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Thank you

**LEICESTERSHIRE PARTNERSHIP REVENUES & BENEFITS JOINT COMMITTEE -
23 NOVEMBER 2023**

A G E N D A

1. APOLOGIES FOR ABSENCE

To receive and note any apologies for absence.

2. DECLARATIONS OF INTEREST

Under the code of conduct members are reminded that in declaring interests they should make clear the nature of that interest and whether it is a disclosible pecuniary interest, registrable interest or other interest.

3. MINUTES OF PREVIOUS MEETING (Pages 1 - 2)

To confirm the minutes of the previous meeting.

4. FINANCIAL PERFORMANCE (Pages 3 - 6)

Report of the Section 151 Officer.

5. PERFORMANCE REPORT (Pages 7 - 14)

Report from the Head of Partnership.

6. FORWARD PLAN (Pages 15 - 16)

To note the joint committee's forward plan.

7. DATES OF FUTURE MEETINGS

Thursday 18 January 2024 – 3.30pm NWL, Coalville
Thursday 21 March 2024 – 3.30pm HBBC, Hinckley
Thursday 13 June 2024 – 3.30 pm HDC, Harborough

8. MATTERS FROM WHICH THE PUBLIC MAY BE EXCLUDED

To consider the passing of a resolution under Section 100A(4) of the Local Government Act 1972 excluding the public from the undermentioned item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 3 and 10 (the public interest test) of Schedule 12A of the 1972 Act.

9. FUTURE OF THE PARTNERSHIP

Update from the Head of Partnership

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MINUTES OF THE MEETING OF THE LEICESTERSHIRE PARTNERSHIP REVENUES & BENEFITS JOINT COMMITTEE

14 SEPTEMBER 2023 AT 3.30 PM

PRESENT: Cllr Wyatt - Chair

Cllr SL Bray, Cllr Graves and Cllr Woodman

Also in attendance:

Officers in attendance: Carolyn Bland, Glenn Hammons, Julie Kenny, Ella Newman, Sally O'Hanlon, Rebecca Valentine-Wilkinson and Ashley Wilson

50. **Apologies for absence**

Apologies were received from Councillor Beadle and Councillor Lynch.

51. **Declarations of interest**

No additional interests were declared at this meeting.

52. **Minutes of previous meeting**

It was moved by Councillor Graves, seconded by Councillor Wyatt and

RESOLVED – the minutes of the meeting held on 6 July 2023 be confirmed as a correct record.

53. **Performance Report**

Members received a performance report up to July 2023.

In response to a question from members regarding arrears reductions, officers confirmed that they aimed to collect all arrears, although the right offs did affect the in-year collection.

In response to a question from members regarding council tax it was confirmed that the council tax collection was fractionally behind that of the profiled target for all three Local Authorities between 0.1 and 0.2%.

As the new claims were above the 15 day target, members queried whether the management board were confident that they could bring this within target by the year end. In response to members it was confirmed that:

- Due to the current cost of living the team had to work on various predictions and claims;
- The team were currently seeing more claims being made;
- Performance had been initially affected by connectivity to the DWP systems;
- The team were currently experiencing difficulties with recruitment to vacant posts.

In response to a question from members regarding the social housing act and the impact on the wider authorities, it was confirmed that the impact would be different for all Local Authorities depending on whether they had housing stock.

Members noted the report.

54. **Financial Performance**

Members were presented with the financial performance of the Partnership for the period April to July 2023.

Members asked about the format of the report and enquired if it had been based on the normal accrual accounting basis. They were assured that it had been, and that the report layout had been based on that and used for some time.

Officers agreed to discuss this layout and reporting information at the next management board meeting.

Members noted the report.

55. **Forward Plan**

Members noted the report.

56. **Dates of future meetings**

Members noted the dates of future meetings.

57. **Matters from which the public may be excluded**

On the motion of Councillor Bray, seconded by Councillor Wyatt, it was

RESOLVED – in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded from the following item of business on the grounds that it involves the disclosure of exempt information as defined in paragraphs 3 and 10 of Schedule 12A of the 1972 Act.

58. **Confidential Item**

Members received a verbal update.

(The Meeting closed at 4.08 pm)

CHAIR



Leicestershire Partnership Revenues & Benefits

Financial Performance to September 2023

Joint Committee

1. PURPOSE OF THE REPORT

- 1.1 To inform the Joint Committee of the financial performance of the Partnership for the period April 2023 to September 2023.

2. RECOMMENDATION

- 2.1 That the financial performance of the Partnership is noted.

3. INFORMATION

Budget Position

- 3.1. The financial position of the Partnership has been outlined in **Appendix 1** to this report. The key headlines have been detailed below for information.
- 3.2. As at 30 September 2023, the Partnership had a net overspend on the budget of £48,156, and on the actual position of £1,392. This gives an underlying net underspend of £46,764 as a variance to date.

	Budget to Sept 2023	Actual to Sept 2023	Variance to Sept 2023
INCOME	(£2,121,596)	(£1,948,466)	£173,130
EXPENDITURE	£2,169,752	£1,949,859	(£219,893)
Net Expenditure Over / (Under) Spend	£48,156	£1,392	(£46,764)

- 3.3 The key variances to the end of September 2023 to bring to the attention of the Joint Committee are:
- Salaries are underspend by £174,000 due to vacant posts, but includes the delayed pay award estimated at £66,000,
 - Postage savings of £15,000.
- 3.4 There is a potential for a significant year-end underspend on salaries if vacancies continue at the current rate.
- 3.5 The timing difference of £217,058 have been accrued for and are due to the invoices not being issued for payroll costs.

Appendix 1: Leicestershire Revenues & Benefits Partnership Monitoring Report to 30th September 2023

Expenditure / Income Type	2023/24 Latest Budget to Date	Actual to Date	Timing Differences	Variance after Timing Differences	2023/24 Total Estimate (Original)	2023/24 Total Estimate (Revised)
	£	£	£	£	£	£
Employees	1,549,144	1,055,273	317,432	176,439	3,092,460	3,092,460
Premises Related Expenditure	21,585	21,156		429	42,310	42,310
Transport Related Expenditure	7,500	1,497	60	5,943	15,000	15,000
Supplies & Services	575,923	539,308	132	36,483	942,720	942,720
Central & Administrative Exp	15,600	15,000		600	31,200	31,200
Revenue Income	-2,121,596	-1,082,859	-865,607	-173,130	-4,123,690	-4,123,690
Use of Reserves to Cover Automation Costs				0	0	0
Sum:	48,156	549,376	-547,984	46,764	0	0

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Timing Differences

	HDC	NWLDC	HBBC	Total
Salaries - Quarter 2 - 2022/23	97,580	219,852		317,432
Mileage & Disturbance Costs - Quarter 2 - 2022/23	60			60
Supplies & Services - Quarter 2 - 2022/23	132			132
Contributions - Quarter 2 - 2022/23	-249,800	-292,694	-323,113	-865,607
	-152,028	-72,842	-323,113	-547,984

Explanations

	Variance at 31/03/23(Over) / Under Spend £	Year End £	Explanation £5k+
Salaries	108,000		This variance is due to a number of vacant posts for the 1st 4 months of the year
Salaries - Pay Award	66,000		This element of the underspend is due to there being no settlement of the annual pay award, 5% was budgeted
Other Minor Employee Related Costs	2,000		Variance > £5k
Car Allowances	6,000		Variance > £5k
Flexible working	3,000		Variance > £5k
Printing & Stationery	6,000		Printing costs lower than anticipated
Postages	15,000		Postage Costs less than anticipated
Liability Expenses	8,000		Court Costs lower than anticipated
Minor Variances	5,000		Other Minor Variances
Central & Administrative Exp	1,000		Variance > £5k
Contributions	-173,000		There is a direct link between partner contributions and expenditure incurred and therefore partner contributions have been adjusted to reflect the actual expenditure to date.
	47,000	0	



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Revenue and Benefit Service

Performance Report September 2023

Agenda Item 5

Caseload Analysis

Position at:	Poition at 31/3/19	2018/19 In Year Movement	Position at 31/3/20	2019/20 In Year Movement	Position at 31/3/21	2020/21 In Year Movement	Position at 31/3/22	2021/22 In Year Movement	Position at 31/3/23	2022/23 In Year Movement	2023/24		
Banded Council Tax Dwellings											Current Position	In Year Movement	In Year Percentage Movement
HBBC	50,359	453	50,601	242	50,852	251	51,232	380	51,764	532	52,092	328	1.7%
HDC	39,739	650	40,532	793	41,554	1,022	42,590	1,036	43,528	938	43,984	456	3.3%
NWLDC	44,940	733	45,564	624	46,277	713	47,189	912	48,028	839	48,339	311	2.4%
Totals	135,038		136,697		138,683			Current Total:	143,320	4,637	144,415		
NDR Rated Assessments										Position	Current Position	In Year Movement	In Year Percentage
HBBC	3,181	19	3,179	-2	3,224	45	3,262	38	3,298	36	3,309	11	1.44%
HDC	3,086	46	3,123	37	3,189	66	3,246	57	3,277	31	3,269	-8	0.71%
NWLDC	3,440	23	3,519	79	3,563	44	3,554	-9	3,589	35	3,583	-6	0.82%
Totals	9,707		9,821		9,976			Current Total:	10,164	188	10,161		
HB/CTLS Live Caseload										Caseload	Current Caseload	In Year Movement	Caseload %
HBBC	5,579	-204	5,321	-258	5,257	-64	5,257	-260	5,249		5,198	-51	
					Current Caseload Analysis	Joint HB/CTS	1,892	1,836			1,773	-63	34%
						HB only	301	300			298	-2	6%
						CTS only	3,019	3,113			3,127	14	60%
HDC	3,243	-145	3,185	-58	3,210	25	3,210	-198	3,076		3,125	49	
					Current Caseload Analysis	Joint HB/CTS	1,322	1,233			1,224	-9	39%
						HB only	196	173			173	0	6%
						CTS only	1,692	1,670			1,728	58	55%
NWLDC	5,413	-283	5,118	-295	4,964	-154	4,964	-312	4,972		4,956	-16	
					Current Caseload Analysis	Joint HB/CTS	2,100	2,069			2,025	-44	41%
						HB only	206	197			191	-6	4%
						CTS only	2,655	2,706			2,740	34	55%
Totals	14,235		27,248			Current Total:			13,297		13,279		

Leicestershire Partnership - Revenues and Benefits Performance Indicators

Harborough District Council													2023/24	Year - End 2023/24 target
BENEFITS	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Cumulative	
In month: New Claims (Days)	22.1	21.8	18.5	16.5	16.2	14.5							18.3	15
<i>Position for 2022/23</i>	14.7	13.9	16.1	15.5	11.9	17.1	20.5	18.9	13.5	24.2	15	19.1	16.7	
In month: Change Events (Days)	7.2	8.6	5.2	3.9	5.7	5.8							6.1	6
<i>Position for 2022/23</i>	5.5	6.5	8.1	5.5	4.2	8.1	8.3	7.5	5.7	7.7	2.5	6	6.3	
COUNCIL TAX	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar		
In Year (%)	10.6%	19.7%	28.9%	38.0%	47.1%	56.2%							56.2%	98.1%
This years profiled target (based on 22/23)	10.8%	20.0%	29.2%	38.2%	47.2%	56.4%	65.7%	74.9%	83.7%	92.8%	95.9%	98.3%	98.3%	
Arrears Reduction (£m) end of month	£3.5m	£3.4m	£3.3m	£3.3m	£3.3m	£3.3m							£3.3m	INFO
<i>Position for 2022/23</i>	£3.2m	£3.1m	£3.0m	£2.9m	£2.8m	£2.7m	£2.7m	£2.6m	£2.6m	£2.4m	£2.3m	£2.2m	£2.2m	
NON DOMESTIC RATES	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar		
In Year (%)	7.9%	15.9%	25.6%	35.4%	44.1%	53.1%							53.1%	99.2%
This years profiled target (based on 22/23)	9.5%	18.5%	28.4%	37.7%	47.2%	56.6%	64.7%	73.5%	78.3%	85.0%	88.1%	98.6%	98.6%	
Arrears Reduction (£m) end of month	£2.1m	£1.7m	£1.5m	£1.7m	£1.9m	£1.3m							£1.3m	INFO
<i>Position for 2022/23</i>	£1.4m	£0.71m	£0.69m	£0.68m	£0.59m	£0.57m	£0.83m	£0.81m	£1.7m	£2.2m	£2.1m	£0.79m	£0.79m	
HOUSING BENEFIT DEBT	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar		
HB Overpayments outstanding	£0.75m	£0.77m	£0.75m	£0.75m	£0.76m	£0.76m							£0.76m	INFO
<i>Position for 2022/23 (£m)</i>	£0.75m	£0.75m	£0.75m	£0.76m	£0.74m	£0.74m	£0.73m	£0.74m	£0.74m	£0.74m	£0.75m	0.75m	£0.75m	
HB Overpayments Recovered end of month	2%	3%	5%	5%	6%	7%							7%	31%
This years profiled target (based on 22/23)	1%	3%	4%	6%	10%	11%	12%	13%	13%	14%	14%	15%	15%	
FRAUD	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar		
CTLS Sanctions gained	0	0	2	0	2	0							4	6
This years profiled target	0	0	2	1	0	0	0	0	0	1	0	0	4	

North West Leicestershire District Council													2023/24	Year End 2023/24 target
	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Cumulative	
BENEFITS														
In month: New Claims (Days)	24.3	24.6	19.7	15.7	15.6	14.9							19.1	15
<i>Position for 2022/23</i>	15.4	13.9	17.2	15.2	12.6	20.4	21.2	18.8	20.2	24	15.3	18.8	17.8	
In month: Change Events (Days)	6.9	8	5	4.6	4.9	5.3							5.8	6
<i>Position for 2022/23</i>	5.8	6.2	8.3	5.1	4.5	7.1	7.0	8.0	6.5	7.8	2	7.9	6.3	
COUNCIL TAX														
In Year (%)	9.9%	18.9%	28.0%	37.0%	46.1%	55.1%							55.1%	97.3%
This years profiled target (based on 22/23)	10.0%	19.1%	28.1%	37.1%	46.1%	55.1%	64.2%	73.4%	82.3%	91.4%	94.5%	97.2%	97.2%	
Arrears Reduction (£m) end of month	£6.5m	£6.4m	£6.2m	£6.2m	£6.2m	£6.2m							£6.2m	INFO
<i>Position for 2022/23</i>	£6.2m	£5.6m	£5.5m	£5.3m	£5.2m	£5.1m	£5.0m	£4.9m	£4.9m	£4.7m	£4.4m	£5.0m	£5.0m	
NON DOMESTIC RATES														
In Year (%)	9.2%	18.0%	26.8%	37.0%	45.7%	54.9%							54.9%	99.0%
This years profiled target (based on 22/23)	10.0%	18.5%	28.1%	37.9%	46.2%	55.4%	64.4%	73.5%	82.3%	91.3%	95.6%	99.1%	99.1%	
Arrears Reduction (£m) end of month	£1.6m	£1.5m	£2.1m	£1.5m	£0.5m	£0.5m							£0.5m	INFO
<i>Position for 2022/23</i>	£1.7m	£1.1m	£1.2m	£1.1m	£1.0m	£0.98m	£0.85m	£0.85m	£0.71m	£0.58m	£0.42m	£0.51m	£0.51m	
HOUSING BENEFIT DEBT														
HB Overpayments outstanding end of month	£1.3m	£1.3m	£1.3m	£1.3m	£1.3m	£1.3m							£1.3m	INFO
<i>Position for 2022/23 (£m)</i>	£1.2m	£1.2m	£1.2m	£1.2m	£1.2m	£1.2m	£1.2m	£1.2m	£1.2m	£1.2m	£1.3m	£1.3m	£1.3m	
HB Overpayments Recovered	1%	3%	4%	5%	7%	8%							8%	34%
This years profiled target (based on 22/23)	5%	10%	11%	14%	14%	16%	17%	18%	19%	20%	21%	21%	21%	
FRAUD														
CTLS Sanctions gained	0	0	1	1	0	0							2	6
This years profiled target (Based on 22/23)	0	0	1	0	1	0	2	0	0	0	0	0	4	

Hinckley & Bosworth Borough Council													Cumulative 2023/24	Year-End 2023/24 Target
BENEFITS	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar		
In month: New Claims (Days)	21.7	21.8	16.7	15.6	16.8	14.2							17.8	15
<i>Position for 2022/23</i>	15.4	14.8	14.8	14.0	12.3	18.9	18.9	20.1	17.3	22.8	15.2	16.5	16.7	
In month: Change Events (Days)	8.2	8.1	5	4.5	5.2	4.7							6.0	6
<i>Position for 2022/23</i>	5.4	6.1	7.9	5.4	4.8	7.4	7.3	7.2	5.0	8.5	2.2	7.2	6.2	
COUNCIL TAX	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar		
In Year (%)	10.4%	19.5%	28.6%	37.6%	46.7%	55.9%							55.9%	97.6%
This years profiled target (based on 22/23)	10.6%	19.7%	28.8%	37.8%	47.0%	56.2%	65.5%	74.6%	83.5%	92.60%	95.40%	97.70%	97.7%	
In Year Arrears Reduction (£) end of month	£5.5m	£5.3m	£5.3m	£5.3m	£5.3m	£5.3m							£5.3m	INFO
<i>Position for 2022/23</i>	£5.2m	£5.0m	£4.9m	£4.7m	£4.5m	£4.5m	£4.4m	£4.4m	£4.3m	£4.3m	£4.1m	£4.1m	£4.1m	
NON DOMESTIC RATES	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar		
In Year (%)	10.5%	20.2%	29.1%	39.4%	48.6%	57.0%							57.0%	98.8%
This years profiled target (based on 22/23)	10.4%	18.9%	26.2%	37.1%	46.0%	55.8%	64.5%	75.1%	83.7%	92.3%	95.1%	98.1%	98.1%	
Arrears Reduction (£m) end of month	£1.2m	£1.2m	£1.2m	£1.2m	£1.5m	£1.4m							£1.4m	INFO
<i>Position for 2022/23</i>	£1.3m	£1.3m	£2.3m	£2.2m	£1.4m	£1.3m	£0.72m	£0.67m	£0.63m	£0.62m	£0.56m	£0.55m	£0.55m	
HOUSING BENEFIT DEBT	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar		
HB Overpayments outstanding end of month	£1.1m	£1.1m	£1.1m	£1.1m	£1.1m	£1.1m							£1.1m	INFO
<i>Position for 2022/23 £m</i>	£1.1m	£1.1m	£1.1m	£1.1m	£1.1m	£1.1m								
HB Overpayments Recovered	1%	4%	6%	7%	9%	11%							11%	36%
This years profiled target (based on 22/23)	2%	4%	5%	6%	7%	8%	11%	12%	13%	14%	14%	15%		
FRAUD	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar		
CTLS Sanctions gained	0	0	0	0	0	1							1	6
This years profiled target (based on 22/23)	2	0	0	0	1	2	0	1	0	1	0	2	9	

DWP Housing Benefit Subsidy impact – ‘Local Authority Error/ Time Delay’

HBBC	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March
Lower Threshold	£4,379	£10,586	£15,264	£19,445	£23,699	£28,334						
Upper Threshold	£4,926	£11,910	£17,172	£21,876	£26,662	£31,876						
Actual	£547	£2,501	£6,861	£9,492	£9,917	£12,485						
Lower Tolerance	£3,831	£8,085	£8,403	£9,954	£13,783	£15,849	£0	£0	£0	£0	£0	£0
Upper Tolerance	£4,379	£9,408	£10,311	£12,384	£16,745	£19,391	£0	£0	£0	£0	£0	£0

HDC	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March
Lower Threshold	£2,716	£7,700	£10,579	£13,451	£16,516	£19,412						
Upper Threshold	£3,056	£8,663	£11,902	£15,132	£18,581	£21,838						
Actual	£25	£119	£716	£769	£917	£1,583						
Lower Tolerance	£2,691	£7,581	£9,863	£12,681	£15,599	£17,829	£0	£0	£0	£0	£0	£0
Upper Tolerance	£3,031	£8,544	£11,185	£14,363	£17,664	£20,255	£0	£0	£0	£0	£0	£0

NWLDC	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March
Lower Threshold	£4,400	£8,470	£15,015	£19,049	£23,044	£27,514						
Upper threshold	£4,950	£9,528	£16,892	£21,430	£25,925	£30,953						
Actual	£9,454	£2,632	£3,123	£3,576	£747	£1,473						
Lower Tolerance	-£5,054	£5,838	£11,892	£15,473	£22,297	£26,041	£0	£0	£0	£0	£0	£0
Upper Tolerance	-£4,504	£6,897	£13,769	£17,854	£25,178	£29,480	£0	£0	£0	£0	£0	£0

Benefits Operational Team
(Housing Benefit, Council Tax Support and Fraud)

Speed of Processing

All 3 LA's have either matched or improved their cumulative processing times.

LA Error and Subsidy

There has been no negative impact on subsidy as all LA's are below the lower threshold for LA error.

Universal Credit & tax credit managed migration

DWP have confirmed that the tax credit managed migration will continue for the rest of 2023.

Under the DWP's phased 'managed migration' process, claimants of tax credits and other older benefits, known as 'legacy benefits', will be required to switch to universal credit (UC). They have three months after receiving their 'migration notice' to claim UC. Managed migration started last year when in a 'discovery phase' the DWP informed a small number of claimants of 'legacy benefits' that they must claim UC. In April this year the process was scaled up, focusing on single, tax credit-only claimants, many of them working. By the end of this financial year, the DWP plans to have sent 500,000 tax-credit claiming households a migration notice, requiring them to claim UC. If the proportion of 'no-claims' stays at 28%, 140,000 households could have their current benefits stopped.

At some stage in the second part of next year, the proposal is that most housing benefit working age claimants will be notified that their HB will end.

At the moment, the DWP take the view that Councils should not assist claimants in the new UC claim process and will not fund Councils to do this. Instead affected former HB claimants should be referred to a helpline and / or to a website page.

Revenues Operational Team
(Council Tax, Non-Domestic Rates and Housing Benefit Overpayments)

Council Tax collection

Apart from NWLDC who are matching their profiled target council tax collection is still fractionally behind for the other two of between 0.2 & 0.3%)

Business Rate collection

NWLDC's collection rate is still 0.5% behind its profiled target, due in part to the increase in its debit over the preceding two months.

HDC's current collection rate has not improved and is stubbornly remaining at over 3% of the profiled target. However there has been a significant reduction in the previous year's arrears of £600k, you will recall that a significant increase in the debit at the start of the year also brought with it an increase in the arrears figure due to the backdating of charges. HBBC has improved its collection rate.

Enforcement tender

One of the present incumbents (Marstons) who were not selected are challenging the decision. This is being dealt with by YPO and legal at Blaby. As it stands the Contracts will not be awarded until the challenge is resolved.

FORWARD PLAN FOR JOINT COMMITTEE 2023-24

Decision	Date of Decision (approx.)	Contacts
Financial Performance Report	November 2023	Ashley Wilson – Section 151 Officer
Performance Report	November 2023	Sally O’Hanlon – Head of Partnership
Future of the Partnership (Confidential Item)	November 2023	Sally O’Hanlon – Head of Partnership
Budget Setting Report	January 2024	Ashley Wilson – Section 151 Officer
Financial Performance Report	January 2024	Ashley Wilson – Section 151 Officer
Service Plan 2023/24	January 2024	Sally O’Hanlon – Head of Partnership
Performance Report	January 2024	Sally O’Hanlon – Head of Partnership
Future of the Partnership (Confidential Item)	January 2024	Sally O’Hanlon – Head of Partnership
Financial Performance Report	March 2024	Ashley Wilson – Section 151 Officer
Performance Report	March 2024	Sally O’Hanlon – Head of Partnership
Internal Audit Report	March 2024	Sally O’Hanlon – Head of Partnership
Future of the Partnership (Confidential Item)	March 2024	Sally O’Hanlon – Head of Partnership
Schedule of meetings	June 2024	Democratic Services
Year End Performance Report	June 2024	Sally O’Hanlon – Head of Partnership
Year End Financial Report	June 2024	Ashley Wilson – Section 151 Officer
Future of the Partnership (Confidential Item)	June 2024	Sally O’Hanlon – Head of Partnership
Annual Meeting		

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Decision	Date of Decision (approx.)	Contacts
Audit Review Plan	September 2024	Ashley Wilson – Section 151 Officer
Financial Performance Report	September 2024	Ashley Wilson – Section 151 Officer
Performance Report	September 2024	Sally O’Hanlon – Head of Partnership
Future of the Partnership (Confidential Item)	September 2024	Sally O’Hanlon – Head of Partnership