			
Trade effluent charges and additional remedial work spends	(12)	(14)	(14)
Reduction in material requirement	16	0	0
underspend in electricity bills	6	0	0
Minor variations	(3)	4	4
2.16 Recycling			
Green waste additional income	188	165	165
Additional miscellaneous income	5	0	0
Net additional agency costs.	(44)	(10)	0
Estimated fuel underspend	13	5	0
Minor variations	3	0	0
2.17 Refuse Collection			
Previous agency overspend being met from salary saving	0	0	(30)
Additional trade waste income	52	52	44
Additional bulky waste	8	10	35
Reduced LCC disposal cost	6	31	31
Fuel underspend	25	30	(30)
Additional Protective Clothing	0	0	(3)
Reduced LCC income	0	(10)	0
Minor variations	1	0	0
2.18 Street Cleansing			
Additional income from other service work	42	20	0
Increase fuel cost	(7)	(3)	(3)
Reduced Littering and penalty income	(4)	0	0
2.19 Car Parks			
Additional car park income.	19	0	0
Minor variations	2	0	0
2.20 HRA Recharge of Support Services			
	(42)	0	0
2.21 Salary Directorate Variation	400	39	99
2.22 Net Write off pressures on general fund from decision to discontinue with current construction partner on the Crematorium project.	0	(590)	(590)
2.23 Estimated utility saving	0	70	70
Forecasted General Fund overspend) saving	521	220	262

Capital Programme Summary
30th September 2023

Description	Latest Budget £	Budget to Date £	Actual £	Variance to date £
General Fund				
Community Services & Development Services	23,443,270	5,157,439	3,989,767	1,167,672
Corporate, Support & Street Scenes Services	4,761,597	2,153,091	631,134	1,521,957
	28,204,867	7,310,530	4,620,902	2,689,628
HRA	13,754,761	5,515,286	3,056,426	2,458,860
Grand Total	41,959,628	12,825,816	7,677,328	5,148,488

Capital Expenditure
30th September 2023

manual adjustment

Code	Description	Latest Budget £	Budget to Date £	Actual £	Variance £	Ref No
Corporate, Support & Street Scene						
spv	Asset Management Enhancement Works	50,000	25,010	11,735	13,275	
ssy	Making Tax Digital	12,000	6,000	0	6,000	
ssv	MIRA Technology Park Infrastructure	3,553,510	3,553,510	3,553,511	(1)	
swy	Network Upgrades Phase 2	68,000	44,208	0	44,208	1
sxa	Wifi Upgrades	65,336	65,336	35,216	30,120	2
slf	Improvements to town centres & high streets	50,000	25,010	0	25,010	3
slq	Hinckley Town Centre Wayfinding Strategy	50,000	25,010	0	25,010	4
sli	LLEP Business Growth Hub	25,000	12,502	0	12,502	
slj	Uk Rural Prosperity Capital Schemes	100,000	0	0	0	
sya	Members ICT Equipment	30,000	15,006	27,373	(12,367)	
syb	Emergency Generator	12,000	6,000	0	6,000	
syc	UPS Replacement	33,000	16,506	0	16,506	
syd	MFA Non Corp Mobiles	8,000	4,002	0	4,002	
sye	Load Balancers	12,000	6,000	0	6,000	
rtn	Parks : Major Works	30,000	0	0	0	
rcs	Incab System (Tracker System)	14,000	7,002	374	6,628	
ran	Memorial Safety Programme	6,270	0	0	0	
rce	Recycling Containers	132,960	113,961	90,129	23,832	
svb	Waterside Open Space (SEA)	57,988	0	0	0	
svi	Waterside Play Area	70,668	0	0	0	
rby	The Greens	133,474	100,105	94,999	5,106	
syf	Jellicoe Way	12,523	0	0	0	
svq	Granville Road	10,227	0	0	0	
syh	Sword Drive	750	0	0	0	
syi	Swallows Green	750	0	0	0	
syl	Groby Pool Car Park	3,000	0	0	0	
svi	Burbage Common - The Greens	52,250	0	0	0	
rij	Environmental Improvements	50,590	25,600	4,895	20,705	
syk	Machinery Procurement	40,642	40,642	36,525	4,117	
rkt	Resurfacing Car Parks	129,040	91,552	9,420	82,132	5
sto	New Crematorium	2,129,209	120,500	115,188	5,312	
rqq	Parish & Community Initiatives	174,295	87,148	27,530	59,618	6
rgo	Hinckley Community Initiative Fund -HCIF	19,108	0	5,000	(5,000)	
rcr	Electric Charging Points	243,620	231,122	(15,656)	246,778	7
syn	Burbage Common Pay and Display	10,878	0	0	0	
syo	Partnership IT Schemes	375,000	65,025	0	65,025	8
svp	NHS Hinckley Hub upgrade	200,000	0	0	0	
syq	Acquisition & Development Scheme	15,000,000	0	0	0	
rgt	Davenport rd and Hays Lane imps	5,000	5,000	5,000	0	
rbm	Clarendon Park	2,450	2,450	2,114	336	
slh	Feasibility studies	35,000	35,000	16,511	18,489	
ssa	General Renewal -Extensions	0	0	(178)	178	
suh	Shared Revenue and Benefits	0	0	53	(53)	
swc	Lancaster Road Pedestrian Crossing	0	0	(20,000)	20,000	
swd	Server/Network Hardware Replacements	0	0	0	0	
swf	Telephony Upgrade	0	0	(14,949)	14,949	
swh	Office 365 Consultancy Support	0	0	554	(554)	
swn	ICT Transitional Costs	0	0	(535)	535	
rba	Hollycroft Park	6,500	0	0	0	
rgp	Developing Communities Fund	280,453	280,453	0	280,453	9
sop	IT Future Operating Model	48,705	48,705	1,210	47,495	10
swj	Jubilee Building Works	0	0	0	0	
swz	ICT Security Upgrades	99,074	99,074	3,748	95,326	11
		23,443,270	5,157,439	3,989,767	1,167,672	
Community & Development Services						
roa	Major Works Grants	160,000	95,026	14,463	80,563	12
roh	Minor Works Grants	40,000	20,008	10,610	9,398	
rom	Private Sector Housing Enforcement	100,000	50,020	46,459	3,561	
roq	Hoarding Project	670,882	513,444	89,771	423,673	13
rob	Disabled Facilities Grant	1,194,600	873,388	215,424	657,964	14
rdq	Sports Facility Improvement Fund	20,000	10,004	4,800	5,204	
rdp	Bosworth 1485 Sculpture Trail project	588,907	287,103	97,567	189,536	15
rkh	Heritage Action Zone	1,212,876	69,677	69,254	423	16
sys	Solar Panel Scheme at Hinckley Leisure Centre	200,000	0	0	0	
syt	Regeneration LLEP Enterprise Zone	295,911	0	0	0	
rdi	Leisure Centre	0	0	328	(328)	
rop	CCTV Upgrade 2020-21	0	0	2,252	(2,252)	
svo	Argents Mead Moat Improvements	68,630	68,630	61,991	6,639	
rkj	Sketchley Brook 106	45,000	1,000	809	191	
rky	Earl Shilton Shop Fronts	10,826	10,826	3,594	7,232	
roe	Fuel Poverty Capital Fund	1,096	1,096	0	1,096	
rof	Green Deal Capital Fund	138,769	138,769	0	138,769	17
rfq	LTA - Tennis court Works	14,100	14,100	13,812	288	
		4,761,597	2,153,091	631,134	1,521,957	

Capital Programme Variances over £25,000				
Ref No	Description	Explanation of Variance	Variance to date	y/e Variance
<u>Corporate, Support & Street Scene</u>				
1	Network Upgrades Phase 2	Project currently on hold	44,208	
2	Wifi Upgrades	Scheme to be reprofiled	30,120	
3	Improvements to town centres & high stre	Scheme to be reprofiled	25,010	
4	Hinckley Town Centre Wayfinding Strateg	Scheme to be reprofiled	25,010	
5	Resurfacing Car Parks	Awaiting invoices and B/ce to be reprofiled	82,132	
6	Parish & Community Initiatives	Awaiting 3rd party evidence before funds are released	59,618	
7	Electric Charging Points	Scheme to be reprofiled	246,778	
8	Partnership IT Schemes	Scheme to be reprofiled	65,025	
9	Developing Communities Fund	Budget to be reprofiled	280,453	
10	IT Future Operating Model	Awaiting carry forward budget to be reprofiled	47,495	
11	ICT Security Upgrades	Awaiting carry forward budget to be reprofiled	95,326	
<u>Community & Development Services</u>				
12	Major Works Grants	Underspend to date on major grants with £14k of enquiries still to be determined. This underspend is offset by a likely overspend on minor grants where the level of enquiries and remaining payments to be made totals £48k to date. As the individual level of grant awarded determines whether the grant is classified as major or minor the position overall with the 2 grant types broadly indicates they offset each other. The commitment level to date over the 2 grant types is therefore £62k	80,563	
13	Hoarding Project	Scheme to be reprofiled when the capital programme is revised later in the year to match expected spend profile and available grant funding	423,673	
14	Disabled Facilities Grant	Current level of grants left to pay where an interim payment has been made on an approved grant totals £208k with an additional £487k of new enquiries still be be determined - Overall commitment total is therefore £695k Year End variation represents level of current enquires with very high probability of not being completed by year end due to associated planning consent not being granted and works completed by this date.	657,964	60,000
15	Bosworth 1485 Sculpture Trail project	Scheme to be reprofiled	189,536	
16	Heritage Action Zone	Awaiting invoices for prior year works	423	(70,000)
17	Green Deal Capital Fund	Scheme to be reprofiled. Discussions taking place with LCC and Green Living Partnership whereby funds will either be passported to them or be spent by ourselves as project host for the proposed project later in the year when these discussions are finalised.	138,769	

30th September 2023
HRA Capital Programme

	Latest Budget £	Budget to Date £	Actual £	Variance to date £	Forecast Year End (over)/under	
Adaptation Of HRA Dwellings-Social Serv	724,973	362,629	209,386	153,243		Budget Committed
Major Voids	734,810	367,550	392,756	(25,206)	(40,000)	Estimated overspend based on high volumes of voids
Programmed Enhancements	216,342	121,406	129,687	(8,281)		Budget Committed
Electrical Upgrades/Rewires	542,119	271,168	306,945	(35,777)		Budget Committed.
Windows : Single to Double Glazing	224,836	112,464	49,868	62,596		Main works started in September
Re-Roofing	704,225	352,251	266,067	86,184		Budget Committed
Kitchen Upgrades	790,276	395,294	244,857	150,437		Programme commenced in September. Budget Committed
Boiler Replacement	494,385	278,278	251,214	27,064		Budget Committed
Low Maintenance Doors	58,400	29,210	28,211	999		
Sheltered Scheme Enhancements	42,000	21,006	19,125	1,881		
Enhancement Works - Bathroom Upgrades	223,800	111,942	25,482	86,460		Programme commenced in October. Budget Committed
Fire Risk Assessments	288,000	172,546	19,965	152,581		Budget Committed
Affordable Housing	600,000	300,120	262,138	37,983		Budget Committed
Ambion Court	0	0	11,017	(11,017)		
Legionella	17,850	8,928	1,449	7,480		
Asbestos	186,540	93,310	66,255	27,055		Budget Committed
Energy Efficiency Programme	0	0	0	0		
Piper Alarm Upgrade	25,000	25,000	78,218	(53,218)	(25,000)	Additional upgrade costs to be met from reserves
Martinshaw Lane	0	0	12	(12)		
Insulation and wraps	1,501,455	802,508	655,909	146,599		Budget Committed
Housing Delivery	3,338,000	1,669,668	0	1,669,668		
Peggs Close	3,001,750	0	0	0		
HRA Purchase of Vehicles	40,000	20,008	37,867	(17,859)	3,000	Final purchase cost for leased vehicles lower than expected
	13,754,761	5,515,286	3,056,426	2,458,860	(65,000)	

Housing Revenue Account

Key : () = overspend

	2022/23 LATEST ESTIMATE	2023/24 BUDGET to September	2023/24 ACTUAL to September	VARIANCE to September	VARIANCE TIMING	VARIANCE Excl TIMING	F'CASTED OUTTURN	F'CASTED VARIATION YEAR END	REF
	£	£	£	£	£	£	£	£	
SUMMARY HRA									
INCOME									
Dwelling Rents	(13,973,140)	(6,987,969)	(7,060,297)	72,328	38,000	34,328	(14,003,140)	30,000	
Non Dwelling Rents (garages & land)	(85,520)	(49,390)	(42,763)	(6,627)	-	(6,627)	(78,520)	(7,000)	
	(14,058,660)	(7,037,359)	(7,103,060)	65,701	38,000	27,701	(14,081,660)	23,000	1
EXPENDITURE									
Supervision & Management (General)	2,881,727	1,406,885	1,281,222	125,663	29,000	96,663	2,827,727	54,000	2
Supervision & Management (Special)	1,311,314	608,598	498,387	110,211	63,000	47,211	1,320,314	(9,000)	3
Lump Sum LCC pension contribution	96,470	48,254	43,390	4,864	-	4,864	96,470	10,000	4
Contribution to Housing Repairs A/C	3,192,170	-	-	-	-	-	3,192,170	-	
Depreciation (Item 8 Debit)	2,991,350	-	-	-	-	-	2,991,350	-	
Capital Charges : Debt Management	1,080	540	477	63	-	63	1,080	-	
Increase in Provision for Bad Debts	80,000	-	-	-	-	-	80,000	-	
Interest on Borrowing	1,818,370	909,185	909,184	1	-	1	1,818,370	-	
	12,372,481	2,973,462	2,732,661	240,801	92,000	148,801	12,327,481	55,000	
Net Income/Cost of Services	(1,686,179)	(4,063,897)	(4,370,399)	306,502	130,000	176,502	(1,754,179)	78,000	
Interest Receivable	(170,000)	-	-	-	-	-	(170,000)	-	
IAS19 Adjustment	(342,610)	-	-	-	-	-	(342,610)	-	
Net Operating (Income)/Cost	(2,198,789)	(4,063,897)	(4,370,399)	306,502	130,000	176,502	(2,266,789)	78,000	
CONTRIBUTIONS									
Contribution to Piper Alarm Reserve	30,000	-	-	-	-	-	30,000	-	
Contribution to Pension Reserve	3,520	-	-	-	-	-	3,520	-	
Transfer to Major Reserves	18,098	-	-	-	-	-	18,098	-	
Transfer to Regeneration Reserve	2,253,300	-	-	-	-	-	2,253,300	-	
Surplus / Deficit	106,129	(4,063,897)	(4,370,399)	306,502	130,000	176,502	38,129	78,000	
	LATEST ESTIMATE	BUDGET to September	ACTUAL to September	VARIANCE to September	VARIANCE TIMING	VARIANCE Excl TIMING	F'CASTED OUTTURN	VARIATION YEAR END	REF
	£	£	£	£	£	£	£	£	
SUPERVISION & MANAGEMENT (GENERAL)									
Employees	1,444,531	610,645	585,352	25,293	7,000	18,293	1,449,531	(5,000)	2.1
Premises Related Expenditure	188,846	138,086	144,484	(6,398)	-	(6,398)	194,846	(6,000)	2.2
Transport Related Expenditure	13,930	6,966	8,069	(1,103)	-	(1,103)	13,930	-	
Supplies & Services	297,834	175,228	149,787	25,441	(3,000)	28,441	297,834	-	2.3
Central & Administrative Expenses	972,106	486,250	460,781	25,469	25,000	469	972,106	-	2.4
Gross Expenditure	2,917,247	1,417,175	1,348,473	68,702	29,000	39,702	2,928,247	(11,000)	
Revenue Income	(35,520)	(10,290)	(67,251)	56,961	-	56,961	(100,520)	65,000	2.5
Recharges	-	-	-	-	-	-	-	-	
Total Income	(35,520)	(10,290)	(67,251)	56,961	-	56,961	(100,520)	65,000	
Net Expenditure to HRA	2,881,727	1,406,885	1,281,222	125,663	29,000	96,663	2,827,727	54,000	
SUPERVISION & MANAGEMENT (SPECIAL)									
Employees	846,968	359,849	388,868	(29,019)	8,000	(37,019)	930,968	(84,000)	3.1
Premises Related Expenditure	878,154	406,894	283,529	123,365	49,000	74,365	808,154	70,000	3.2
Transport Related Expenditure	13,165	6,616	6,962	(346)	-	(346)	13,165	-	
Supplies & Services	152,307	98,743	97,091	1,652	-	1,652	162,307	(10,000)	3.3
Central & Administrative Expenses	269,390	134,858	128,475	6,383	6,000	383	269,390	-	3.4
Gross Expenditure	2,159,984	1,006,960	904,924	102,036	63,000	39,036	2,183,984	(24,000)	
Revenue Income	-	819,650	(398,362)	(406,537)	8,175	8,175	(834,650)	15,000	3.5
Recharges	-	29,020	-	-	-	-	(29,020)	-	
Total Income	(848,670)	(398,362)	(406,537)	8,175	-	8,175	(863,670)	15,000	
Net Expenditure to HRA	1,311,314	608,598	498,387	110,211	63,000	47,211	1,320,314	(9,000)	

Outturn Explanations April 2023 to September 2023				
Key : () = overspend				
	Forecasted year end variations	Timing	Variation To Date	Forecast Year End
		£000's	£000's	£000's
	HOUSING REVENUE ACCOUNT	130	177	78
1	Rents:	38	28	23
	Rents -1st October needs removing from September figures	38	0	0
	Rents -additional rent from dwellings	0	34	30
	Rents - shortfall in garage rents	0	(6)	(7)
2	SUPERVISION & MANAGEMENT (GENERAL)	29	97	54
2.1	Employees:	7	18	(5)
	£7k Holiday Pay/Flexi to be processed at year end	7	0	0
	Severance Pay savings	0	10	20
	Salary underspend/ (overspend)	0	7	(25)
	Other minor variations	0	1	0
2.2	Premises Related Expenditure:	0	(6)	(6)
	Premises Insurance underspend	0	4	4
	Council Tax overspend to date	0	(10)	(10)
2.3	Supplies & Services:	(3)	28	0
	Outstanding accrual - Audit fees	9	0	0
	IT costs relating to 2024/25	(12)	0	0
	Legal Fees underspend to date	0	8	0
	Minor Projects underspend to date	0	10	0
	Tenant Association Support underspend to date	0	13	0
	Other minor variations	0	(3)	0
2.4	Central & Administrative Expenses:	25	0	0
	Underspend to date largely Council Offices, Contact Centre & audit recharges	25	0	0
2.5	Revenue Income	0	57	65
	Additional Council Tax income	0	6	12
	Domestic Abuse funding	0	37	37
	New Burdens Grant funding	0	16	16
	Other minor variations	0	(2)	0
3	SUPERVISION & MANAGEMENT (SPECIAL)	63	47	(9)
3.1	Employees:	8	(37)	(84)
	£8k Holiday Pay/Flexi to be processed at year end	8	0	0
	Salary overspend	0	(6)	(20)
	Overtime overspend -vacant post & new member of staff training (double cover)	0	(31)	(64)
3.2	Premises Related Expenditure:	49	74	70
	Outstanding electricity & gas costs for August & September	45	0	0
	September cleaning costs to be paid in October	4	0	0
	Electricity & gas underspend	0	80	90
	Caretaking overspend	0	(10)	(20)
	Other minor variations	0	4	0
3.3	Supplies & Services:	0	2	(10)
	Equipment/Piper Alarm underspend to date	0	7	0
	Telephone overspend to date	0	(5)	(10)
3.4	Central & Administrative Expenses:	6	0	0
	Underspend to date mainly due to Contact Centre recharge	6	0	0
3.5	Revenue Income:	0	8	15
	Additional Lifeline income	0	5	10
	Additional income from sheltered scheme service charges	0	5	5
	Other minor variations	0	(2)	0
4	Lump Sum LCC pension contribution:	0	5	10
	Lower Lump sum contributions	0	5	10

HOUSING REPAIRS ACCOUNT	2023/24	2023/24	2023/24			F'CASTED	F'CASTED		
	LATEST	BUDGET	ACTUAL	VARIANCE		VARIANCE		VARIATION	
	BUDGET	to Sept	to Sept	to Sept	TIMING	Excel	OUTTURN	YEAR END	REF
	£	£	£	£	£	£	£	£	
Administration									
Employee Costs	701,327	310,089	246,257	63,832	29,000	34,832	676,327	25,000	1
Premises related		0	0	0		0	0		
Transport Related Expenditure	15,340	7,674	8,698	(1,024)		(1,024)	15,340	-	
Supplies & Services	147,185	74,771	102,251	(27,480)	(27,000)	(480)	147,185	-	2
Central Administrative Expenses	293,970	147,046	138,079	8,967	6,000	2,967	293,970	-	3
Total Housing Repairs Administration	1,157,822	539,580	495,285	44,295	8,000	36,295	1,132,822	25,000	
Programmed Repairs	767,396	413,496	385,430	28,066	28,000	66	767,396	-	4
Responsive Repairs	1,488,280	747,526	666,259	81,267	146,000	(64,733)	1,533,280	(45,000)	5
GROSS EXPENDITURE	3,413,498	1,700,602	1,546,974	153,628	182,000	(28,372)	3,433,498	(20,000)	
Contribution from HRA	(3,192,170)	0	0	0	0	0	(3,192,170)	-	
Accumulated Absences/ IAS 19	(90,050)	0	0	0	0	0	(90,050)	-	
TOTAL INCOME	(3,282,220)	0	0	0	0	0	(3,282,220)	-	
Contribution to HRA Reserves		0	0	0	0	0	0	-	
NET EXPENDITURE	131,278	1,700,602	1,546,974	153,628	182,000	(28,372)	151,278	(20,000)	

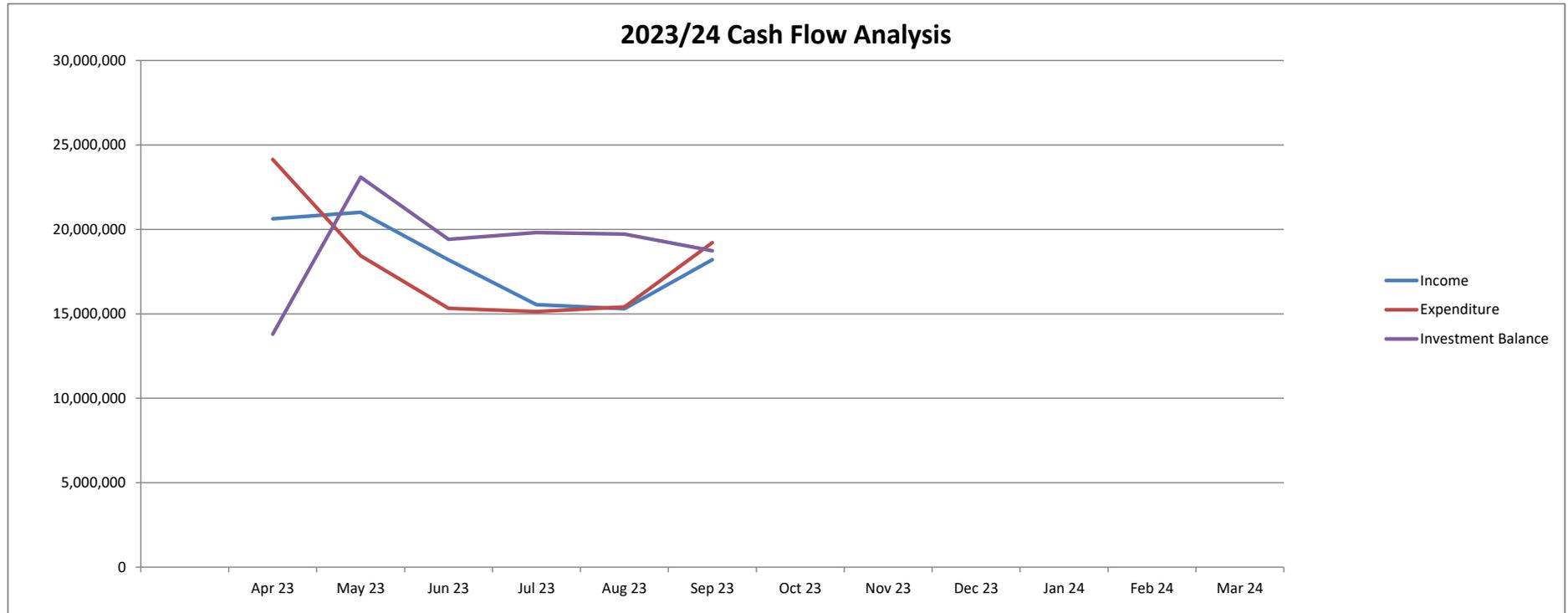
Variances

	TIMING	VARIANCE	Outturn
	£000's	£000's	
1 Estimated Impact of Pay Award	8,000		
Employee budget to be reprofiled	21,000		
Estimated impact of vacancies		35,000	25,000
	29,000	35,000	25,000
2 ICT invoice prepayments	(41,000)		
Asbestos Budget to be reprofiled	14,000		
	(27,000)	-	-
3 Awaiting costs for public offices support	6,000		
4 Painting Budget to be reprofiled	21,000		
Awaiting Electrics invoices	7,000		
	28,000	-	-
5 Work in Progress and overhead charges to be processed	151,000		
Current demand higher than expected		(65,000)	(45,000)
Other minor variations	(5,000)		
	146,000	(65,000)	(45,000)

SLT CASH FLOW 2023-2024

	Apr	May	Jun	Jul	Aug	Sep
Income						
Council Tax	7,509,681	7,353,476	7,327,511	7,281,581	7,300,975	7,427,649
Rents	488,048	656,999	676,256	648,701	663,849	671,524
Business rates	4,138,079	3,794,696	4,021,567	3,510,152	3,674,682	3,937,824
Debtors	1,255,303	182,581	448,340	513,431	472,796	924,453
Cards	966,932	905,758	867,382	726,255	781,711	710,457
Planning Fees	73,901	45,234	101,312	94,452	226,419	71,492
Other	560,593	144,394	918,796	267,796	75,742	160,562
Housing subsidy Benefits DWP	904,490	1,819,761	904,490	904,490	904,490	904,490
DLUHC - NHB and S31 and small grants	494,178	828,606	1,167,271	468,830	669,363	349,719
HMRC	129,952	167,096	335,496	0	319,895	302,525
Right to Buy Receipts	103,250	114,000	0	172,450	210,600	0
Other Grants 1	0		430,197	954,304	0	251,585
Other Grants 2	0	0	0	0	0	0
Other Grants 3	0	0	0	0	0	0
Temporary Borrowing	4,000,000	5,000,000	1,000,000	0	0	2,500,000
Total Income	20,624,407	21,012,601	18,198,618	15,542,441	15,300,523	18,212,279
Payments						
Minor payments	-2,962	-12,968	-13,546	-22,706	-7,405	-36,179
MHCLG share of BR (net of RSG and transitional payments)	0	-3,242,239	-1,612,487	-1,612,484	-1,433,321	-1,433,321
Wages / Salaries	-848,510	-920,227	-846,207	-861,286	-883,842	-884,493
Precepts	-7,433,133	-7,433,133	0	-7,433,133	-7,433,133	-7,433,133
BR and Tariff payment to LCC and Fire	0	-2,799,154	-1,399,577	-1,399,577	-1,244,069	-1,244,069
Suppliers payments (Bacs and DD)	-3,641,883	-3,056,323	-4,061,367	-2,873,093	-3,256,822	-6,237,002
Capital Expenditure	0	0	0	0	-254,336	0
PWLB	-281,452	0	0	0	0	-983,184
Tax/NI (Salary related)	-278,529	-304,860	-325,598	-297,388	-296,542	-306,498
HB Payments & CT refunds	-593,511	-664,304	-1,066,745	-632,045	-597,694	-654,403
Right to Buy - payment to DLUHC	0	0	0	0	0	0
Other 1	0	0	0	0	0	0
Other 2	0	0	0	0	0	0
Payment to LLEP (MIRA)	-3,553,511	0	0	0	0	0
Temp borrowing	-7,506,425	0	-6,005,332	0	0	0
Total Payments	-24,139,915	-18,433,208	-15,330,858	-15,131,711	-15,407,162	-19,212,282
Net Income / Expenditure	-3,515,508	2,579,393	2,867,760	410,730	-106,640	-1,000,002
investments b/fwd	17,400,000	13,884,492	16,463,885	19,331,645	19,742,375	19,635,736
	13,884,492	16,463,885	19,331,645	19,742,375	19,635,736	18,635,734
Month end balance	87,817	-6,628,652	-75,219	-68,435	-83,316	-98,814
actual amount invested	13,796,675	23,092,538	19,406,865	19,810,810	19,719,052	18,734,548

	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24
Income	20,624,407	21,012,601	18,198,618	15,542,441	15,300,523	18,212,279						
Expenditure	24,139,915	18,433,208	15,330,858	15,131,711	15,407,162	19,212,282						
Investment Balance	13,796,675	23,092,538	19,406,865	19,810,810	19,719,052	18,734,547						





Hinckley & Bosworth Borough Council

Forward timetable of consultation and decision making

Finance & Performance Scrutiny 18 December 2023

Wards affected: All Wards

Treasury Management Quarter 2 2023/24

Report of Head of Finance

1. Purpose of report

1.1 To inform the Committee of the Council's Treasury Management activity in the second quarter of 2023/24.

2. Recommendation

2.1 That the Committee note the report.

3. Background to the report

3.1 At its meeting on 22nd February 2023 Council approved the Council's Treasury Management Policy for the year 2023/24 and delegated the oversight of the execution of the Policy to this Committee.

This report sets out the Treasury Management activities in 2023/24 and shows that they are in line with the limits set out in the Policy.

Treasury Management covers two main areas: -

1. The management of day-to-day cash flows by way of short-term investing and borrowing. Longer term investment opportunities may arise depending on cash flow requirements.
2. Management of the Council's long term debt portfolio which is used to finance capital expenditure that cannot be immediately funded by internal resources (e.g., by Capital Receipts).

Economic Background

3.2 The quarter ended 30th September 2023 saw:

1. A 0.5% m/m decline in real GDP in July, mainly due to more strikes.
2. Core CPI inflation declining to 6.2% in August from 7.1% in April and May
3. A cooling in labour market conditions, but no evidence yet that it has led to an easing in wage growth (as the 3myy growth of average earnings rose to 7.8% in August, excluding bonuses).
4. In its latest monetary policy meeting on 20 September, the Bank of England left interest rates unchanged at 5.25%

The latest forecasts are detailed in the table below:

	Mar 2024	Jun 2024	Sep 2024	Dec 2024	Mar 2025
Bank Rate	5.25%	5.25%	5.00%	4.50%	4.00%
5yr PWLB rate	5.00%	4.90%	4.70%	4.40%	4.20%
10yr PWLB rate	4.90%	4.80%	4.60%	4.40%	4.20%
25yr PWLB rate	5.20%	5.10%	4.90%	4.70%	4.40%
50yr PWLB rate	5.00%	4.90%	4.70%	5.50%	4.20%

Investment Activity

3.3 The Council's investment strategy primary objectives are safeguarding the re-payment of the principal and interest of its investments on time, ensuring adequate liquidity, with the investment return being the final objective. If required, officers implement an operational strategy that tightens the controls already in place in the approved investment strategy. Council approved the Council's investment criteria in February 2023.

Funds for investment come from the following Sources

- a) Revenue Account Balances held by the Council
- b) Earmarked Reserves and Provisions
- c) Unapplied Capital Receipts
- d) Cash flow balances - income received before expenditure needs to be invested.

Depending on the flow of cash (difference between income receipts and payments) the bank balance will vary. Where there is a surplus balance monies are invested. When there is a need for cash, investments are called in to ensure funds are not overdrawn. As at 30 September 2023, the Council

held the following investments totalling £18,611,420 and are summarised below.

Counterparty	Investment Date	Maturity Date	Amount Invested	Interest	Interest Rate %
HSBC Instant Access			£1,561,420	£8,786	variable
Lloyds Bank Corporate Markets	31/03/23	29/12/23	£1,000,000	£37,397	5.00
SMBC Bank international	04/04/23	04/10/23	£1,000,000	£23,113	4.61
Furness Building Society	04/04/23	04/01/24	£2,000,000	£67,507	4.48
Lloyds Bank Corporate Markets	05/04/23	05/01/24	£2,000,000	£74,137	4.92
Standard Chartered Bank	24/04/23	23/04/24	£1,000,000	£51,800	5.18
Lloyds Bank Corporate Markets	02/05/23	01/05/24	£2,000,000	£106,800	5.34
National Bank Of Kuwait (international)	03/05/23	02/05/24	£1,000,000	£53,700	5.37
Qatar National Bank	03/05/23	02/05/24	£1,000,000	£54,800	5.48
Standard Chartered Bank	04/05/23	02/02/24	£3,000,000	£111,477	4.95
Standard Chartered Bank	06/06/23	06/03/24	£1,000,000	£41,062	5.47
Westfield Development Community Association	07/06/23	06/02/24	£50,000	£1,000	2.00
Lloyds Bank Corporate Markets	16/06/23	14/06/24	£1,000,000	£60,633	6.08
SMBC Bank international	28/09/23	19/10/23	£1,000,000	£2,992	5.20
Total			£18,611,420	£695,204	

Details of investments held from April 2023 to March 2024 are available on request.

Details of the weighted average investment to September 2023 are shown in the table below together with the Industry Average, Sterling Overnight Index Average (SONIA) as a benchmark. The Council received a rate of return that is favourable compared with the returns available in the market (a return of

4.866% compared against 4.828%). Additionally, the weighted average period is within the maximum set of 0.5 years.

Period	Weighted Average invested	Average period (days)	HBBC Average Return	1 Month SONIA	3 Month SONIA	6 Month SONIA
Jul to Sep 2023	£15,854,350	28	4.866%	4.828%	5.024%	5.247%

Borrowing Activities

3.4 Long-term borrowing to finance Capital Expenditure

Excluding the HRA self-financing element, the Council has a Capital Financing Requirement of £32.9m as at 31st March 2023 for the General Fund Capital programme which arises from previous decisions to incur Capital Expenditure that was not financed immediately by internal resources e.g., Capital Receipts or Grants giving rise to the need to borrow to finance the expenditure. This borrowing requirement can either be met by long- or short-term external borrowing or by internal borrowing i.e., using the cash behind the authority's balances and reserves and foregoing investment income. At the present time the interest payable on long term borrowing is significantly greater than the returns the Council could expect on its investments and therefore the Council has adopted a policy of being "under-borrowed" by £25m with only £8.3m of long-term loans on its books and a £7m loan for the MIRA infrastructure project.

Additionally, as part of the Self Financing HRA Settlement £67.652m has been borrowed from PWLB. Repayment options have been discussed with members and were presented to the Executive on 13th March 2012. Repayments for principal amounts for these loans commenced in March 2020. The remaining loan will be repaid in equal instalments of £2.9414m over 22 yrs.

Short Term Borrowing

3.5 Short term borrowing for the quarter ending 30 September 2023 is summarised in the table below. The cost of this was already allowed for within the general fund budget.

Date	Lender	Interest Rate %	Maturity Date	Principal	Interest	Days
21/04/23	NWLDC	4.00	28/04/23	£4,000,000	£3,068	7
26/05/23	Charnwood Borough Council	4.60	02/06/23	£5,000,000	£4,411	7
23/06/23	NWLDC	4.80	30/06/23	£1,000,000	£921	7
20/09/23	NWLDC	5.22	04/10/23	£2,500,000	£5,005	14

3.6 There has been no additional in year PWLB borrowing.

4. Exemptions in accordance with the Access to Information procedure rules

4.1 Report to be taken in open session.

5. Financial implications [IB]

5.1 Any variations to budgets resulting from borrowing investing activities are reported within the Outturn position.

6. Legal implications [MR]

6.1 There are no legal implications arising directly from this report.

7. Corporate Plan implications

7.1 This report supports the following Corporate Aims

- Thriving Economy

8. Consultation

8.1 None

9. Risk implications

9.1 It is the council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.

9.2 It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision / project have been identified, assessed and that controls are in place to manage them effectively.

9.3 The following significant risks associated with this report / decisions were identified from this assessment:

Management of significant (Net Red) risks		
Risk description	Mitigating actions	Owner
That the Council has insufficient resources to meet its aspirations and cannot set a balanced budget	Budgets are scrutinised on an ongoing to ensure assumptions are robust and reflect financial performance and sufficient levels of reverses and balances are maintained to ensure resilience	A Wilson

10. Knowing your community – equality and rural implications

10.1 None

11. Climate implications

11.1 None

12. Corporate implications

12.1 By submitting this report, the report author has taken the following into account:

- Community safety implications
- Environmental implications
- ICT implications
- Asset management implications
- Procurement implications
- Human resources implications
- Planning implications
- Data protection implications
- Voluntary sector

Background papers: None

Contact officer: Ilyas Bham, Accountancy Manager x5924
 Executive member: Councillor K Lynch



Hinckley & Bosworth Borough Council

Forward timetable of consultation and decision making

Finance & Performance Scrutiny 18 December 2023

Wards affected: All

BUSINESS RATES AND POOLING UPDATE QUARTER 2 - 2023/24

Report of Head of Finance

1. Purpose of report

1.1 To inform members of the business rates performance from 1 April 2023 – 30 September 2023.

2. Recommendation

2.1 That the committee notes the contents of the report.

3. Background to the report

3.1 Hinckley and Bosworth BC as a billing authorities pay 50% of collected business rates to government. The remaining 50% is split between the billing authority (40%) and the precepting authorities (10%).

3.2 Following these payments, the retained business rates of billing authorities are subject to a tariff set out in the respective Local Government Finance Settlement. Any growth in business rates over the set baseline will be subject to a “levy” payment of 50%, with the remaining half retained by the host Council. Correspondingly, except for that element associated with the multiplier compensation cap. If a Council loses 7.5% of their set threshold, a “safety net” payment will be triggered to compensate for the loss.

3.3 The Council was budgeted to receive £3,478,000 of “section 31 grant” income. The allocated grant was based on the level of reliefs that were forecast to be granted in 2023/2024 in the submitted business rates budget form (the NNDR1). The actual grant that can be “banked” as retained rates will be determined based on the actual reliefs awarded by 31st March 2024.

3.4 The budgeted business rates performance for this council, along with outturn as at 30th September 2023 is summarised below.

<i>Table 1</i>	<i>Budget 2023/24</i>	<i>Jun-23</i>	<i>Sep-23</i>
NNDR collected (net of reliefs)	42,356	42,356	42,356
Less:			
Central Government share	(21,178)	(21,178)	(21,178)
County Council share	(3,812)	(3,812)	(3,812)
Fire Authority Share	(424)	(424)	(424)
HBBC notional share	16,942	16,942	16,942
S31 Grant compensation	3,478	3,754	3,723
Total before tariff	20,420	20,696	20,665
Tariff charged on HBBC	(11,339)	(11,339)	(11,339)
Levy charged on growth	(2,671)	(2,586)	(2,454)
Retained income total	6,410	6,771	6,872
The retained income is made up of:			
Baseline funding	2,696	2,696	2,696
Total growth	6,385	6,661	6,630
Less Levy	(2,671)	(2,586)	(2,454)
Total	6,410	6,771	6,872
Movement- Gain/(loss)	0	361	462
Retained income total	6,410	6,771	6,872
Baseline funding	2,696	2,696	2,696
Total Growth	3,714	4,075	4,176
Movement- Gain/(loss)	0	361	462

3.5 The above table shows that as at 30th September 2023, the council has £4,176,000 of retained growth for 2023/2024 compared to the £3,714,000 growth that was budgeted for. This Increase is mainly due to additional S31 grant being higher than budgeted.

3.6 It is important to acknowledge the volatility of business rates which can be impacted negatively by many factors including:

- Companies going out of business or moving from the area,
- Empty properties – The redevelopment of the town centre for instances may have an impact on the rates for the council whilst development takes place,
- Awards of reliefs; most significantly charitable reliefs for schools which are awarded Academy status,
- Results of appeals lodged by businesses against their liabilities.

4. Exemptions in accordance with the Access to Information procedure rules

4.1 Report taken in open session.

5. Financial implications [AW]

5.1 Contained in the body of the report.

6. Legal implications MR

6.1 Section 59A of the Local Government Finance Act 1988 allows local authorities to pool business rates. The pooling between the Leicestershire Council's will be governed by a legal agreement between the parties.

7. Corporate Plan implications

7.1 To ensure the Council's governance arrangements are robust.

8. Consultation

8.1 All members of the Business Rates Pool were included in decisions made on its operation for 2023/24.

9. Risk implications

9.1 It is the council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.

9.2 It is not possible to eliminate or manage all risks all the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision / project have been identified, assessed and that controls are in place to manage them effectively.

9.3 There are no significant risks associated with this report or decisions needed.

10. Knowing your community – equality and rural implications

Various reliefs are available for businesses and charities under the business rate regulations.

11. Climate implications

11.1 There are no direct implications arising from this report.

12. Corporate implications

12.1 By submitting this report, the report author has taken the following into account:

- | | |
|---------------------------------|--------------------------------|
| - Community Safety implications | - Procurement implications |
| - Environmental implications | - Human Resources implications |
| - ICT implications | - Planning implications |
| - Asset Management implications | - Data Protection implications |
| | - Voluntary Sector |

Background papers: DCLG/ MHCLG notifications
Contact officer: Ashley Wilson (Head of Finance) Ext 5609
Executive member: Cllr K Lynch

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Hinckley & Bosworth Borough Council

Forward timetable of consultation and decision making

Finance & Performance Scrutiny 18 December 2023

Wards affected: All Wards

Sundry Debts – Q2 2023/2024

Report of Head of Finance (Section 151 Officer)

1. Purpose of report

1.1 To inform members of the position on sundry debts as at 30 September 2023.

2. Recommendation

2.1 That the committee note the current aged debt position for sundry debts.

3. Background to the report

3.1 As at 30 June 2023, the overall sundry debt was £3,110,229. The current balance can be broken down by age as follows:

Description	
Credits, Refunds and Payments	-£246,637
Not Yet Due	£186,405
< 30 Days	£1,507,317
30 - 59 Days	£158,691
60 - 89 Days	£151,670
90 - 119 Days	£74,938
> 120 Days	£1,277,845
Total Debt	£3,110,229

3.2 The Council has a KPI for debt over 90 days old as a percentage of aged debt, not exceeding 25%. The performance for the end of Sept 2023 was 22.90%, this is after amendment for items that are known to be covered by agreement, council policy, are in dispute or are to be written off. The total number of invoices over 90 days is 1571 with an average value of £861. This has decreased from 1,836 since the last quarter. The other primary reason for better performance although overall debt is higher there has been a slight reduction in 90 day debt.

	£	Description
Total debt	3,110,229	
	-343,454	Homelessness
	-369,698	Installment Plans
	-117,783	In Dispute
	2,279,314	(A)
Over 90 days	1,352,783	
	-343,454	Homelessness
	-369,698	Installment Plans
	-117,783	In Dispute
	521,868	(B)
Performance	22.90%	Over 90 days/Total debt (amended) B/A
Target	25%	

3.3 In order to ensure that the Council adopts a prudent approach to accounting for debt that might not be due, a “provision for doubtful debts” is made against the year-end balance. The value of this provision is £94,000 based on the review as part of the closedown procedure.

3.4 The split of the current debt position over 90 days by type of debt is detailed below. Homelessness Bonds continue to increase. The provision of these bonds is funded by the Council’s Homelessness Prevention Grant which is provided by the DLUPHC. The element relating to other Local Authorities primary relate to charges for shared services. Most of this income has been received in July.

3.5 Action is being taken to recover the debts where possible. Whilst efforts are made to recover these amounts through ongoing contact with tenants by housing and revenues and benefits officers, legal action is not generally taken in these cases. This is on the basis that it is unlikely that the debtor will also be able to pay the additional charges levied and to uphold the “sentiment” of the Council’s Anti-Poverty Strategy.

3.6 The table below gives the breakdown of debt over 90 days as at the June 2023.

Sum of Total Outstanding over 90 days	Q3 £	Q4 £	Q1 £	Q2 £	Q2 to Q1 £	%
Building Control	19,320	19,320	19,320	19,320	0	0
Environmental Health	2,741	2,648	2,538	2,945	406	0.16
Estates	472,177	431,389	491,253	488,680	-2,573	-0.01
Green Spaces	1,581	1,327	1,874	1,588	-286	-0.15
Grounds Maintenance	6,847	6,847	6,847	2,989	-3,857	-0.56
Homeless	285,101	310,742	330,004	343,454	13,450	0.04
Housing	209,298	269,442	267,119	263,774	-3,344	-0.01
Markets	3,726	3,594	491	649	158	0.32
Other	24,945	21,130	19,540	14,402	-5,138	-0.26
Refuse/ Recycling	23,498	13,514	22,382	20,202	-2,180	-0.10
Other LA	47,369	47,369	93,679	79,166	-14,514	-0.15
Licensing	1,414	2,049	2,719	3,189	470	0.17
Pest Control	0	0	0	0	0	0
Planning	533,577	378,427	37,385	37,385	0	0
Housing Repairs	34,594	35,031	37,159	41,494	4,336	0.12
Finance	7,741	8,641	10,771	10,441	-330	-0.03
Atkins Building	14,899	12,356	17,586	19,464	1,878	0.11
Waste Services	2,566	0	0	0	0	0
Leisure	3,004	3,004	3,004	3,004	0	0
Street Scene	5,552	1075	937	638	-299	-0.32
Total	1,699,950	1,567,904	1,364,608	1,352,784	-11,823	-0.87%

4. Exemptions in accordance with the Access to Information procedure rules

4.1 Report is taken in an open session.

5. Financial implications [IB]

5.1 Contained within the body of the report.

6. Legal implications [MR]

6.1 The legal implications are contained within the report.

7. Corporate Plan implications

7.1 Sundry Debts contributes to delivery of all Corporate Plan objectives.

8. Consultation

8.1 None

9. Risk implications

9.1 It is the council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.

9.2 It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision / project have been identified, assessed and that controls are in place to manage them effectively.

9.3 The following significant risks associated with this report / decisions were identified from this assessment:

Management of significant (Net Red) risks		
Risk description	Mitigating actions	Owner
Failure to recover debt owed to the Council	Robust recovery methods and monitoring.	A Wilson

10. Knowing your community – equality and rural implications

10.1 Any future reviews of the Debt Recovery Strategy will be impact assessed to understand any impacts on our community (i.e., ability for those on lower incomes to pay).

11. Climate implications

11.1 Climate implications are considered by services, therefore where applicable will be reflected when individual debts are raised.

12. Corporate implications

12.1 By submitting this report, the report author has taken the following into account:

- Community safety implications
- Environmental implications
- ICT implications
- Asset management implications
- Procurement implications
- Human resources implications
- Planning implications
- Data protection implications
- Voluntary sector

Background papers:
Contact Officer:
Executive Member:

Civica Reports
Ashley Wilson, Head of Finance, Ext 5609
Councillor K. Lynch

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Hinckley & Bosworth
Borough Council

Finance & Performance Scrutiny Work Programme 2023/24

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Agenda Item 12

Key to corporate aims

- 1 – People
- 2 – Places
- 3 – Prosperity

FINANCE & PERFORMANCE SCRUTINY 2023/2024

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
18 December 2023	Performance Management Framework update	Quarterly review	Monitor performance	Julie Kenny	All
	Treasury management Qtr 2 – 2023/24	Budget monitoring	Monitor performance	Ashley Wilson	All
	Frontline service review – Planning	Programme of frontline service reviews	Monitor performance	Sharon Stacey	2
	Sundry Debts Q2 2023/24	Budget monitoring	Monitor performance	Ashley Wilson	All
	Business rates and pooling update Q2 – 2023/24	Quarterly review	Monitor performance	Ashley Wilson	All
	Financial outturn Qtr 2 – 2023/24	Budget monitoring	Monitor performance	Ashley Wilson	All
March 2024	Business rates and pooling update Q3 – 2023/24	Quarterly review	Monitor performance	Ashley Wilson	All
	Frontline service review – Environmental Health (etc)	Programme of frontline service reviews	Monitor performance	Steve Merry	1,2
	Financial outturn Qtr 3 – 2023/24	Budget monitoring	Monitor performance	Ashley Wilson	All
	Sundry debts Qtr. 3 2023/24	Quarterly review	Monitor performance	Ashley Wilson	All
	Frontline Services Review - Streetscene Services	Programme of frontline service reviews	Monitor performance	Caroline Roffey	All
	Treasury management Qtr 3 – 2023/24	Budget monitoring	Monitor performance	Ashley Wilson	All
	Performance Management Framework update				
June 2024	Financial outturn Q4 – 2023/24	Quarterly review	Monitor performance	Ashley Wilson	All

	Business rates and pooling update Q4 – 2023/24	Quarterly review	Monitor performance	Ashley Wilson	All
	Treasury management Qtr 4 – 2023/24	Quarterly review	Monitor performance	Ashley Wilson	All
	Sundry Debts Q4 2023/24	Quarterly review	Monitor performance	Ashley Wilson	All
	Performance Management Framework update	Quarterly review	Monitor performance	Julie Kenny	All

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
September 2024	Performance Management Framework update	Quarterly review	Monitor performance	Julie Kenny	All
	Hinckley Leisure Centre – Performance Review 2022/23	Programme of frontline service reviews	Monitor performance	Simon Jones	All
	Financial outturn Qtr 1 – 2023/24	Budget monitoring	Monitor performance	Ashley Wilson	All
	Treasury Management Q1 2023/24	Budget monitoring	Monitor performance	Ashley Wilson	All
	Sundry Debts Q1 2023/24	Budget monitoring	Monitor performance	Ashley Wilson	All
	Business Rates & Pooling Q1 2023/24	Budget monitoring	Monitor performance	Ashley Wilson	All

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
October 2024					
December 2024					

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