



# Proposed Schedule of Meetings 2023/24

**1. PURPOSE OF THE REPORT**

1.1 For the Joint Committee to agree the schedule of meetings for the forthcoming year.

**2. RECOMMENDATION**

2.1 To consider and agree the proposed schedule of meetings for 2023/24 attached at Appendix 1 of the report.

**3. MAIN FEATURES OF THE SCHEDULE**

3.1 Each year the Committee is asked to approve the schedule of meetings for the forthcoming year.

3.2 The proposed schedule of quarterly meetings for 2023/24 is attached at appendix 1.

3.3 The Joint Committee currently meets 4 times during the civic year and the dates of the meetings have been proposed in order for the committee to consider the quarterly performance reports at the appropriate time during the year.

3.4 Consideration has been given to statutory reports that have to be agreed by set dates.

3.5 Following the revision of the Constitution of the Joint Committee in May 2018, it states that the committee must also hold an Annual Meeting in June wherever possible but no later than July.

3.6 Currently all meetings are held on Thursdays at 3.30pm and are held in rotation around each of the Partnership authorities.

**4. NEXT STEPS**

4.1 Members are asked to consider the dates detailed in the appendices and notify the Democratic Services officer of any issues.

**SCHEDULE OF QUARTERLY MEETINGS – THE LEICESTERSHIRE PARTNERSHIP**  
**JOINT COMMITTEE REVENUES AND BENEFITS**

**2023/24**

Annual Meeting      Thursday, 6 July 2023                      3.30pm, NWL, Coalville

To be agreed:

Thursday 14 September 2023	3.30pm	Harborough DC
Thursday 23 November 2023	3.30pm	HBBC Hinckley
Thursday 18 January 2024	3.30pm	NWL, Coalville
Thursday 21 March 2024	3.30pm	HBBC Hinckley

**2024/25**

Annual Meeting      Thursday 13 June 2024                      3.30pm Harborough DC