



Date: 21 May 2024

To: Members of the Audit Committee

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|--------------------------------|---------------------|
| Cllr DS Cope (Chair) | Cllr C Lambert |
| Cllr A Pendlebury (Vice-Chair) | Cllr MJ Surtees |
| Cllr CM Allen | Cllr BE Sutton |
| Cllr REH Flemming | Cllr R Webber-Jones |
| Cllr SM Gibbens | Cllr P Williams |
| Cllr E Hollick | |

Copy to all other Members of the Council

(other recipients for information)

Dear member,

There will be a meeting of the **AUDIT COMMITTEE** in the De Montfort Suite, Hinckley Hub on **WEDNESDAY, 29 MAY 2024** at **6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen
Democratic Services Manager

Fire Evacuation Procedures

- On hearing the fire alarm, leave the building **at once** quickly and calmly by the nearest escape route (indicated by green signs).
- *There are two escape routes from the Council Chamber – at the side and rear. Leave via the door closest to you.*
- Proceed to **Willowbank Road car park**, accessed from Rugby Road then Willowbank Road.
- **Do not** use the lifts.
- **Do not** stop to collect belongings.

Recording of meetings

At HBBC we are open and transparent about how we make decisions. We allow recording, filming and photography at all public meetings including Council, the Executive and Planning Committee as long as doing so does not disturb or disrupt the proceedings. There may occasionally be some reports that are discussed in private session where legislation requires this to happen, but this is infrequent.

We also allow the use of social media during meetings, which helps to bring the issues discussed to a wider audience.

Members of the public, members of the press and councillors are hereby informed that, in attending the meeting, you may be captured on film. If you have a particular problem with this, please contact us so we can discuss how we may accommodate you at the meeting.

Use of mobile phones

To minimise disturbance to others attending the meeting, please switch off your phone or other mobile device or turn it onto silent or vibrate mode.

Thank you

AUDIT COMMITTEE - 29 MAY 2024

A G E N D A

1. APOLOGIES AND SUBSTITUTIONS
2. MINUTES OF PREVIOUS MEETING (Pages 1 - 4)
To confirm the minutes of the previous meeting.
3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES
To be advised of any additional items of business which the Chair decides by reason of special circumstances shall be taken as matters of urgency at this meeting (to be taken at the end of the agenda)
4. DECLARATIONS OF INTEREST
To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**
5. QUESTIONS
To hear any questions received in accordance with Council Procedure Rule 12.
6. UNAUDITED STATEMENT OF ACCOUNTS 2021/22 (Pages 5 - 136)
Members are presented with the draft financial statement for 2021/22 that are subject to external audit.
7. UNAUDITED STATEMENT OF ACCOUNTS 2022/23 (Pages 137 - 264)
Members are presented with the draft financial statements for 2022/23 that are subject to external audit
8. STATEMENT OF ACCOUNTS 2023/24 SIGNIFICANT JUDGEMENTS & UNCERTAINTIES (Pages 265 - 270)
To inform members of the significant areas of accounting judgement and sources of estimation uncertainty which are likely to arise in relation to the 2023-24 Statement of Accounts.
9. S106 PLANNING OBLIGATIONS INTERNAL AUDIT REPORT (Pages 271 - 284)
Report of the internal auditor.
10. INTERNAL AUDIT ANNUAL REPORT 2022/23 (Pages 285 - 296)
Report of the Internal Auditor.
11. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIR DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY

As announced under item 3 above.

12. MATTERS FROM WHICH THE PUBLIC MAY BE EXCLUDED

To consider the passing of a resolution under Section 100A(4) of the Local Government Act 1972 excluding the public from the undermentioned item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 3 and 10 of Schedule 12A of the 1972 Act.