



# Hinckley & Bosworth Borough Council

## Monthly Outturn Reports

For the period April to June 2013

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June 2013 p3 Budget Monitoring Summary 2013/14

Service	Budget as per Feb 13 budget Book	Supplementary Budgets/virements approved to date	Latest Budget used for Monitoring ledger	recharges	Budget per Monitoring Report	Estimated Outturn Variations	Estimated Outturn
Central Services	2,937,530	6,460	2,943,990	-990,410	1,953,580	0	2,943,990
Leisure & Environment	6,649,840	36,000	6,685,840	-1,548,290	5,137,550	-103,000	6,582,840
Housing (GF)	1,326,246	11,195	1,337,441	-235,250	1,102,191	0	1,337,441
Planning	1,438,555	110,990	1,549,545	-1,232,810	316,735	-8,000	1,541,545
Direct Services Organisation	-10,300	0	-10,300	-365,690	-375,990	0	-10,300
Support Services	213,240	3,410	216,650	4,379,570	4,596,220	-744,470	-527,820
Support Services	0	0	0	0	0	-147,462	-147,462
Estimated Salary Savings	0	0	0	0	0	0	0
Increments and Pay award budget adj	0	0	0	0	0	0	0
Carry forwards2011/12	0	0	0	0	0	0	0
Corporate Savings recovered above	0	0	0	0	0	0	0
TOTAL SERVICE EXPENDITURE	12,555,111	168,055	12,723,166	7,120	12,730,286	-1,002,932	11,720,294
Special Expenses	-614,430		-614,430		-614,430		-614,430
Capital Accounting	-1,996,100		-1,996,100		-1,996,100		-1,996,100
External Interest - Net	134,240		134,240		134,240		134,240
FRS 17 adjustment	-141,350		-141,350		-141,350		-141,350
Transfer to Pension Reserve	115,510		115,510		115,510		115,510
Transfer to Reserves	396,840		396,840		396,840		1,146,840
Use of Reserves	-166,199		-285,199		-285,199		-285,199
BUDGET REQUIREMENT	10,283,622	49,055	10,332,677	7,120	10,339,797	-252,932	10,079,745
Financing							
Council Tax	3,296,322		3,296,322		3,296,322		3,296,322
Council Tax Freeze Grant	147,511		147,511		147,511		147,511
Revenue Support Grant	2,992,354		2,992,354		2,992,354		2,992,354
Council Tax Support Grant	544,764		544,764		544,764		544,764
National Non-Domestic Rate	1,990,732		1,990,732		1,990,732		1,990,732
New Homes Bonus	1,042,501		1,042,501		1,042,501		1,042,501
Collection Fund Surplus	2,066		2,066		2,066		2,066
TOTAL RESOURCES (HBBC BUDGET)	10,016,250	0	10,016,250	0	10,016,250	0	10,016,250
Movement in General Fund Balances	-267,372	-49,055	-316,427		-316,427	252,932	-63,495
Special Expenses							
Expenditure	614,430		614,430		614,430		614,430
Council Tax Income	614,430		614,430		614,430		614,430
Movement in Special Expenses Balances	0	0	0	0	0	0	0
Special Expenses to/(from) Reserves	0	17,000	17,000		17,000		17,000
Special Expenses mvt in Balances	0	0	0		0		0
Total Movement in Balances	-267,372	-49,055	-316,427	0	-316,427	252,932	-63,495
Balance at 1st April 2013 Council Feb 13	1,543,000	0	1,543,000		1,543,000		1,543,000
Year 12/13 underspend	0	238,000	238,000		238,000		238,000
Revised Balance 1st April 2013	1,543,000	238,000	1,781,000	0	1,781,000	0	1,781,000
Balance at 31 March 2014	1,275,628	-49,055	1,464,573		1,464,573	252,932	1,717,505
NBR	10,998,052	49,055	10,947,107	7,120	10,954,227	-252,932	10,694,175

BSY015	Estimate to Date	Actual to Date	Variances to Date	Timing Differences	Variance excluding timing differences	Est 2013/14	Forecast Outturn	Forecast Variation to Year End	REF
8845	Central Services	192,030	105,788	46,241	42,000	4,241	604,220	604,220	
8840	Corporate Management (CMB)	7,129	8,965	-1,836		-1,836	28,330	28,330	
8875	Corporate Tax / NINDR	114,668	48,447	66,219	68,100	-1,881	282,950	292,650	
8835	Council Tax Support	25,686	-121,462	147,160	133,000	14,160	181,900	181,900	1.1
8890	Emergency Planning	2,700	2,453	237		237	35,170	35,170	
8885	General Grants	176,665	168,494	8,169	8,000	169	675,990	675,990	
8870	Local Land Charges	3,087	1,770	1,317		1,317	6,040	6,040	
8860	Register and Borough Elections	31,222	48,771	-17,549	-18,000	456	139,890	139,890	
	Central Services	613,200	283,238	249,964	233,100	16,864	1,983,580	1,983,580	0
8804	Direct Services Organisation	22,039	4,618	-26,657	-18,000	-10,657	-162,120	-162,120	2.1
8805	DSO Grounds Maintenance	-49,009	392,427	-411,436	-411,000	-436	-223,970	-223,970	
	Direct Services Organisation	-71,046	367,245	-438,283	-427,000	-11,283	-375,990	-375,990	0
8940	Housing (Gen Fund)	22,392	-13,321	35,713	38,000	-2,287	27,655	27,655	
8950	Benefits Fraud	5,691	5,559	2		2	22,230	22,230	
8960	Contribution to Housing Rev Ac	7	0	7		7	10	10	
8980	Energy Conservation Act	-1,416	-1,643	227		227	-5,300	-5,300	
8920	Forest Road Ganges	22,481	23,444	-963		-963	98,236	98,236	
8955	Homelessness	187	188	-2		2	250	250	
8910	Housing Advances	11,170	11,433	-263		263	45,180	45,180	
8980	Housing Strategy	52,741	99,549	-46,808	-45,000	-1,808	985,590	985,590	
8970	Private Sector Housing	-17,446	-253,442	235,996	188,000	47,996	-71,860	-71,860	3.1
8930	Rent Allowances	96,674	-128,232	233,906	181,000	42,906	1,102,191	1,102,191	0
	Housing (Gen Fund)	674	-1,138	1,813		1,813	9,650	9,650	
8865	Leisure & Environment	42,943	36,899	6,054	1,000	5,054	167,220	167,220	4.1
8860	Children and Young People	13,900	-14,580	28,180	20,000	8,180	55,050	55,050	4.2
8886	CCTV	27,512	41,540	-14,028	-14,000	-28	105,630	105,630	
8885	Community Safety	74,375	71,931	2,444		2,444	454,000	454,000	
8870	Countryside Management	33,657	31,008	2,449		2,449	107,640	107,640	
8846	Creative Communities	14,786	16,574	-1,788		1,788	58,580	58,580	
8845	Dog Warden Service	14,461	16,611	-1,550		1,550	38,430	38,430	
8835	Environmental Health	125,530	125,971	459		459	555,510	555,510	
8840	Land Drainage	5,688	5,423	265		265	26,100	26,100	
8830	Leisure Centres	91,346	92,922	-1,347		1,347	333,240	333,240	
8839	Leisure Promotion	3,123	9,731	-6,608		6,608	36,640	36,640	4.3
8835	Licences	7,278	8,228	-2,250		2,250	-10,250	-10,250	
8838	Parks	148,190	134,296	14,894		14,894	639,475	639,475	
8830	Pest Control	12,950	4,039	8,311	11,500	3,394	47,970	47,970	4.4
8870	Public Conveniences	17,082	11,707	5,345	4,000	1,345	30,230	30,230	
8820	Recycling	165,888	65,288	100,621	56,000	44,621	810,540	831,540	79,000
8815	Refuse Collection	272,103	251,661	14,442	12,000	2,442	988,990	1,004,990	-8,000
8823	Sports Development	-1,494	547	-2,041	-5,300	3,259	95,375	95,375	4.7
8825	Street Cleaning	202,268	191,990	10,278	8,000	2,278	793,230	793,230	
8803	Waste Business Improvements	-26,570	-32,544	2,974	-3,000	5,674	-15,700	-45,700	30,000
	Leisure & Environment	1,242,556	1,073,540	169,019	90,200	78,819	5,137,550	5,034,550	103,000

Level 5	Estimate to Date	Actual to Date	Variance to Date	Tertiary Differences	Variance excluding Funding	Est 2013/14	Forecast Outturn	Forecast Variance to Year End	REF
ea015	Planning	26,000	16,227	9,833	8,833	17,660	7,660	10,000	5.1
ea020	Building Inspection	36,204	18,778	16,428	12,428	-219,310	-198,310	-50,000	5.2
ea070	Car Parks	12,776	11,485	1,291	1,291	65,340	65,340		5.3
ea071	Community Planning	95,848	42,504	53,344	45,344	381,105	356,105	25,000	5.4
ea074	Development Control	40,640	21,404	19,236	24,000	167,160	167,160		
ea075	Economic Development	486	1,923	-1,437	-1,437	37,040	37,040		
ea085	Environmental Initiatives	16,310	12,989	3,321	3,321	65,250	65,250		5.5
ea086	Highways Miscellaneous	-131,922	-147,735	16,813	15,813	-918,320	-921,320		5.5
ea087	Industrial Estates	18,772	27,311	-8,539	-8,539	-5,980	-5,980		5.6
ea088	Markets	4,983	19,600	-8,697	4,803	-12,220	-12,220		5.7
ea089	Misc Property	103,480	116,176	-12,696	-11,400	383,150	383,150		
ea092	Planning Policy	6,270	3,865	2,404	2,404	420	420		
ea095	Public Transport	10,764	9,614	2,150	2,150	46,420	46,420		
ea096	Sustainable Development	240,661	148,200	92,461	81,361	316,735	306,735	8,000	6.0
ea097	Asset Management	61,018	48,640	11,378	6,000	338,100	338,100		6.1
ea098	Communications & Promotion	98,440	38,744	596	686	166,840	166,840	-3,000	6.2
ea099	Corporate Management	166,388	157,308	9,081	9,081	671,050	671,050		6.3
ea100	Council Offices	403,421	-421,728	825,150	11,000	1,430,840	702,840	728,000	6.4
ea101	Finance Support	162,540	142,372	20,168	21,000	623,960	628,960	-3,000	6.5
ea102	Health & Safety	10,935	11,198	-264	-204	54,430	54,430		
ea103	IT Support	831,900	476,095	55,805	62,000	1,468,010	1,464,010	4,000	6.6
ea104	Legal Administration	287,764	282,771	5,013	4,000	1,180,380	1,173,380	7,000	6.7
ea105	Performance & Security	10,808	10,818	-8	-8	45,400	45,400		
ea106	HRA element of Support Services	-289,857	-176,167	-104,690	-104,690	-1,320,340	-1,321,810	1,470	
ea107	Rewa & Benefits Partnership	-18,108	-6,615	-11,492	-11,482	-72,430	-72,430		
ea108	Support Services Holding A/c	1,388,373	572,475	810,897	841,078	4,898,230	3,851,750	744,470	
ea109	Position as at 30/06/2013	3,406,419	2,285,466	1,107,954	58,218	12,730,266	11,674,818	885,470	
ea110	Estimated year end salary underpaid				1,048,736			147,482	
								1,002,832	

Outturn Explanations June 2013

Key : ( ) = overspend

	Forecasted year end variations	Variation To Date	Forecasted Yr End Variance
<b>1</b>	<b>Central Services</b>	<b>14,000</b>	<b>0</b>
1.1	➤ Council Tax Support - £14k Discretionary Discount Fund Expenditure not yet incurred budget to be reprofiled to reflect level of claims	14,000	0
<b>2</b>	<b>Direct Service Organisations</b>	<b>(11,000)</b>	<b>0</b>
2.1	➤ DSO Grounds Maintenance - £4k salary underspend due to vacant posts;(£6k) materials and machinery hire & repair spent aged of profile; £(9k) reduced income due to good weather, which means more time must be spent on grass cutting etc rather than additional work. Year end - no variances forecast at this point	(11,000)	0
<b>3</b>	<b>Housing (General Fund)</b>	<b>47,000</b>	<b>0</b>
3.1	➤ Rent Allowances - £35k Additional income from Benefits Iman. Difficult to predict year end position in June to the large level of change in circumstances that arise, £8k Income received to cover Capita expenditure relating to LA Data Sharing, £6k additional Discretionary Housing income, (£2k) Minor Variances	47,000	0
<b>4</b>	<b>Leisure &amp; Environment</b>	<b>69,000</b>	<b>103,000</b>
4.1	➤ Cemeteries - Additional income from burial fees £4k, together with other small underspends £1k Year end - No forecasted variance at this time as impossible to predict burial rate	5,000	0
4.2	➤ Children's and Young People - £1k salary and car allowances minor underspend, £14k underspent on contributions to positive activities contributions and (£3k), small minor overspends, (£5) misc income budgeted but not rec'd. - No year end forecasted variance at this point as all expenditure is funded on positive activities. The funding received for S515 is for three years and £40k of this will be carried forward and identified in the timing difference.	8,000	0
4.3	➤ Leisure Promotion - (£4k) minor projects overspend and (£1k) on other small overspends and (£2k) miscellaneous income budgeted but not yet received No year end variance forecasted at this point	(7,000)	0
4.4	➤ Pest Control - Salary Savings of £6k with £2k additional income for commercial pest control	8,000	0
4.5	➤ Recycling - Salary savings of £22k, green waste disposal fees £5k, and additional income of £18k (which includes £9k compensation from Palm Ltd) Year End - Saving of £6k on collection contracts, £10k on recycling improvements, £10k on green waste disposal fees and an additional £40k income forecast on recycling credits from LCC due to increased tonnage together with miscellaneous income of £13k already received	45,000	79,000
4.6	➤ Refuse - Salary underspend £12k offset against £(6)k severance payment and other overspends on printing and stationery and leasing costs £(4)k Year end - Severance payment £(6)k	2,000	(6,000)
4.7	➤ Sports Development - £2k underspent on salaries, £1k other minor underspends No Year End variations forecasted at this point as the contributions to other bodies are paid on sporting activities	3,000	0
4.8	➤ Waste Business Improvements - £7k underspend on salaries offset by materials overspend of £(2)k Year End - Additional trade collection income forecast at £30k	5,000	30,000
<b>5</b>	<b>Planning</b>	<b>69,000</b>	<b>8,000</b>
5.1	➤ Building Inspection - (£1k) overspend on salaries and car allowances, £10k additional building planning and inspection fees received above budget. Year end forecast £10k additional Income (this may vary depending on the planning and inspection fees received during the year)	9,000	10,000
5.2	➤ Car Parks - Additional car park income of £10k due to budgetary adjustments made to Mount Road and Argens Mead car parks, relating to move of council offices which was delayed, together with £4k increased income in season ticket sales offset against £(2)k overspend on NNDR Year End - Loss of compensation £(30)k budgeted for but no longer part of agreement with Tin Hat	12,000	(30,000)
5.3	➤ Development Control - £18k underspent on salaries and car allowances due to vacant posts, (£4.4k) overspend on consultancy fees (budget to be reprofiled), £3k enforcement legal fees underspend, £1k underspend on appeals legal fees and £2.4k other minor underspends. £25k additional planning income received due to a major application. Year end forecast £25k saving (the income received will depend on any major applications received during the year)	45,000	25,000
5.4	➤ Economic Development -Mira project underspent on consultancy fees £8k, hired and contract services £6k and contribution to highways agency £81k. Mira funding under budget (£101k) and (1k) promotional event income unlikely to be received. The expenditure on the Mira Project is all RGF funded	(5,000)	0
5.5	➤ Industrial Estates - £3k - Premises Insurance lower than anticipated due renegotiation of contract, £9k Rental income received ahead of budgeted profile, £4k Minor Variances. Year End - £3k saving on Premises Insurance	16,000	3,000
5.6	➤ Markets - (£1k) overspend on salaries overtime and standby, £3k underspend on small minor underspends. Markets income down by (£10k) due to economic downturn and decline in new stalls. Year end the loss in market income may be offset against savings in the reduced costs of stall set up which is anticipated during the year	(8,000)	
5.7	➤ Planning Policy - (£10k) salaries overspend for post funded from HPDG and budget is c/fwd from 2011/12 and also virement to fund a post from consultancy, £2k on site allocations funded from LDF reserve and £7k underspend on consultancy costs to fund overspent on salaries .Year end is not yet forecasted	(1,000)	
<b>6</b>	<b>Support Services Holding A/c</b>	<b>841,000</b>	<b>744,470</b>
6.1	➤ Asset Management - £5k Minor variances	5,000	0
6.2	➤ Communications - Year End (£3k) Shared Service for Web Support with Oadby & Wigston to finish in September	0	(3,000)
6.3	➤ Corporate Management - £6k Salaries - vacant posts, £1k Agency staff savings, £2k Minor variances	9,000	0

	Forecasted year end variations	Variation To Date	Forecasted Yr End Variance
6.4	<ul style="list-style-type: none"> <li>➤ Council Offices - £35k variance on Hinckley Hub budgets due to delay in moving into the property some of these budgets will need to be reprofiled, £750k Developer Receipts, £43k Variance in NNDR additional NNDR has been paid on Argents but a some of this will be refunded, also a full years NNDR has been paid on Florence House but we should get a refund for 3 months however no NNDR has been paid on the Hub as the valuation has not been completed yet, (£9k) Rent on Florence House will not be received as Swanswell moved out at the end of April, (£5k) Other Minor Variance</li> </ul> <p>Year End - (£22k) rent will not be recieved from Swanswell as they moved out at the end of April, £750k Developers Contribution received</p>	814,000	728,000
6.5	<ul style="list-style-type: none"> <li>➤ Finance Support - no major variances to date</li> </ul> <p>Year end - forecasted £3k overspend on ALLPAY transactions due to increased number of transactions</p>	0	(3,000)
6.6	<ul style="list-style-type: none"> <li>➤ IT Support- £3k E Payments Maintenance saving, £1k minor variances.</li> </ul> <p>Year End £3k E-Payments maintenance saving, £1k Additional Shared Service income for project work carried out for North West Leics DC in July &amp; August.</p>	4,000	4,000
6.7	<ul style="list-style-type: none"> <li>➤ Legal &amp; Admin - (£2k) Annual payment for employee Health Management support, £2k Scanner Maintenance Support saving, £3k Postage costs saving, £5k Additional Shared Service income, (£1k) Library Costs over spend to date, £2k Photocopy costs Invoice for copy charges for Jan to March received for lesser amount than estimated accrual figure</li> </ul> <p>Year End (£2k) Annual payment for employee Health Management Support- Budget request to be submitted, £2k Scanner Maintenance Support saving, £10k Postage costs saving and income from Shared Postal Service with County Council, £5k Additional Legal costs income, £2k Photocopier copy charges saving</p> <ul style="list-style-type: none"> <li>➤ HRA Element of Support Services - Element of Support Services savings attributable to the Housing Revenue Account.</li> </ul>	9,000	17,000
			1,470
<b>Total (over)/under spend</b>		<b>1,029,000</b>	<b>855,470</b>
<b>Estimated Year end salary (over)/under spend</b>			<b>147,462</b>
<b>Forecasted year end saving</b>			<b>1,002,932</b>

Summary of Timing Differences in Variations

Monthly Outturn Report 1st April to 30th June 2013

Under spends/(Overspends) caused by timing differences

Corporate Management	District Councils Network - Invoicing for quarter 1 to be processed Audit Fees for 2013/14 not yet received Delay in Invoicing to recover LRIP costs Delay in receipt of invoices from County Council for Early Retirement costs Scheme for increase in Members Allowances not yet approved	1,000 25,000 3,000 3,000 10,000	42,000
Council Tax/ NNDR	Quarter 1 Contributions to be made to the Revenues & Benefits Partnership New Burdens Grant received but incorrectly coded to Council Tax Support - Corrected in July 13	119,000 (50,900)	68,100
Council Tax Support	Quarter 1 Contributions to be made to the Revenues & Benefits Partnership New Burdens Grant received but incorrectly coded should have been coded to Council Tax/ NNDR - Corrected in July 13 Council Tax Admin Costs incorrectly coded to the Revenues & Benefits Partnership - Corrected in July 13	76,000 51,000 6,000	133,000
General Grants	Budgets for Grants to Shopmobility, Right to Bid & Challenge to be reprofiled	8,000	8,000
Register & Borough Elections	Income Accrual in 2012/13 for Police Crime Commissioners Elections costs owed to the Council. Final claim submitted. Funds not yet received	(18,000)	(18,000)
DSO Grounds Maintenance	Fuel recharge for June 13 not completed due to tank faults Leasing costs for 2nd quarter posted in 1st quarter Awaiting Equipment maintenance invoices from SGM, George Brown & Britannia Tyres Service Invoices for June not yet posted to ledger	2,000 (12,500) 10,500 (16,000)	(16,000)
DSO Housing Repairs	WIP progress awaiting completion in Orchard Cost of materials and overheads to be recharged to jobs	(152,000) (259,000)	(411,000)
Benefit Fraud	Quarter 1 Contributions to be made to the Revenues & Benefits Partnership	38,000	38,000
Private Sector Housing	Awaiting Council approval for DECC funding budget carry forward	(45,000)	(45,000)
Rent Allowances	Quarter 1 Contributions to be made to the Revenues & Benefits Partnership Outstanding Invoices for June Rent Allowances (Processed in July) Additional Subsidy income not yet received (Additional expenditure incurred to date) Additional funding to meet the costs of implementing welfare reform changes in 2013/14 - 50% reallocated to Homelessness- Journal Processed in July Benefits Inman - Journal for June entered in July Additional Income received re Data Sharing, delay in incurring expenditure with Capita	58,000 157,000 (24,000) 8,000 (24,000) 13,000	188,000
Cemeteries	Awaiting invoices from Les Halman for summer bedding plants Awaiting invoice from Severn Trent Water	500 500	1,000
Children & Young People	Locality Partnership Co-ordinator income from LCC for first quarter awaiting to be received. The income and expenditure will net to zero at year end as all funding is dependant on the actual expenditure Positive Activities income rec'd in advance and will be spent by year end on positive activities S515 income received in advance for the next three years and budget to be reprofiled for expenditure to be spent this year. £40K income on S515 will be carried forward to be spent for the next two years	(49,000) 22,000 47,000	20,000
CCTV	Equipment Maintenance charge paid for the full year in advance to Virgin, budget to reprofile to reflect full year payment	(14,000)	(14,000)
Parks	Awaiting electricity invoices from Southern Electric Awaiting water invoices from Severn Trent Awaiting materials invoices from Les Halman	1,500 3,500 6,500	11,500
Public Conveniences	Delay in payment of PHS Invoice	4,000	4,000
Refuse	Fuel recharge for June 13 not completed due to tank faults Awaiting invoice from Campbells Safety Wear for Protective Clothing	8,500 3,500	12,000
Recycling	Fuel recharge for June 13 not completed due to tank faults Awaiting Equipment Leasing invoice from Pinecroft Ltd - received in July	8,000 5,000	

	Timing issue relating to Agency Staff expense - budget to be reprofiled and monitored. Awaiting outstanding kerbside Recycling invoices from Palm Ltd	14,000 29,000	56,000
Sports Development	Contributions for sports and physical activities rec'd ahead of profile Debtor invoice for Public Health Contribution for health referral to be cancelled as misinvoiced Income from Summer Activities awaiting contributions Contributions to other bodies for Leicestershire and Rutland Sport GP Referral scheme awaiting contributions to be paid	6,800 (14,000) (2,800) 2,400 2,300	(5,300)
Street Cleansing	Fuel recharge for June 13 not completed due to tank faults Awaiting invoice for Hired & Contracted Services from Leicester & Rutland Community Works team	4,000 4,000	8,000
Waste Business Improvements	Income shortfall due to budget profiling - to be amended for following report	(3,000)	(3,000)
Car Parks	Awaiting invoices from LCC for notice processing Awaiting invoice from Harborough for staffing recharge Awaiting income from LCC for CPE penalty notices	6,000 14,000 (16,000)	4,000
Development Control	Awaiting invoice to offset and accrual outstanding from 2012/13 for viability application costs Awaiting invoice for viability applications	6,000 2,000	8,000
Economic Development	Christmas Lights re-profile budgets Parking scheme at Druid Street and Trinity Lane accrual outstanding from 2013/13 awaiting invoice Invoice for May/June outstanding to be paid for consultancy work for regeneration work Shared services invoice to Oadby outstanding - invoice quarterly	7,000 11,000 8,000 (2,000)	24,000
Miscellaneous Properties	Atkins Service Charges for Quarter 1	(13,500)	(13,500)
Planning Policy	Income accrual from 2012/13 outstanding awaiting tin hat income grant. This does not get invoiced until project is completed	(11,400)	(11,400)
Asset Management	Cleaning Contract - May 2013 not yet paid	6,000	6,000
Council Offices	Cleaning Invoices not yet received	11,000	11,000
Finance Support	Awaiting invoice from O&WBC for services provided last year by Kat Bennett - accrual b/f Awaiting June invoices from ALLPAY Invoice due to be raised to the Revs & Bens Partnership for finance support Awaiting invoice from Internal Audit for services provided up to March 13 - accrual b/f	11,000 4,500 (4,500) 10,000	21,000
IT Support	Invoices not received from Steria for project work carried out for Blaby DC. These costs have been recharged and paid by Blaby DC Invoices not received for ICT Health Check - accrual b/f. Work in dispute with the supplier. Invoices not received from Steria for Search Engine project	44,000 3,000 5,000	52,000
Legal/Administration	Purchase of Corporate Uniforms- Awaiting Council approval of budget carry forward Corporate Training expenditure -Awaiting Council approval of budget carry forward Awaiting invoice for Shared Service employee costs from Chamwood BC for the period April to June 13 Advertising - Costs incurred for Public notices. To be invoiced out to Customers in July Medical Fees recharge to Service areas not processed for June 13	(2,000) (2,000) 2,000 (1,000) (1,000)	(4,000)
Support Services	Support Services and Shared Revenue and Benefits element of timing difference	(116,000)	(116,000)
<b>TOTAL TIMING DIFFERENCES</b>			<b>58,400</b>



## DSO GROUND CARE SERVICES

### FINANCIAL POSITION AS AT 30 June 2013

	Budget to Date £	Actual to Date £	Variance £	Variance %
Total Employee Costs	145,922	131,855	14,067	9.6%
Transport	45,811	58,088	-12,277	-26.8%
Supplies and Services	29,817	20,157	9,660	32.4%
<b>Total Costs</b>	<b>221,550</b>	<b>210,100</b>	<b>11,450</b>	<b>5.2%</b>
Total Income	-248,031	-219,793	-28,238	-11.4%
<b>Position to Date</b>	<b>-26,481</b>	<b>-9,693</b>	<b>-16,788</b>	<b>-63.4%</b>
Central & Administration (see detail below)	35,398	33,985	1,413	4.0%
Capital Charges	4,526	4,523	3	
<b>Net Expenditure / (Income)</b>	<b>13,443</b>	<b>28,815</b>	<b>-15,372</b>	<b>-114.3%</b>

<u>Central &amp; Administration Charges</u>	Budget to Date £	Actual to Date £	Variance £
Depot Recharge	5,718	8,518	-2,800
Accountancy recharge	2,025	1,847	178
Contact Centre Recharge	7,797	5,551	2,246
Central Stationery recharge	3	2	1
Reprographic Section recharge	18	6	12
Central Postages recharge	21	21	-
Central IT Recharge	3,291	2,751	540
IEG Recharge	351	393	-42
Chief Exec & Sec Recharge	1,380	1,189	191
Creditors Management	1,793	1,622	171
Debtors Management	126	81	45
Cashiers Dept.	29	37	-8
Communication & Promotion Recharge	4,257	3,959	298
Human Resources	5,994	5,659	335
Health & Safety	1,050	894	156
Performance and Scrutiny	1,545	1,455	90
	<b>35,398</b>	<b>33,985</b>	<b>1,413</b>

**Capital Programme Summary**  
**30th Jun 2013**

<b>Description</b>	<b>Latest Budget</b>	<b>Budget to Date</b>	<b>Actual</b>	<b>Variance</b>
<b>General Fund</b>				
Community Direction	4,647,952	1,235,344	964,867	270,477
Business, Contract and Streetscene Services	446,627	117,073	82,905	34,168
Corporate Direction	1,205,978	194,791	66,503	128,288
	<b>6,300,557</b>	<b>1,547,208</b>	<b>1,114,275</b>	<b>432,933</b>
<b>HRA</b>				
	3,131,142	707,763	158,273	549,490
<b>Grand Total</b>	<b>9,431,699</b>	<b>2,254,972</b>	<b>1,272,548</b>	<b>982,424</b>

30th Jun 2013

**Community Direction**

Code	Description	Latest Budget	Budget to Date	Actual	Variance
rdi	Leisure Centre	2,100,000	0	0	0
roi	Carlton Rural Exception Site	55,000	55,000	55,000	0
		<b>2,155,000</b>	<b>55,000</b>	<b>55,000</b>	<b>0</b>
roa	Major Works Grants	190,000	47,538	0	47,538
rob	Disabled Facilities Grant	765,422	127,570	43,638	83,933
roc	Grant to Home Improvement Agenc	37,350	9,342	0	9,342
roh	Minor Works Grants	90,000	22,518	0	22,518
roe	Green Deal Fuel Poverty	1,275,070	956,303	860,227	96,075
rof	Green Deal Capital Fund	51,870	0	0	0
		<b>2,409,712</b>	<b>1,163,271</b>	<b>903,865</b>	<b>259,406</b>
rkt	Resurfacing Car Parks	18,240	4,563	0	4,563
rkc	Regional Growth Fund	0	0	0	0
rli	Wall Improvements Barwell	0	0	0	0
rjc	Borough Improvements	65,000	12,510	6,002	6,508
		<b>83,240</b>	<b>17,073</b>	<b>6,002</b>	<b>11,071</b>
	<b>Grand Total</b>	<b>4,647,952</b>	<b>1,235,344</b>	<b>964,867</b>	<b>270,477</b>
	<b>Business, Contract and Streetscene Services</b>				
raf	Richmond Park Play Area	137,357	34,339	40,793	-6,454
rbd	Brodick Rd Woodland & Wildlife Ar	1,475	369	1,400	-1,031
rbc	Burbage Common	66,208	16,552	7,585	8,967
ran	Memorial Safety Programme	6,325	1,581	0	1,581
rfn	Parks : Major Works	30,000	7,500	0	7,500
rgg	Parish & Community Initiatives	119,762	29,941	0	29,941
rce	Recycling Containers	65,000	21,667	27,127	-5,461
rcm	Roll on Roll Off Vehicle	6,000	1,500	6,000	-4,500
rcn	Purchase of Fork Lift Truck	14,500	3,625	0	3,625
		<b>446,627</b>	<b>117,073</b>	<b>82,905</b>	<b>34,168</b>

Budget to be reprofiled. Payments Will commence in July

30th Jun 2013

Corporate Direction

Code	Description	Latest Budget	Budget to Date	Actual	Variance
ssd	Financial Systems	11,046	0	0	0
ssn	WIFI - Hinckley Hub	13,900	0	0	0
spv	Asset Management Enhancemei	62,620	15,012	15,707	-695
spk	Council Office Relocation	818,684	114,368	-11,248	125,616
spl	Depot Relocation	114,442	50,000	51,737	-1,737
sqc	Argents Mead Demolition	96,972	8,081	3,923	4,158
		<b>1,117,665</b>	<b>187,461</b>	<b>60,120</b>	<b>127,342</b>
ssa	General Renewal -Extensions	69,000	2,502	1,745	757
		<b>69,000</b>	<b>2,502</b>	<b>1,745</b>	<b>757</b>
su	Transformation	3,113	778	2,839	-2,060
sun	Mobile Web	16,200	4,050	1,800	2,250
		<b>19,313</b>	<b>4,828</b>	<b>4,639</b>	<b>190</b>
		<b>1,205,978</b>	<b>194,791</b>	<b>66,503</b>	<b>128,288</b>

Budget to be repolled to allow for £245k furniture invoice paid in July

30th Jun 2013

HRA

Code	Description	Latest Budget	Budget to Date	Actual	Variance
saa	Adaptation Of Dwellings	288,000	72,054	27,105	44,949
sae	Major Void Enhancements	780,000	195,153	15,034	180,119
saf	Programmed Enhancements	320,000	80,061	4,096	75,965
sah	Electrical Testing/Upgrading	320,000	80,061	40,495	39,566
sai	Windows : Single to Double Glazing	20,000	5,001	2,273	2,728
sak	Re-Roofing	63,000	15,762	1,453	14,309
sbh	Kitchen Upgrades	560,890	140,331	17,983	122,348
sbx	Low maintenance doors	32,000	8,004	4,357	3,647
sbw	Boiler replacement	350,160	84,603	17,511	67,093
sum	Housing Repairs Software System	37,205	0	0	0
	Housing Repairs	2,771,255	681,030	130,309	550,721
sap	Orchard System Upgrade	86,917	21,729	27,964	-6,235
saq	HRA Contingencies	252,970	0	0	0
san	Tenant Led Community Projects	20,000	5,004	0	5,004
	<b>Total</b>	<b>3,131,142</b>	<b>707,763</b>	<b>158,273</b>	<b>549,490</b>

After allowing for jobs awaiting completion on Orchard and recharges for materials and overheads the estimated position to date shows an underspend of £9,000

Delay in letting Contract. Budget to be reprofiled.

Housing Revenue Account

	2013/14 BUDGET to June 13 £	2012/13 ACTUAL to June 13 £	VARIANCE to June 13 £	TIMING	VARIANCE Excl TIMING	2013/14 LATEST ESTIMATE £	F'CASTED OUTTURN	F'CASTED VARIATION TO YEAR END	REF
<b>SUMMARY HOUSING REVENUE ACCOUNT</b>									
<b>INCOME</b>									
Dwelling Rents	(3,020,958)	(3,030,193)	9,235		9,235	(12,230,600)	(12,230,600)		1
Non Dwelling Rents (garages & land)	(27,006)	(26,814)	(192)		(192)	(75,890)	(75,890)		
Contributions to Expenditure	(4,086)	(4,086)	-		-	(16,340)	(16,340)		
	<b>(3,052,050)</b>	<b>(3,061,093)</b>	<b>9,043</b>	-	<b>9,043</b>	<b>(12,322,830)</b>	<b>(12,322,830)</b>	-	
<b>EXPENDITURE</b>									
Supervision & Management (General)	416,301	362,939	53,362	36,827	16,535	1,721,960	1,708,960	13,000	2
Supervision & Management (Special)	134,336	63,301	71,035	39,171	31,864	589,360	566,360	23,000	3
Contribution to Housing Repairs A/C	758,604	757,998	606		606	3,032,000	3,032,000		
Depreciation (Item 8 Debit)	742,470	741,878	592		592	2,967,510	2,967,510		
Capital Charges : Debt Management	4,311	850	3,461		3,461	17,240	17,240		
Increase in Provision for Bad Debts	-	-	-		-	110,500	110,500		
Interest on Borrowing	-	-	-		-	2,118,370	2,118,370		
	<b>2,056,022</b>	<b>1,926,966</b>	<b>129,056</b>	<b>75,998</b>	<b>53,058</b>	<b>10,556,940</b>	<b>10,520,940</b>	<b>36,000</b>	
<b>Net (Income)/Cost of Services</b>	<b>(996,028)</b>	<b>(1,134,127)</b>	<b>138,099</b>		<b>62,101</b>	<b>(1,766,890)</b>	<b>(1,801,890)</b>		
Transfer from Major Repairs Reserve	(212,865)	(212,694)	(171)		(171)	(850,780)	(850,780)		
Interest Receivable	-	-	-		-	(10,850)	(10,850)		
IAS19 Adjustment	-	-	-		-	(20,650)	(20,650)		
Accumulated Absences	-	20,459	(20,459)		(20,459)	-	-		
<b>Net Operating (Income)/Cost</b>	<b>(1,208,893)</b>	<b>(1,326,362)</b>	<b>117,469</b>	-	<b>41,471</b>	<b>(2,648,170)</b>	<b>(2,684,170)</b>	-	
<b>CONTRIBUTIONS</b>									
Contribution to Piper Alarm Reserve	-	-	-		-	10,400	10,400		
Contribution to Pension Reserve	-	-	-		-	42,030	42,030		
Contribution to Repayment Reserve	-	-	-		-	1,796,893	1,796,893		
Transfer to Regeneration Reserve	-	-	-		-	1,900,000	1,900,000		
<b>(Surplus) / Deficit</b>	<b>(1,208,893)</b>	<b>(1,326,362)</b>	<b>117,469</b>	-	<b>41,471</b>	<b>1,101,153</b>	<b>1,065,153</b>	-	

	TIMING	VARIANCE	VARIANCE AT YEAR END	REF
Explanations for Variances	£000's	£000's	£000's	
<b>Income</b>				
Increased rental income at this time is due to void fluctuations, however voids tend to peak in July which could possibly wipe out this current surplus and even things out.	-	9	-	1
<b>Expenditure</b>				
See next page for Supervision and Management variances	37	17	13	2
See next page for Supervision and Management variances	39	32	23	3

Housing Revenue Account

	2013/14 BUDGET to June 13 £	2012/13 ACTUAL to June 13 £	VARIANCE to June 13 £	TIMING	VARIANCE Excl TIMING	2013/14 LATEST ESTIMATE £	F'CASTED OUTTURN	F'CASTED VARIATION TO YEAR END	REF
<b>SUPERVISION &amp; MANAGEMENT (GENERAL)</b>									
Employees	154,191	141,654	12,537	-	12,537	628,030	615,030	13,000	2.1
Premises Related Expenditure	71,860	104,839	(32,979)	(32,000)	(979)	89,480	89,480	-	2.2
Transport Related Expenditure	4,803	4,645	158	-	158	19,200	19,200	-	
Supplies & Services	20,541	14,338	6,203	3,000	3,203	147,010	147,010	-	2.3
Central & Administrative Expenses	171,720	105,893	65,827	65,827	-	884,380	884,380	-	2.4
<b>Gross Expenditure</b>	<b>423,115</b>	<b>371,369</b>	<b>51,746</b>	<b>36,827</b>	<b>14,919</b>	<b>1,768,100</b>	<b>1,755,100</b>	<b>13,000</b>	
<b>Revenue Income</b>	<b>(6,814)</b>	<b>(8,430)</b>	<b>1,616</b>	-	<b>1,616</b>	<b>(46,140)</b>	<b>(46,140)</b>	-	
<b>Net Expenditure to HRA</b>	<b>416,301</b>	<b>362,939</b>	<b>53,362</b>	<b>36,827</b>	<b>16,535</b>	<b>1,721,960</b>	<b>1,708,960</b>	<b>13,000</b>	
<b>SUPERVISION &amp; MANAGEMENT (SPECIAL)</b>									
Employees	146,419	123,618	22,801	-	22,801	596,660	573,660	23,000	3.1
Premises Related Expenditure	109,847	75,957	33,890	33,000	890	398,490	398,490	-	3.2
Transport Related Expenditure	2,829	2,793	36	-	36	11,260	11,260	-	
Supplies & Services	13,007	13,668	(661)	-	(661)	133,960	133,960	-	
Central & Administrative Expenses	33,153	26,982	6,171	6,171	-	132,250	132,250	-	3.3
<b>Gross Expenditure</b>	<b>305,255</b>	<b>243,018</b>	<b>62,237</b>	<b>39,171</b>	<b>23,066</b>	<b>1,272,620</b>	<b>1,249,620</b>	<b>23,000</b>	
Revenue Income	(157,431)	(166,235)	8,804	-	8,804	(629,340)	(629,340)	-	3.4
Recharges	(13,488)	(13,482)	(6)	-	(6)	(53,920)	(53,920)	-	
<b>Total Income</b>	<b>(170,919)</b>	<b>(179,717)</b>	<b>8,798</b>	-	<b>8,798</b>	<b>(683,260)</b>	<b>(683,260)</b>	-	
<b>Net Expenditure to HRA</b>	<b>134,336</b>	<b>63,301</b>	<b>71,035</b>	<b>39,171</b>	<b>31,864</b>	<b>589,360</b>	<b>566,360</b>	<b>23,000</b>	

Explanations for Variances	TIMING £000's	VARIANCE £000's	VARIANCE AT YEAR END	REF
<b>SUPERVISION &amp; MANAGEMENT (GENERAL)</b>				
<b>Employees</b>				
Vacant posts and Holiday Pay accounting adjustment reversal.		13	13	2.1
<b>Premises Related Expenditure</b>				
At the beginning of the financial year, the Authority prepay Council Tax on all empty/void properties. During the year, as these houses become occupied, and payments are made, they are offset against this liability.	(32)		-	2.2
<b>Supplies &amp; Services</b>				
Computer maintenance invoice from Homeswapper accrued from previous year. This invoice is currently under dispute.	3		-	2.3
Consultancy budget underspend - unable to forecast any year end variation at this time		3	-	2.3
<b>Central &amp; Admin Expenses</b>				
All central & admin recharge budgets are evenly profiled over the financial year. Therefore while current recharges are under budget they will even themselves over the course of the financial year.	65		-	2.4
	<b>36</b>	<b>16</b>	<b>13</b>	
<b>SUPERVISION &amp; MANAGEMENT (SPECIAL)</b>				
<b>Employees</b>				
Vacant posts and Holiday Pay accounting adjustment reversal.		23	23	3.1
<b>Premises Related Expenditure</b>				
Awaiting outstanding utility bills. Due to uncertainty of current usage and demand, it is difficult to forecast any variance until they have been received	33		-	3.2
<b>Central &amp; Admin Expenses</b>				
All central & admin recharge budgets are evenly profiled over the financial year. Therefore while current recharges are under budget they will even themselves over the course of the financial year.	6		-	3.3
<b>Revenue Income</b>				
Additional income from LCC supporting people grant which has been verified with LCC A supplementary income & expenditure budget is forecast which would bring the budget back in line with actual income		8	-	3.4
	<b>39</b>	<b>31</b>	<b>23</b>	

Housing Revenue Account

HOUSING REPAIRS ACCOUNT	2013/14 BUDGET to June 13 £	2012/13 ACTUAL to June 13 £	VARIANCE to June 13 £	TIMING	VARIANCE Excl TIMING	2013/14 LATEST ESTIMATE £	F'CASTED OUTTURN	F'CASTED VARIATION TO YEAR END	REF
<b>Administration</b>									
Employee Costs	73,437	29,067	44,370	12,150	32,220	310,120	277,920	32,200	2.1
Transport Related Expenditure	2,037	825	1,212	-	1,212	8,140	8,140	-	
Supplies & Services	27,263	21,711	5,552		5,552	143,340	143,340	-	2.2
Central Administrative Expenses	70,857	40,354	30,503	30,503	-	283,220	283,220	-	2.3
<b>Total Housing Repairs Administration</b>	<b>173,594</b>	<b>91,957</b>	<b>81,637</b>	<b>42,653</b>	<b>38,984</b>	<b>744,820</b>	<b>712,620</b>	<b>32,200</b>	
<b>Programmed Repairs</b> (“Major Works” e.g. Central Heating Service)	<b>129,816</b>	<b>109,078</b>	<b>20,738</b>	<b>(20,738)</b>	-	<b>555,410</b>	<b>555,410</b>	-	<b>2.4</b>
<b>Responsive Repairs</b>	<b>1,038,655</b>	<b>1,095,100</b>	<b>(56,445)</b>	<b>56,445</b>	-	<b>1,058,655</b>	<b>1,058,655</b>	-	<b>2.5</b>
<b>GROSS EXPENDITURE</b>	<b>1,342,065</b>	<b>1,296,134</b>	<b>45,931</b>	<b>78,360</b>	<b>38,984</b>	<b>2,358,885</b>	<b>2,326,685</b>	<b>32,200</b>	
Contribution from HRA	(758,000)	(758,000)	-	-	-	(3,032,000)	(3,032,000)	-	
Interest on Cash Balances	-	-	-	-	-	(2,480)	(2,480)	-	
Interest on Borrowing	-	-	-	-	-	-	-	-	
Other Income	-	-	-	-	-	-	-	-	
IAS19 Adjustment	-	-	-	-	-	(4,950)	(4,950)	-	
Accumulated Absences	-	-	-	-	-	-	-	-	
<b>TOTAL INCOME</b>	<b>(758,000)</b>	<b>(758,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(3,039,430)</b>	<b>(3,039,430)</b>	<b>-</b>	
Contribution to HRA Reserves	-	-	-	-	-	693,578	693,578	-	
Opt in Cont to Pension Reserve	-	-	-	-	-	3,200	3,200	-	
<b>NET EXPENDITURE / (INCOME)</b>	<b>584,065</b>	<b>538,134</b>	<b>45,931</b>	<b>78,360</b>	<b>38,984</b>	<b>16,233</b>	<b>(15,967)</b>	<b>32,200</b>	

Check to Budget Book Net Expenditure

Explanations for Variances	TIMING £000's	VARIANCE £000's	VARIANCE AT YEAR END £000's	REF
<b>Employee Costs</b>				
iea employee costs . £12k early severance payment to be processed in august	12	32	32	2.1
iea employee costs . £20k Savings due to vacancies				
<b>Supplies &amp; Services</b>				
iea, support for integrator IT.may be required later in the yaer	-	5		2.2
<b>Central &amp; Administrative Expenses</b>				
All central & admin recharge budgets are evenly profiled over the financial year. Therefore while current recharges are under budget they will even themselves over the course of the financial year.	31			2.3
<b>Programmed Repairs</b>				
External Painting works to be processed in July £24k other minor timing difference £3k	(21)			2.4
<b>Responsive Repairs</b>				
works in progress awaiting completion in Orchard and allocation of materials and overheads for internal works	56			2.5
	<b>78</b>	<b>37</b>	<b>32</b>	