



**Harborough District Council,**

**Hinckley and Bosworth Borough Council,**

**North West Leicestershire District Council,**

**Working in Partnership to provide better services...**

Meeting Committee

Leicestershire Partnership Revenues & Benefits Joint

Time/Date

3.30 pm on Thursday, 6 JULY 2023

Location

North West Leicestershire District council

Officer to contact

Rebecca Valentine-Wilkinson

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Tel: 01455 255834

Councillor P Beadle  
Councillor S Bray  
Councillor M Graves

Councillor K Lynch  
Councillor A Woodman  
Councillor M Wyatt

## **Recording of meetings**

All persons present are reminded that the meeting may be recorded and by attending this meeting you are giving your consent to being filmed and your image being used. You are kindly requested to make it known to the Chairman if you intend to film or record this meeting.

We also allow the use of social media during meetings, which helps to bring the issues discussed to a wider audience.

## **Use of mobile phones**

To minimise disturbance to others attending the meeting, please switch off your phone or other mobile device or turn it onto silent or vibrate mode.

Thank you

**LEICESTERSHIRE PARTNERSHIP REVENUES & BENEFITS JOINT COMMITTEE -  
6 JULY 2023**

**A G E N D A**

**1. APPOINTMENT OF CHAIRMAN**

To appoint a chair and vice-chair for the 2023/24 municipal year.

In accordance with the constitution of the Joint Committee, the chair will be a member of North West Leicestershire District Council and the vice-chair will be a member of Hinckley & Bosworth Borough Council.

**2. APOLOGIES FOR ABSENCE**

To receive and note any apologies for absence.

**3. DECLARATIONS OF INTEREST**

Under the code of conduct members are reminded that in declaring interests they should make clear the nature of that interest and whether it is a disclosble pecuniary interest, registrable interest or other interest.

**4. MINUTES OF PREVIOUS MEETING (Pages 1 - 4)**

To confirm the minutes of the previous meeting.

**5. YEAR END PERFORMANCE REPORT (Pages 5 - 14)**

To present the performance information for 2022/23.

**6. YEAR END FINANCIAL REPORT (Pages 15 - 20)**

To inform members of the financial performance of the partnership for the year to 31 March 2023.

**7. PERFORMANCE REPORT MAY 2023 (Pages 21 - 30)**

To present the latest performance information.

**8. INTERNAL AUDIT REPORT (Pages 31 - 42)**

To present the council tax and business rates internal audit report.

**9. PERFORMANCE INDICATORS 2023/24 (Pages 43 - 46)**

To inform the Joint Committee of the proposed targets for the partnership for 2023/24.

**10. PROPOSED SCHEDULE OF MEETINGS FOR 2023/24 (Pages 47 - 50)**

To agree meeting dates for 2023/24.

**11. FORWARD PLAN (Pages 51 - 52)**

To note the joint committee's forward plan.

**12. MATTERS FROM WHICH THE PUBLIC MAY BE EXCLUDED**

To consider the passing of a resolution under Section 100A(4) of the Local Government Act 1972 excluding the public from the undermentioned item of business on the grounds

that it involves the likely disclosure of exempt information as defined in paragraphs 3 and 10 (the public interest test) of Schedule 12A of the 1972 Act.

13. **FUTURE OF THE PARTNERSHIP (Verbal Report)**