

**MINUTES OF THE MEETING OF THE LEICESTERSHIRE PARTNERSHIP
REVENUES & BENEFITS JOINT COMMITTEE**

18 JANUARY 2024 AT 3.30 PM

PRESENT: Cllr Wyatt - Chair
Cllr KWP Lynch – Vice-Chair
Cllr Graves and Cllr Woodman

Also in attendance:

Officers in attendance: Carolyn Bland, Julie Kenny, Sally O'Hanlon, Paul Stone, Rebecca Valentine-Wilkinson and Ashley Wilson

68. Apologies for absence

Apologies were received from Councillor Bray and Councillor Beadle.

69. Declarations of interest

There were no interests declared at this meeting.

70. Minutes of previous meeting

It was moved by Councillor Lynch, seconded by Councillor Wyatt and

RESOLVED – the minutes of the meeting held on 23 November
2023 be confirmed as a correct record.

71. Budget Setting report

Members were presented with the 2024/25 proposed budget proposals for the Partnership.

In response to questions from members, it was confirmed that the mailroom was outsourced to a third party; and residents were encouraged to use electronic billing, but the Partnership also offered choice.

It was proposed by Councillor Lynch, seconded by Councillor Graves and

RESOLVED – the proposals be approved.

72. Financial Performance Report

Members were presented with the financial performance of the Partnership up to 31 November 2023.

In response to questions from members it was confirmed that:

- the income was profiled differently and support was provided by HBBC regarding cash flow and no interest was charged on that;

- as members felt uncomfortable with regards to the 20% overspend there were different ways of profiling and different ways of presenting the information
- at a request from members the information would be restructured in future to show that expenditure was the most prominent figure.

Members noted the report.

73. **Service Plan 2024**

Members were provided with the service plan for 2024/25 for the Partnership.

In a response to a question from members it was confirmed that Market Harborough migrated some years ago and that all new claimants now went straight on to universal credit.

Members noted the report.

74. **Performance Report**

Members were presented with the performance report up to November 2023.

Members noted the report.

75. **Dates of future meetings**

Members noted the future meeting dates.

76. **Forward Plan**

Members noted the forward plan.

(The Meeting closed at 4.09 pm)

CHAIR