



Leicestershire Partnership Revenues & Benefits

Financial Performance to November 2023

1. PURPOSE OF THE REPORT

- 1.1 To inform the Joint Committee of the financial performance of the Partnership for the period April 2023 to November 2023.

2. RECOMMENDATION

- 2.1 That the financial performance of the Partnership is noted.

3. INFORMATION

Budget Position

- 3.1. The financial position of the Partnership is provided in **Appendix 1** to this report. The main headlines are given below for information.
- 3.2. As at 31 November 2023, the Partnership had a net overspend on the budget of £536,817, and on the actual position of £532,732. This gives an underlying net overspend of £4,085 as a variance to date. Note that income is profiled evenly throughout the year, while expenditure is profiled as and when expected. Therefore, at the year end, there is likely to be an overall underspend due to the vacancy position noted below.

	Budget to Nov 2023	Actual to Nov 2023	Variance to Nov 2023
INCOME	(£2,243,546)	(£2,061,807)	£181,739
EXPENDITURE	£2,780,363	£2,594,538	(£185,825)
Net Expenditure Over / (Under) Spend	£536,817	£532,732	(£4,085)

- 3.3 The key variances to the end of November 2023 to bring to the attention of the Joint Committee are:
- Salaries are underspend by £134,000 due to vacant posts now the 2023/24 pay award has been applied,
 - Postage savings of £20,000.
- 3.4 There is a potential for a significant year-end underspend on salaries of £205,000 if vacancies continue at the current rate.
- 3.5 The timing difference of £240,013 have been accrued for and are due to the invoices not being issued for payroll costs.
- 3.6 The salary costs for both North West Leicestershire and Harborough are based on estimates as this report was drafted before actuals had been provided, so the variance may change slightly when available.

Appendix 1: Leicestershire Revenues & Benefits Partnership Monitoring Report to 30th November 2023

Expenditure / Income Type	2023/24 Latest Budget to Date	Actual to Date	Timing Differences	Variance after Timing Differences	2023/24 Total Estimate (Original)	2023/24 Total Estimate (Revised)
	£	£	£	£	£	£
Employees	2,064,602	1,688,270	238,177	138,155	3,092,460	3,092,460
Premises Related Expenditure	30,120	30,120		0	42,310	42,310
Transport Related Expenditure	10,000	2,598	0	7,402	15,000	15,000
Supplies & Services	660,041	617,937	1,836	40,268	942,720	942,720
Central & Administrative Exp	15,600	15,600		0	31,200	31,200
Revenue Income	-2,243,546	-2,061,807	0	-181,739	-4,123,690	-4,123,690
Use of Reserves to Cover Automation Costs				0	0	0
Sum:	536,817	292,719	240,013	4,085	0	0

Timing Differences

	HDC	NWLDC	HBBC	Total
Salaries - October 2023	73,931	164,246		238,177
Mileage & Disturbance Costs - October 2023	0			0
Supplies & Services - October 2023	0	1,836		1,836
	73,931	166,082	0	240,013

<u>Explanations</u>	Variance at 30/11/23(Over) / Under Spend £	Year End £	Explanation £5k+
Salaries	134,000	205,000	This variance is due to a number of vacant posts for the 1st 8 months of the year and after allowing for the pay award which was higher than the original 5% budgeted for. The pay award was around £20k higher than budgeted for.
Other Minor Employee Related Costs	4,000		Variance > £5k
Car Allowances	7,000	5,000	Awaiting figures from Partners for October & November
Flexible working	5,000		Variance > £5k
Computer Consumables	3,000		Variance > £5k
Printing & Stationery	8,000		Printing costs lower than anticipated
Postages	10,000	18,000	Postage Costs less than anticipated
Liability Expenses	9,000		Court Costs lower than anticipated
Minor Variances	5,000		Other Minor Variances
Central & Administrative Exp	1,000		Variance > £5k
Contributions	-182,000		There is a direct link between partner contributions and expenditure incurred and therefore partner contributions have been adjusted to reflect the actual expenditure to date.
	4,000	228,000	