



Hinckley & Bosworth Borough Council

Forward timetable of consultation and decision making

Ethical Governance and Personnel Committee 30 June 2021

Wards affected: All wards

Fire Risk Management Policy

Report of Director (Corporate Services)

1. Purpose of report

1.1 To present to members an updated Fire Risk Management Policy.

2. Recommendation

2.1 The Fire Risk Management Policy is approved.

3. Background to the report

3.1 Hinckley and Bosworth Borough Council has a duty to protect the health, safety and welfare of its employees, residents, visitors, members of the public and other persons affected by its activities and its premises in relation to fire safety. These duties are set out in the Health and Safety at Work Act 1974, the Management of Health and Safety at Work Regulations 1999 and the Regulatory Reform (Fire Safety) Order 2005.

3.2 The Regulatory Reform (Fire Safety) Order 2005 covers general fire precautions and other fire safety duties which are needed to protect 'relevant persons' in case of fire in and around most 'premises'. The order requires fire precautions to be put in place 'where necessary' and to the extent that it is reasonable and practicable in the circumstances of the case. The responsibility for complying with the order rests with the 'responsible person'. In a workplace this is the employer and any other person who may have control of any part of the premises, e.g. the occupier or owner. In all other premises the person or people in control of the premises will be responsible.

- 3.3 This Fire Risk Management Policy **Appendix A** sets out how Hinckley and Bosworth Borough Council will implement the arrangements for the management of fire safety. The policy aims to reduce the risks posed by fire through a risk based approach, supported by fire safety management processes and procedures to reduce the risk as far as reasonably practicable.
- 3.4 The primary aim of the policy is to ensure the adequate provision and maintenance of buildings with fire safety systems and procedures so that in the event of a fire, the occupants are able to reach a place of ultimate safety, whilst also reducing the risk of the spread of the fire.
- 3.5 The policy applies to all council owned premises, its employees, visitors, contractors and tenants. It provides a structured approach for managing and controlling fire risks in compliance with current legislation, technical guidance and best practice. The policy includes:
- Fire Safety Policy Statement
 - Fire Strategy
 - Roles and Responsibilities
 - How the Council intends to manage fire safety – through its arrangements and procedures and
 - Fire Safety Records
- 3.6 This Fire Risk Management Policy will be reviewed every 3 years or at more frequent intervals if there are relevant legislative changes.

4. Exemptions in accordance with the Access to Information procedure rules

- 4.1 Open session.

5. Financial implications [AG]

- 5.1 None arising from the report.

6. Legal implications [MR]

- 6.1 Set out within the report.

7. Corporate Plan implications

- 7.1 In order to achieve that council's vision and plan we need effective health and safety management arrangements in relation to fire to ensure the well-being of our employees and service users, so that we minimise losses (both financial and reputational) to our council from ill health and injury.

8. Consultation

8.1 Following SLT approval on 11 May 2021 consultation was carried out with Health and Safety Representatives of the Statutory Safety Committee on 19 May 2021.

9. Risk implications

9.1 None.

10. Knowing your community – equality and rural implications

10.1 N/A

11. Climate implications

11.1 The environmental impact is low. This is due to a potential increase in waste generation when making fire safety improvement and replacing old for new products and upgrades.

12. Corporate implications

12.1 By submitting this report, the report author has taken the following into account:

- Community safety implications
- Environmental implications
- ICT implications
- Asset management implications
- Procurement implications
- Human resources implications
- Planning implications
- Data protection implications
- Voluntary sector

Background papers: None.

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