



## Hinckley & Bosworth Borough Council

Forward timetable of consultation and decision making

Scrutiny Commission                      20 May 2021

Wards affected:                              All Wards

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### Parish and Hinckley Community Initiative Fund Allocation of Grants 2021/22

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Report of Director of (Environment and Planning)

#### **1. Purpose of report**

1.1 To request the Scrutiny Commission endorses the allocation of the Parish and Community Initiative Fund (PCIF) and Hinckley Community Initiative Fund (HCIF) 2021/22.

#### **2. Recommendation**

2.1 That the Scrutiny Commission endorses the funding allocations of £141,664 for 31 schemes as detailed in section 3.3.

2.2 That the Scrutiny Commission support rejecting the applications detailed in section 3.5 on the basis that they have not scored 50 or over against the grant criteria or the grant funding for the parish would exceed the agreed threshold.

2.3 That the Scrutiny Commission endorses the carry forward request of £72,117 allowing 11 previous years schemes to be completed and continue to be funded as detailed in section 3.6

2.4 That the Scrutiny Commission consider renaming the scheme to The Community Initiative Fund.

#### **3. Background to the report**

3.1 Since 2005 the PCIF has distributed over £1,390,864 towards 375 local parishes' or voluntary organisations' schemes and since it started in 2015 the HCIF £68,049 to 23 schemes in the Hinckley Town wards.

3.2 In 2020/21 the PCIF scheme received 36 applications from across the Borough and a total of £142,393 was awarded to 33 schemes. The HCIF scheme received 4 application and £11,127 was awarded to 4 schemes.

3.3 Applications for 2021/22:

The table in Appendix 1 of this report provides an objective scoring summary from the assessments made of all the applications by the following Officers: Caroline Roffey – Streetscene Services manager, Ian Pinfold – Green Space Manager, Paul Scragg – Senior Green Space Officer, Susan Chambers Green Space Officer and Graham Chilvers Health and Recreation Manager.

The assessment panel then determined which applications they felt should be awarded grant funding. This panel consisted of Caroline Roffey Head of Street Scene Services, Ian Pinfold – Green Space Manager, Edwina Grant – Strategic and Community Planning Officer, Paul Scragg – Senior Green Space Officer, Susan Chambers - Green Space Officer and Graham Chilvers – Health and Recreation Manager.

The grant will fund a maximum of 50% of the project costs. Only capital items are funded, the lowest submitted quote has been used to calculate the maximum eligible grant, unless a good reason has been provided for using a higher quote. There is a maximum of £12,000 grant funding for each parish area and for Hinckley town. Each application has been scored individually against the criteria by 2 officers and an average score given. Applications that have scored under 50 have been recommended for rejection as agreed in the funding review report to senior officers and members last year.

45 applications have been received requesting a total of £206,737. 43 applications for schemes in the parishes and 2 applications for schemes within Hinckley. 4 Application have been withdrawn during the assessment period.

Based on the information in Appendix 1 the assessment panel recommends funding the following schemes totalling £141,664. (Applications are set out in alphabetical order by parish and parish name is given in brackets).

1. Thornton Play Area Improvement Scheme – Bagworth & Thornton Parish Council (Bagworth and Thornton)  
Outline: Funding towards major resurfacing works and the refurbishment of Thornton Play Area. £3,939
2. Dovecote Park Play Equipment – Barwell Parish Council (Barwell)  
Outline: Additional play area equipment for the Park. £12,000
3. 1<sup>st</sup> Market Bosworth Scout Group Hut Renovations – 1<sup>st</sup> Market Bosworth Scout Group (Market Bosworth)  
Outline: The repair and refurbishment of the scout hut. £11,540 (see possible additional funding section 3.4)
4. Making a Mark – Market Bosworth Football Club (Market Bosworth).

Outline: The purchase of a spray line marker. £460

5. New roof for School room – Burbage Methodist Church (Burbage)  
Outline: Repairs to the roof of the school room at Burbage Methodist Church for use as a community facility. £8,910
6. Renewal of open space signage – Burbage Parish Council (Burbage)  
Outline: Replacing old worn out signs with new information signs at the open spaces in Burbage. £3,090 (see possible additional funding section 3.4)
7. Cadeby Village Planting – Cadeby Parish Council (Cadeby)  
Outline: Funding towards plants, shrubs and bulbs for improvements to the open space and woodland area at Cadeby. £323
8. Carlton Hedgelaying project – Carlton Parish Council (Carlton)  
Outline: To lay a mixed species hedge at Carlton Diamond Jubilee orchard to improve its conservation value. £780
9. Carlton Cemetery Paths project – Carlton Parish Council (Carlton)  
Outline: To resurface and extend the cemetery path to serve a new burial area. £2,577
10. Carlton information board project – Carlton Parish Council (Carlton)  
Outline: The installation of an information board at Barton Road, Carlton with information on the local history and rights of way. £938
11. St Martin's Community Hall window blinds replacement – St Martin's Church Desford Parochial Church Council (Desford)  
Outline: The replacement of 12 dilapidated vertical blinds with new motorised roller blinds. £1,515
12. Easy Access Allotment Plot – Desford Parish Council (Desford)  
Outline: To convert a standard allotment plot into an easy access plot with raised beds and improved access for wheelchair users. £5,332
13. Improvements to the community cafe – Desford Free Church (Desford)  
Outline: The installation of display boards and storage facilities for the café. £513
14. Strict Baptist Graveyard Access ramp – Desford Parish Council (Desford)  
Outline: To create a new access ramp to provide easier access. £3,964
15. Marquee for Events – Earl Shilton Town Council (Earl Shilton)  
Outline: A large marquee for hosting council run outdoor events. £1,850
16. New outdoor cricket nets – Earl Shilton Cricket and Sports Club (Earl Shilton)  
Outline: The installation of new outdoor cricket nets for senior and junior use. £10,150 (see possible additional funding section 3.4)

17. Westfield Community Centre recreation/safety lighting project – Westfield Community Development Association (Hinckley Clarendon)  
Outline: The installation of 2 floodlights to allow the outdoor space to the rear of the community centre to be used for community activities. £7,800
18. Replacement of glazed windows – Trinity Community Church (Hinckley Castle)  
Outline: The replacement of rotting timber-framed windows to Wesley Community House, Stockwell Head. £4,200 (see possible additional funding section 3.4)
19. Mayflower Close Play Area refurbishment – Markfield Parish Council (Markfield)  
Outline: The installation of new play equipment at Mayflower Close Play area. £12,000
20. Erection of kissing gates – Nailstone Parish Council (Nailstone)  
Outline: The installation of 2 new kissing gates to improve access to the local rights of way network. £800
21. Adult Gym Equipment – Newbold Verdon Parish Council (Newbold Verdon)  
Outline: The installation of outdoor gym equipment at Dragon Lane recreation ground to complement the recent improvements at the site. £5,878
22. Take notice – Osbaston Parish Council (Osbaston)  
Outline: The replacement of 2 Public Noticeboards in Osbaston. £1,613
23. Gateway Greetings– Osbaston Parish Council (Osbaston)  
Outline: 3 New village gateway signs to give the village an identity. £1,304
24. Wilson Building Refurbishment – Hinckley District Scout Council (Peckleton)  
Outline: The installation of a new boiler hot water system and radiators to replace the existing storage heaters at the Fox Covert camp site. £4,104
25. Replacement of 3 front windows – Stapleton Village Hall (Peckleton)  
Outline: The installation of 3 double glazed windows to improve energy efficiency at the Village Hall. £2,916
26. Replacement of old/worn chairs and tables – Sibson Village Hall Committee (Sheepy)  
Outline: To replace the existing worn, damaged and old chairs and tables at the village hall. £1,663
27. Replacement of hall chairs – Sheepy Memorial Hall Committee (Sheepy)  
Outline: New stacking chairs and a trolley for use at the Memorial Hall. £2,028
28. Interpretation Signage for Community and Tourists – Sheepy Parish Council (Sheepy)  
Outline: 6 x interpretation signs with points of interest, local walks and historical information to be located within the villages of the Parish. £3,608

29. Installation of lighting – St Margaret’s Church Stoke Golding (Stoke Golding)  
Outline: Installation of improved lighting to replace the current inadequate system with a more energy efficient system. £5,869

30. Resurfacing of Children’s Play area – Stanton-under-Bardon Parish Council (Stanton-under-Bardon)  
Outline: The resurfacing of the village play area with an improved all weather surface. £12,000

31. Holy Trinity Roof Project – Norton Juxta Twycross Church Council (Twycross)  
Outline: Repairs and refurbishment of the roof at Holy Trinity Church to preserve the building as a place of worship and as a venue for community events. £8,000

3.5 As shown in Appendix 1 it is recommended that 10 applications are rejected because they either haven’t scored 50 or above against the criteria, as agreed in the recent grant review or they have scored lowest in schemes within their parish and if funded the agreed £12,000 grant threshold would be exceeded.

### 3.6 Previous Years’ Applications

There are 9 application totalling £65,234 which were approved in 2020 where the projects have been delayed. These projects will be completed in 2021/22. The projects are:

1. Repair of church walls, Chancel and roof – Thornton, Bagworth and Stanton Parochial Church Council (Bagworth and Thornton)  
Outline: repointing works to external church walls, the replacement of some wooden gables and repairs to the chancel roof. £11,000
2. Bus Shelters – Groby Parish Council (Groby)  
Outline: The installation of 2 x bus shelters in Groby and Fieldhead. £3,075
3. New picnic Tables – Groby Community Library Group (Groby)  
Outline: The installation of 3 x picnic tables in the outside area of the library for use by library users and the general public. £860
4. Church Central Heating System – Newbold Verdon Baptist Church (Newbold Verdon)  
Outline: The installation of a new central heating system at the church. £10,000
5. Replacement of Street Lamps – Peckleton Parish Council (Peckleton)  
Outline: The replacement of 49 lamp columns with LED lanterns to ensure continued maintenance by LCC. £12,000
6. Church Improvements – St Philip and St James Church (Ratby)  
Outline: Building works including stonework repairs, repointing, gutter repairs, roof slating repairs and new glazing to windows. £12,000

7. Shackerstone Cemetery Extension – Shackerstone Parish Council (Shackerstone)  
Outline: Landscaping works to create an extension to St Peter’s Church to provide further burial capacity for the village. £11,600
8. Village Heartbeats – Sutton Cheney Parish Council (Sutton Cheney)  
Outline: the purchase and installation of 2 community public access defibrillators to be located in central village locations at Sutton Cheney and Shenton. £1,862
9. Fenny Drayton Village Sign – Fenny Drayton Village Sign Committee (Witherley)  
Outline: A new historical sign for the village of Fenny Drayton. £2,837

There is still 1 project, Barwell Parish Council BMX track, approved in 2019 that is still outstanding, where the applicant has requested the funding be held for works to start in 2021 the agreed grant award for this project was £1,525.

1 further project, Streetlight improvement scheme, Sutton Cheney Parish Council has been completed, however the applicant has agreed to pay the contractor over a 5 year period. It has therefore been agreed that the grant will also be paid over a 5 year period on receipt of an invoice from the contractor. The agreed grant was £6,698. £1,339.60 was paid in 2019. The remaining £5,358.40 is to be carried forward and paid in equal amounts on receipt of an invoice from the applicant.

#### **4. Exemptions in accordance with the Access to Information procedure rules**

- 4.1 This report will be taken in open session.

#### **5. Financial implications [DS]**

##### Parish Community Initiative Fund

- 5.1 The total capital budget for 2021/22 is £150,000. The total PCIF grants recommended for approval is £129,664.
- 5.2 If the carry forward in 2.4 of £72,117 is approved the revised requirement for 2021/22 will be £201,781. The carry forward will go to Council as part of the 2020/21 Outturn report.

##### Hinckley Community Initiative Fund

- 5.3 The total capital budget for 2021/22 is £12,000. This will be fully allocated to the 2 schemes numbers 17 and 18 detailed in section 3.3.

## 6. Legal implications [MR]

6.1 None

## 7. Corporate Plan implications

7.1 The Parish & Community Initiative fund supports parishes and community groups to achieve the following aims and objectives of the Corporate Performance Plan:

- Creating a vibrant place to work and live
- Empowering Communities
- Providing value for money and pro-active services

## 8. Consultation

8.1 Scrutiny Commission is consulted as part of the decision to agree grant applications.

8.2 A review of the scheme was carried out last year and a number of amendments were agreed.

## 9. Risk implications

9.1 It is the council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.

9.2 It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision / project have been identified, assessed and that controls are in place to manage them effectively.

9.3 The following significant risks associated with this report / decisions were identified from this assessment:

Management of significant (Net Red) risks		
Risk description	Mitigating actions	Owner
The projects rely on third party delivery and there is therefore a risk that some of the projects may not be delivered	Only projects that are likely to be completed in the following 12 months are recommended for funding	Paul Scragg
Certain projects have conditions attached.	Applicants are required to meet condition, before final grant is awarded.	Paul Scragg
Misuse of funds	Funding for projects is only released once scheme is completed and evidence of completion and payment of the works is received.	Paul Scragg

## **10. Knowing your community – equality and rural implications**

- 10.1 All grants are awarded to the rural areas, and parish council support is sought for each application.
- 10.2 Equalities issues are considered as part of the assessment process.

## **11. Climate implications**

- 11.1 The recommendations for proposed changes to the scheme include an increase in scoring for environmental projects which have a positive effect on the climate.
- 11.2 The sustainability of each projects is consider during the assessment process and is scored accordingly.

## **12. Corporate implications**

- 12.1 By submitting this report, the report author has taken the following into account:
- Community safety implications
  - Environmental implications
  - ICT implications
  - Asset management implications
  - Procurement implications
  - Human resources implications
  - Planning implications
  - Data protection implications
  - Voluntary sector

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Background papers: Appendix 1 attached

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Executive member: Cllr M Cartwright – Executive Member for Rural Affairs



## Appendix 1

<b>Name of Scheme</b>	<b>Parish</b>	<b>Max Eligible Grant</b>	<b>Total Scheme Cost</b>	<b>Amount of Grant Applied for</b>	<b>Assessed by</b>	<b>Average Score</b>	<b>Assessor Recommendation</b>
Facilities managers equipment and base scheme	Bagworth & Thornton	£625	£1,250	£325	IP/PS	48.5	Reject
Thornton play area improvement scheme	Bagworth & Thornton	£4,024	£8,048	£4,024	IP/PS	63	£3,939 based on cheapest quote
Refurbishment of Church exterior. Barwell PCC	Barwell	£5,226	£10,453	£5,000	CR/SC	51	Reject (exceeds £12,000 parish limit)
Dovecote Park Play Equipment	Barwell	£12,000	£31,522	£12,000	CR/SC	53.5	£12,000
Jubilee Hall CCTV	Barwell	£905	£1,811	£905	CR/SC	48.5	Reject
1 <sup>st</sup> Market Bosworth Scout group hut renovations	Market Bosworth	£11,934	£23,868	£12,000	GC/CR	59	£11,540
Making a mark. Market Bosworth Football Club	Market Bosworth	£460	£920	£460	GC/CR	63.5	£460
New roof for school room, Burbage Methodist Church	Burbage	£8,910	£17,820	£8,910	PS/IP	56	£8,910
Renewal of open space signage	Burbage	£4,780	£9,560	£4,780	PS/IP	50	£3,090
Cadeby Village Planting	Cadeby	£449	£899	£498	PS/IP	56	£323 based on lowest quote
Carlton Hedgelaying Project	Carlton	£780	£1,560	£780	SC/GC	57.5	£780
Carlton Cemetery Path project	Carlton	£2,740	£5,480	£2,740	SC/GC	53	£2,577 based on lowest quote
Carlton information board project	Carlton	£938	£1,875	£938	SG/SC	50.5	£938
St Martin's Desford Community Hall, blind replacements	Desford	£1,515	£3,030	£1,515	SC/GC	55	£1,515
Easy Access allotment plot, Desford Parish Council	Desford	£5,332	£10,664	£5,332	SG/GC	55	£5,332
Improvements to the Community Cafe	Desford	£548	£1,095	£546	SG/GC	50	£513 based on lowest quote

Strict Baptist Graveyard access ramp	Desford	£3,964	£7,928	£3,964	SG/GC	50	£3,964
Marquee for Events. Earl Shilton Parish Council	Earl Shilton	£1,850	£3699	£1,850	GC/CR	67	£1,850
New outdoor Cricket nets, Earl Shilton Cricket Club	Earl Shilton	£12,000	£30,245	£12,000	GC/CR	59	£10,150
Installation of water stand pipe, Groby allotment society	Groby	£1,586	£3,172	£1,586	IP/PS	45	Reject
Westfield Community Centre Lighting scheme	Hinckley Clarendon	£7,800	£15,600	£7,800	PS/IP	53	£7,800
Replacement windows, Trinity Community Church	Hinckley Castle	£8,250	£16,500	£8,250	PS/IP	50	£4,200
Refurbishment of Church windows, St Peter's Church.	Markfield	£4,100	£8,200	£4,100	GC/CR	43	reject
Mayflower Close play area refurbishment	Markfield	£12,000	£25,760	£12,000	GC/CR	70	£12,000
Erection of Kissing gates	Nailstone	£800	£1,600	£800	SC/GC	54.5	£800
Adult Gym Equipment, Newbold Verdon Parish Council	Newbold Verdon	£5,992	£11,984	£12,000	IP/PS	58	£5,878 based on lowest quote
Take Notice. Osbaston Parish Council	Osbaston	£1,613	£3,225	£1,613	PS/IP	55.5	£1,613
Gateway Greetings. Osbaston Parish Council	Osbaston	£1,713	£3,427	£1,713	PS/IP	51.5	£1,304 based on lowest quote
New Noticeboards for park.	Peckleton	£560	£1,120	£560	CR/SC	48	reject
New benches for Recreation Ground	Peckleton	£519	£1,038	£519	CR/SC	39.5	reject
New dog waste bin	Peckleton	£456	£912	£456	CR/SC	38	reject
Installation of vehicle activation signs	Peckleton	£2,375	£4,751	£1,583	CR/SC	45	reject
Wilson Building refurbishment, Hinckley District Scout Council	Peckleton	£4,104	£8,208	£4,104	CR/SC	55	£4.104

Replacement of 3 front windows, Stapleton Village Hall	Peckleton	£2,916	£5,832	£2,916	CR/SC	54.5	£2,916
Replacement of old/worn chairs and tables. Sibson Village Hall	Sheepy	£1,663	£3,326	£1,663	GC/CR	60	£1,663
Replacement of Hall Chairs. Sheepy Memorial Hall	Sheepy	£2,028	£4,055	£2,028	GC/CR	66	£2,028
Interpretation signage for community and tourists	Sheepy	£3,832	£7,665	£3,382	GC/CR	63.5	£3,608 based on lowest quote
Installation of lighting, St Margaret's Church	Stoke Golding	£5,869	£11,738	£5,869	IP/PS	52	£5,869
Resurfacing of Children's play area	Stanton-under-Bardon	£12,000	£50,000	£12,000	IP/PS	64.5	£12,000
Create an emergency exit and disabled access to rear of building, Without walls Christian Fellowship	Stanton-under-Bardon	£2,919	£5,525	£2,919	IP/PS	54	Reject (exceeds £12,00 parish limit)
Holy Trinity roof Project	Twycross	£12,000	£90,843	£8,000	IP/PS	50.5	£8,000