

**MINUTES OF THE MEETING OF THE LEICESTERSHIRE PARTNERSHIP
REVENUES & BENEFITS JOINT COMMITTEE**

6 JULY 2023 AT 3.30 PM

PRESENT: Cllr Wyatt - Chair
Cllr KWP Lynch – Vice-Chair
Cllr Graves and Cllr Merrie

Also in attendance:

Officers in attendance: Carolyn Bland, Storme Coop, Clare Hammond, Glenn Hammons, Julie Kenny, Sarah Thirkettle, Rebecca Valentine-Wilkinson and Ashley Wilson

38. Appointment of chairman

It was moved by Councillor Merrie, seconded by Cllr Lynch and

RESOLVED - that Councillor Wyatt be appointed as the chair of this Joint committee for the following year.

It was also moved by Councillor Graves, seconded by Councillor Wyatt and

RESOLVED – that Councillor Lynch be appointed as the vice chair of this Joint Committee for the following year.

39. Apologies for absence

Apologies were received from Councillors Bray, Beadle and Woodman with the following substitutions authorised in accordance with council procedure rule 10:

Councillor Merrie for Councillor Woodman

40. Declarations of interest

No additional interests were declared at this meeting.

41. Minutes of previous meeting

It was moved by Councillor Lynch, seconded by Councillor Wyatt and

RESOLVED – the minutes of the meeting held on 19 January be confirmed as a correct record.

42. Year-end performance report

This report presented the performance up to March 2023 for the Revenue and Benefits Service.

In response to questions from members around the targets not being met for new claims, it was confirmed that any operational field would likely set stretched targets certainly at the beginning of the year. It was

RESOLVED – the year end performance report be noted.

43. Year-end financial report

The report informed members of the financial performance of the Partnership for the year to 31 March 2023. It was

RESOLVED – that:

- (i) the report be noted
- (ii) the earmarked reserves were approved to be increased as noted at paragraph 3.4.

44. Performance report May 2023

This report provided data from April 2022 to March 2023 on the performance of the Partnership.

In response to a question from members around the speed of processing and the disconnection by Vodaphone to the DWP searchlight system, it was confirmed that the IT Partnership had been working to try and get compensation as the service had been critically impacted.

In response to a question from members around their concern accessing this system and should this happen again would be a critical risk to the Partnership; it was agreed that access to the DWP searchlight system would now be placed on the risk register. It was

RESOLVED – the report be noted.

45. Internal audit report

The final internal audit report for 2021/22 was presented to members and had been presented to the Management Board in January 2023. It was:

RESOLVED – the report be noted.

46. Performance indicators 2023/24

Members were presented with the proposed targets for the Partnership for the year to 31 March 2024. Targets for 2023/24 would remain the same as the targets for 2022/23. It was:

RESOLVED – members approved the proposed targets as detailed in table 1.

47. Proposed schedule of meetings for 2023/24

The schedule of meetings and venues for the forthcoming year were presented to members.

It was:

RESOLVED – members approved:

- (i) the schedule of meetings for the forthcoming year

(ii) and venues for the meetings to be held

48. **Forward Plan**

The forward plan was presented to members for the forthcoming year.

It was:

RESOLVED – the forward plan be noted.

49. **Future of the partnership**

No update was provided to members at this meeting.

(The Meeting closed at 4.07 pm)

CHAIR