



# Hinckley & Bosworth Borough Council

## Monthly Outturn Reports

For the period April to September 2013

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**September 2013 P6 Budget Monitoring Summary 2013/14**

Service	Budget as per Feb 13 budget Book	Supplementary Budgets/virements approved to date	Latest Budget used for Monitoring ledger	recharges	Budget per Monitoring Report	Estimated Outturn Variations	Estimated Outturn	August Outturn	Variance	Change in Budget	Change in Outturn
Central Services	2,937,530	21,080	2,958,610	-990,410	1,968,200	-101,000	2,857,610	2,959,430	-101,820	-820	-101,000
Leisure & Environment	6,649,840	-36,483	6,613,357	-1,548,290	5,065,067	-164,000	6,449,357	6,562,086	-112,729	-112,729	0
Housing (GF)	1,326,246	520,805	1,847,051	-235,250	1,611,801	27,000	1,874,051	1,864,051	10,000	0	10,000
Planning	1,438,555	450,309	1,888,864	-1,232,810	656,054	-47,000	1,841,864	1,872,235	-30,371	-371	-30,000
Direct Services Organisation	-10,300	-2,410	-12,710	-365,360	-378,070	30,000	17,290		30,000		30,000
Support Services	213,240	-700,825	-487,585	4,379,570	3,891,985	6,000	-481,585	-500,055	18,470	4,470	14,000
Estimated Salary Savings	0	0	0	0	0	-164,479	-164,479	-152,250	-12,229		-12,229
Increments and Pay award budget adj	0	0	0	0	0	0	0	0	0		0
Carry forwards 2012/13	0	0	0	0	0	0	0	0	0		0
Corporate Savings recovered above	0	0	0	0	0	0	0	0	0		0
<b>TOTAL SERVICE EXPENDITURE</b>	<b>12,555,111</b>	<b>252,476</b>	<b>12,807,587</b>	<b>7,450</b>	<b>12,815,037</b>	<b>-413,479</b>	<b>12,394,108</b>	<b>12,592,787</b>	<b>-198,679</b>	<b>-109,450</b>	<b>-89,229</b>
Special Expenses	-614,430	-2,293	-616,723		-616,723		-616,723	0	0	0	0
Capital Accounting	-1,996,100		-1,996,100		-1,996,100		-1,996,100	-1,996,100	0	0	0
External Interest - Net	134,240		134,240		134,240		134,240	134,240	0	0	0
FRS 17 adjustment	-141,350		-141,350		-141,350		-141,350	-141,350	0	0	0
Transfer to Pension Reserve	115,510		115,510		115,510		115,510	115,510	0	0	0
use of ug & C reserves	0	-620,568	-620,568		-610,568		-620,568	-620,568	0	0	0
carry forwards	0		-139,439		-139,439		-139,439	-139,439	0	0	0
Transfer to Reserves	396,840	2,077,216	2,474,056		2,474,056		2,474,056	2,474,056	0	0	0
Revenue Contribution for Capital Outlay	0		0		0	40,000	40,000	40,000	0	40,000	-40,000
Use of Reserves	-166,199	-1,032,816	-1,199,015		-1,199,015		-1,199,015	-1,199,015	0	0	0
<b>BUDGET REQUIREMENT</b>	<b>10,283,622</b>	<b>674,015</b>	<b>10,818,198</b>	<b>7,450</b>	<b>10,975,087</b>	<b>-373,479</b>	<b>10,444,719</b>	<b>10,643,398</b>	<b>-198,679</b>	<b>-69,450</b>	<b>-129,229</b>
<b>Financing</b>											
Council Tax	3,296,322		3,296,322		3,296,322		3,296,322	3,296,322			
Council Tax Freeze Grant	147,511		147,511		147,511		147,511	147,511			
Revenue Support Grant	2,992,354		2,992,354		2,992,354		2,992,354	2,992,354			
Council Tax Support Grant	544,764		544,764		544,764		544,764	544,764			
National Non-Domestic Rate	1,990,732		1,990,732		1,990,732		1,990,732	1,990,732			
New Homes Bonus	1,042,501		1,042,501		1,042,501		1,042,501	1,042,501			
Collection Fund Surplus	2,066		2,066		2,066		2,066	2,066			
<b>TOTAL RESOURCES (HBBC BUDGET)</b>	<b>10,016,250</b>	<b>0</b>	<b>10,016,250</b>	<b>0</b>	<b>10,016,250</b>	<b>0</b>	<b>10,016,250</b>	<b>10,016,250</b>			
<b>Movement in General Fund Balances</b>	<b>-267,372</b>	<b>-674,015</b>	<b>-941,387</b>		<b>-941,387</b>	<b>373,479</b>	<b>-428,469</b>	<b>-627,148</b>			
Special Expenses Expenditure	614,430	2,293	616,723		616,723	0	616,723	616,723			
Council Tax Income	614,430		614,430		614,430		614,430	614,430			
Movement in Special Expenses Balances	0	-2,293	-2,293	0	-2,293	0	-2,293	-2,293			
Special Expenses to /(from) Reserves	0	17,000	17,000		17,000		17,000	17,000			
Special Expenses mvt in Balances	0		0		0	0	0	0			
<b>Total Movement in Balances</b>	<b>-267,372</b>	<b>-674,015</b>	<b>-941,387</b>	<b>0</b>	<b>-941,387</b>	<b>373,479</b>	<b>-428,469</b>	<b>-627,148</b>			
Balance at 1 April 2013 Council Feb 13	1,543,000	0	1,543,000		1,543,000		1,543,000	1,543,000			
Year 12/13 underspend	0	238,000	238,000		238,000		238,000	238,000			
Revised Balance 1st April 2013	1,543,000	238,000	1,781,000	0	1,781,000	0	1,781,000	1,781,000			
Balance at 31 March 2014	1,275,628	-674,015	839,613		839,613	373,479	1,352,531	1,153,852			
<b>NBR</b>	<b>10,898,052</b>	<b>676,308</b>	<b>11,434,921</b>	<b>7,450</b>	<b>11,442,371</b>	<b>-373,479</b>	<b>11,061,442</b>	<b>11,260,121</b>			

-267	Approved Feb 13 Use of Balances
-568	Additional Cont to Reserves approved July 13
-835	Revised expected Use of Balances
-428	Forecast per September
-407	Estimated revised net underspend
-203	Underspend reported in June
-20	Additional Underspend in July
15	Overspend In August
-199	Additional Underspend in September
-407	Estimated revised net underspend

General Fund Service Area 2013/14 Monthly Outturn to 30/09/2013

Level 5			Estimate to Date	Actual to Date	Variance to Date	Timing Differences	Variance excluding timing Differences	Est 2013/14	Forecast Outturn	Forecast Variation to Year End	REF
as45	Central Services	Corporate Management	297,455	234,452	63,003	39,000	24,003	604,520	561,520	43,000	1.1
as40		Corporate Management (Civic)	16,796	11,834	4,962		4,962	32,320	32,320		
as75		Council Tax / NNDR	120,910	-9,138	130,048	94,000	36,048	282,650	224,650	58,000	1.2
ag35		Council Tax Support	52,999	-21,830	74,829	71,000	3,829	192,220	192,220		
as90		Emergency Planning	29,286	29,319	-33		-33	35,470	35,470		
as65		General Grants	395,401	359,460	35,941	36,000	-59	675,690	675,690		
as70		Local Land Charges	4,107	3,770	337		337	5,450	5,450		
as60		Register and Borough Elections	55,007	76,260	-21,253	-18,000	-3,253	139,880	139,880		1.3
	<b>Central Services</b>		<b>971,961</b>	<b>684,128</b>	<b>287,833</b>	<b>222,000</b>	<b>65,833</b>	<b>1,968,200</b>	<b>1,867,200</b>	<b>101,000</b>	
cs04	Direct Services Organisation	DSO Grounds Maintenance	-46,594	-45,371	-1,223		-1,223	-154,200	-124,200	-30,000	2.1
cs05		DSO Housing Repairs	-115,984	530,988	-646,972	-646,000	-972	-223,870	-223,870		
	<b>Direct Services Organisation</b>		<b>-162,578</b>	<b>485,617</b>	<b>-648,195</b>	<b>-646,000</b>	<b>-2,195</b>	<b>-378,070</b>	<b>-348,070</b>	<b>-30,000</b>	
ag40	Housing (Gen Fund)	Benefits Fraud	25,896	-10,272	36,168	35,000	1,168	27,855	27,855		
ag50		Contribution to Housing Rev Ac	11,118	11,118	0		0	22,230	22,230		
ag60		Energy Conservation Act	7	0	7		7	10	10		
ag20		Forest Road Garages	-3,312	-3,085	-227		-227	-5,300	-5,300		
ag55		Homelessness	42,799	32,265	10,534	-5,500	16,034	155,646	155,646		3.1
ag10		Housing Advances	187	189	-2		-2	250	250		
ag80		Housing Strategy	22,027	22,720	-693		-693	45,190	45,190		
ag70		Private Sector Housing	179,391	184,406	-5,015		-5,015	1,437,780	1,437,780		3.2
ag30		Rent Allowances	-23,247	-513,617	490,370	403,000	87,370	-71,860	-44,860	-27,000	3.3
	<b>Housing (Gen Fund)</b>		<b>254,866</b>	<b>-276,277</b>	<b>531,143</b>	<b>432,500</b>	<b>98,643</b>	<b>1,611,801</b>	<b>1,638,801</b>	<b>-27,000</b>	
ac65	Leisure & Environment	Allotments	2,920	1,430	1,490		1,490	9,650	9,650		
ac05		Cemeteries	76,005	75,883	122		122	168,120	168,120		
ac90		Children and Young People	-27,957	-18,042	-9,915	-8,500	-1,415	85,540	85,540		4.1
as86		CCTV	64,368	65,164	-796		-796	110,890	110,890		
as85		Community Safety	215,495	197,992	17,503	15,000	2,503	440,254	440,254		
ac70		Countryside Management	54,092	51,697	2,395		2,395	108,420	108,420		
ac87		Creative Communities	32,685	35,846	-3,161		-3,161	58,810	58,810		
ac45		Dog Warden Service	21,785	25,449	-3,664		-3,664	38,550	38,550		
ac35		Environmental Health	269,482	274,573	-5,091		-5,091	562,960	565,960	-3,000	4.2
aq40		Land Drainage	11,773	11,953	-180		-180	26,400	26,400		
ac60		Leisure Centre	171,617	173,776	-2,159		-2,159	333,780	333,780		
ac89		Leisure Promotion	22,279	10,848	11,431	11,000	431	46,470	46,470		
ac95		Licences	8,153	11,759	-3,606		-3,606	-13,930	-8,930	-5,000	4.3
ac68		Parks	313,747	305,127	8,620	7,000	1,620	643,068	643,068		
ac30		Pest Control	18,120	7,857	10,263		10,263	51,470	43,470	8,000	4.4
ac10		Public Conveniences	17,027	16,411	616		616	30,230	30,230		
ac20		Recycling	211,765	152,729	59,036	-17,500	76,536	519,860	425,360	94,500	4.5
ac15		Refuse Collection	504,572	497,740	6,832	-6,000	12,832	988,310	979,810	8,500	4.6
ac83		Sports Development	47,393	19,181	28,212	17,700	10,512	110,175	104,175	6,000	4.7
ac25		Street Cleansing	383,073	356,592	26,481	6,000	20,481	792,790	749,790	43,000	4.8
cs03		Waste Business Improvements	-27,301	-51,222	23,921		23,921	-46,750	-58,750	12,000	4.9

General Fund Service Area 2013/14 Monthly Outturn to 30/09/2013

Level 5			Estimate to Date	Actual to Date	Variance to Date	Timing Differences	Variance excluding timing Differences	Est 2013/14	Forecast Outturn	Forecast Variation to Year End	REF
	<b>Leisure &amp; Environment</b>		<b>2,391,093</b>	<b>2,222,743</b>	<b>168,350</b>	<b>24,700</b>	<b>143,650</b>	<b>5,065,067</b>	<b>4,901,067</b>	<b>164,000</b>	
aq15	Planning	Building Inspection	20,403	7,601	12,802		12,802	28,080	22,080	6,000	5.1
aq20		Car Parks	-23,245	-94,464	71,219	17,500	53,719	-186,510	-245,510	59,000	5.2
aq70		Community Planning	33,095	32,092	1,003		1,003	104,649	104,649		
aq11		Development Control	144,679	130,184	14,495	26,500	-12,005	416,775	429,775	-13,000	5.3
aq14		Economic Development	76,151	58,628	17,523	33,000	-15,477	178,920	178,920		5.4
aq13		Environmental Initiatives	2,974	3,888	-914		-914	41,040	41,040		
aq05		Highways Miscellaneous	32,476	27,322	5,154		5,154	65,400	60,400	5,000	5.5
aq35		Industrial Estates	-290,388	-296,792	6,404		6,404	-613,290	-614,290	1,000	5.6
ac75		Markets	9,659	17,686	-8,027		-8,027	-6,810	12,190	-19,000	5.7
aq30		Misc Property	5,282	-414	5,696		5,696	-11,890	-19,890	8,000	5.8
aq12		Planning Policy	264,689	177,995	86,694	45,000	41,694	592,550	592,550		5.9
aq25		Public Transport	4,320	1,841	2,479		2,479	420	420		
aq75		Sustainable Development	21,155	20,371	784		784	46,720	46,720		
	<b>Planning</b>		<b>301,250</b>	<b>85,937</b>	<b>215,313</b>	<b>122,000</b>	<b>93,313</b>	<b>656,054</b>	<b>609,054</b>	<b>47,000</b>	
as05	Support Services Holding A/c	Asset Management	138,696	128,906	9,790	7,000	2,790	338,880	338,880		
as07		Communications & Promotion	82,193	82,581	-388		-388	168,850	171,850	-3,000	6.1
as45		Corporate Management	327,259	306,310	20,949		20,949	667,240	667,240		6.2
as25		Council Offices	46,170	-29,091	75,261	140,000	-64,739	681,110	721,110	-40,000	6.3
as15		Finance Support	301,050	275,991	25,059	19,000	6,059	654,315	654,315		6.4
as30		Health & Safety	21,561	22,404	-843		-843	54,430	54,430		
as20		I.T. Support	872,029	555,058	316,971	308,000	8,971	1,468,010	1,456,010	12,000	6.5
as10		Legal /Administration	600,666	582,690	17,976	3,000	14,976	1,206,520	1,181,520	25,000	6.6
as06		Performance & Scrutiny	21,872	23,246	-1,374		-1,374	45,400	45,400		
		HRA element of Support Services	-561,522	-365,813	-195,709	-195,709	0	-1,320,340	-1,320,340		
		Revs & Benefits Partnership	-25,608	-23,453	-2,155	-2,155	0	-72,430	-72,430		
	<b>Support Services Holding A/c</b>		<b>1,824,367</b>	<b>1,558,829</b>	<b>265,538</b>	<b>279,136</b>	<b>-13,598</b>	<b>3,891,985</b>	<b>3,897,985</b>	<b>-6,000</b>	
	<b>Position as at 30/09/2013</b>		<b>5,580,959</b>	<b>4,760,977</b>	<b>819,981</b>	<b>434,336</b>	<b>385,645</b>	<b>12,815,037</b>	<b>12,566,037</b>	<b>249,000</b>	
	<b>Estimated year end salary underspend</b>									<b>164,479</b>	

413,479

**Outturn Explanations September 2013**

**Key : ( ) = overspend**

		Variation To Date	Forecasted Yr End Variance
	<b>Forecasted year end variations</b>		
<b>1</b>	<b>Central Services</b>	<b>24,000</b>	<b>101,000</b>
1.1	<ul style="list-style-type: none"> <li>➤ Corporate Management - £23k Increase in Members Allowance now approved, £6k variance in Bank Charges, (£10k) Severance Pay, £1k Subistence, £4k minor variances</li> </ul>	24,000	43,000
1.2	<ul style="list-style-type: none"> <li>➤ Council Tax/NNDR - £33k Additional Legal Costs Recovered, £3k Minor Variances</li> </ul>	36,000	58,000
1.3	<ul style="list-style-type: none"> <li>➤ Register &amp; Borough Elections - (£3k) Salaries overspend due to handover period. (£1k) Staff Advertising costs, £1K Minor Variances</li> </ul>	(3,000)	0
<b>2</b>	<b>Direct Service Organisations</b>	<b>(1,000)</b>	<b>(30,000)</b>
2.1	<ul style="list-style-type: none"> <li>➤ DSO Grounds Maintenance - There are a number of small variances amounting to a net of (£1k)</li> <li>Year end - Due to staff shortages and a delay in recruitment, there is a possible income pressure of (£37.5k). (£30k) of this would be spent on capital projects and (£7.5k) on miscellaneous income, as there may not be adequate staffing cover to complete. To offset against this, we are forecasting £7k savings on equipment purchase &amp; maintenance.</li> </ul>	(1,000)	(30,000)
<b>3</b>	<b>Housing (General Fund)</b>	<b>98,000</b>	<b>(27,000)</b>
3.1	<ul style="list-style-type: none"> <li>➤ Homelessness - Salary overspend of (£4k), together with an overspend on bed &amp; breakfast costs of (£1k) and a number of smaller variances with a (£1k) net impact. This is offset against additional £22k income from Bond repayments and homelessness contributions. As these funds are ringfenced specifically for homelessness prevention, a supplementary income and expenditure budget has been requested (approved in October)</li> </ul>	16,000	0
3.2	<ul style="list-style-type: none"> <li>➤ Private Sector Housing - (£6k) salary variance which is due to the 4% vacancy factor, together with a (£1k) overspend on minor renovation works offset against small variances of £2k</li> <li>Year end - No variances forecast at this time, however any year end variances will be requested to carry forward to next year</li> </ul>	(5,000)	0
3.3	<ul style="list-style-type: none"> <li>➤ Rent Allowances - £64k Additional income from Benefits Iman, £8k Income received to cover Capita expenditure relating to LA Data Sharing, £6k Income for Housing Benefit Reforms to cover transitional Costs, £6k additional Discretionary Housing income, £3k Minor Variances</li> <li>Year End - (£27k) Subsidy Impact - estimated Reduction in income at month 9. This amount fluctuates in year.</li> </ul>	87,000	(27,000)
<b>4</b>	<b>Leisure &amp; Environment</b>	<b>142,500</b>	<b>164,000</b>
4.1	<ul style="list-style-type: none"> <li>➤ Children and Young People - (£2k) overspend on salaries</li> </ul>	(2,000)	0
4.2	<ul style="list-style-type: none"> <li>➤ Environmental Health - Salary overspends of (£4k) due to increased costs for standby salaries and car allowances. and overspend of (£1k) for burial fees of destitute persons.</li> <li>Year end - Year end variance for burial fees of destitute persons of (£2k), forecast fall in income for registration fees for the Environmental Protection Act in the amount of (£2k) offset against a £1k forecast saving on computer consumables.</li> </ul>	(5,000)	(3,000)
4.3	<ul style="list-style-type: none"> <li>➤ Licensing - There is currently a small shortfall on personal licence fee income, which is offset against increased income for temporary event notices. It is expected that this trend continue, leaving no year end variance. There is also a (£4k) shortfall in income from hackney vehicle licence fees</li> <li>Year End - Due to a drop in demand for hackney vehicle licence fees there is a forecast variance of (£5k) downturn in income. This may be reversed over the xmas period.</li> </ul>	(4,000)	(5,000)
4.4	<ul style="list-style-type: none"> <li>➤ Pest Control - There are current salary savings of £8k together with a number of smaller variances with a £2k net impact</li> <li>Year End - We are forecasting £5k underspend on hired &amp; contracted services due to savings realised on spend with outsourced providers of pest control. Due to a vehicle transfer to housing, there is a forecast saving on leasing costs of £3k.</li> </ul>	10,000	8,000
4.5	<ul style="list-style-type: none"> <li>➤ Recycling - Current salary savings of £37k due to vacant posts. There are also a number of other variances including agency savings of £4k, fuel savings of £15k have been generated together with a saving of £4k on leasing costs. Additional income has also been generated with £14k coming from Palm Ltd for compensation for missed routes etc. We have also increased our income on fees &amp; charges by £5k. There are a number of smaller variances with a net impact of (£2k).</li> <li>Year End - Following a full service review, we are forecasting a number of year end savings including agency costs of £15k, computer equipment of £2k and fuel savings of £25k including savings achieved to date. With regard to recycling improvements we forecast a saving of £15k due to a cancellation of initiatives. There will also be a £6k saving on collection contracts together with a £10k saving on green waste disposal fees. The annual contribution of £1.5k to Leicestershire Partnership is no longer payable therefore realising a saving. Further savings forecasted include postage of £3k, cardboard &amp; plastic recycling in the amount of £5k, equipment purchase £10k and surplus distribution £2k.</li> </ul>	77,000	94,500
4.6	<ul style="list-style-type: none"> <li>➤ Refuse - Salary saving of £12k, some of which may be used to offset against an agency costs overspend of (£5k) in the future. In addition there is currently a severance pay cost of (£6k) for which there was no budget, fuel savings of £6k, savings on repairs &amp; maintenance of £3k and additional income of £3k.</li> <li>Year end - Variances include severance pay of (£6k) which will be offset against forecasted savings of £1.5k on equipment leasing, and £2k on postage. In addition to savings already achieved and taking previous usage into account, we are currently forecasting fuel savings to be £11k.</li> </ul>	12,000	8,500
4.7	<ul style="list-style-type: none"> <li>➤ Sports Development - £5k underspend on salaries</li> <li>£6k Income received for Public Health for 2012/13 as debtor invoice was cancelled.</li> <li>Year End - £6k for Public Health</li> </ul>	11,000	6,000
4.8	<ul style="list-style-type: none"> <li>➤ Street Cleansing - We have a salary variance of (£4.5k), which will be rectified by a virement completed in October. There are other variances to date for agency costs in the amount of £2k and fuel savings of £3k due to route reviews. We are also showing additional income of £20k due to an increase in work on the number of void properties.</li> <li>Year End - Based on savings already achieved, together with workings based on historical usage, we are forecasting a £5k saving on fuel. We have also calculated a further saving of £8k on equipment purchase, barring any breakdowns. With regard to additional income, including the excess income generated to date, we are forecasting an income variance of £30k, again due to an increase in work on void properties.</li> </ul>	20,500	43,000
4.90	<ul style="list-style-type: none"> <li>➤ Waste Business Improvements - We are currently showing a £11k saving on salaries and £8k saving on agency fees due to a change in the market stall setup, although these savings are offset against a loss of recharge income of (£14k). We have also generated additional income to date in the amount of £18k.</li> <li>Year End - Having undertaken a full income review, we are forecasting an additional £12k income due to an increase in business. This forecast will be closely monitored for any adverse effects bad weather may have.</li> </ul>	23,000	12,000
<b>5</b>	<b>Planning</b>	<b>89,000</b>	<b>47,000</b>

	<b>Forecasted year end variations</b>	<b>Variation To Date</b>	<b>Forecasted Yr End Variance</b>
5.1	➤ Building Inspection - £4k underspend on salaries and car allowances, £2k underspend on minor supplies and services and £6k additional building planning and inspection fees received above budget. Year End - Building Control income forecast to be £6k above budget	12,000	6,000
5.2	➤ Car Parks - Due to the delay of the Bus Station development, the Brunel Road and bus station car parks have remained open and as such have assisted in the income generation of £14k above budget. We have also increased income in season ticket sales in the amount of £38k, (which includes £32k from LCC for permits - subject to a supplementary report going to Exec Board) offset against (£2k) overspend on NNDR. Due to re-negotiation of the staffing recharge from Harborough, we are showing a £4k saving on this budget. Year End - Surplus car park income of £20k, which is subject to the implementation of the new car parking strategy, together a £44k income surplus for season tickets (with £32k of this amount subject to a supplementary report). These savings are offset against a (£2k) variance on NNDR, together with a (£3k) variance on collection contracts due to insufficient budget allocated for cash collection costs.	54,000	59,000
5.3	➤ Development Control - £9k underspend on salaries and car allowances due to vacant posts.(£9k) Overspend on advertising and relocation costs to be funded from savings in salaries, (£19k) planning fee income received below budget, £7k additional pre application fees. Year End variation to date planning income down by (£19k) and pre-application fees up by £7k. Forecasted to date income down by £13k.	(12,000)	(13,000)
5.4	➤ Economic Development - (£2k) overspend on salaries , £10k RGF project underspend on consultancy fees, £10k hired and contract services and contribution to highways agency £162k. Mira funding under budget (£195k) .The expenditure on the MIRA Project is all RGF funded and therefore forecast outturns will net to £nil	(15,000)	0
5.5	➤ Highways - £5k additional income received for street naming and numbering. Year End - forecast additional street naming and numbering income of £5k	5,000	5,000
5.6	➤ Industrial Estates - £1k Premises Insurance, £3k NNDR on vacant properties lower than anticipated this could change if units become vacant in the coming months, £2k Minor Variances Year End - £1k saving on Premises Insurance	6,000	1,000
5.7	➤ Markets - (£2k) overspend on salaries overtime and standby, underspend on reduced costs of stall set up £13k. Markets income down by (£19k) due to economic downturn and decline in new stalls. Year end the loss in market income (£19k). The year end forecasted income is being considered by SLB and report will be submitted to SLB in October to reflect the market income financial implication forecast for the year	(8,000)	(19,000)
5.8	➤ Miscellaneous Properties - £7k additional rents, (£1k) minor variances Year End - £8k additional rent	6,000	8,000
5.9	➤ Planning Policy - £4k salaries underspent for post funded from HPDG - require re-profiling, LDF reserve underspent £32k and £5k underspent on Neighbourhood to be c/fwd to 2014/15 Year End Forecast LDF reserve will be underspent by about £50k however this will be requested to be c/fwd for future spending forecasted in 2014/15	41,000	0
<b>6</b>	<b>Support Services Holding A/c</b>	<b>(14,000)</b>	<b>(6,000)</b>
6.1	➤ Communications - Year End (£3k) shared service for web support with Oadby & Wigston to finish in September	0	(3,000)
6.2	➤ Corporate Management - £17k Salaries - vacant posts, £4k Minor variances	21,000	0
6.3	➤ Council Offices - £13k variance on Hinckley Hub budgets due to delay in moving into the property, (£76k) variance in NNDR on properties, (£22k) rent on Florence House will not be received as Swanswell moved out at the end of April, £18k variance on utility costs (additional backdated invoices have also been received in October for electricity at Middlefield Lane Depot), £2k Minor Variances Year End - (£22k) rent will not be received from Swanswell as they moved out at the end of April, (£18k) additional electricity costs for Middlefield Lane Depot due to backdated invoices	(65,000)	(40,000)
6.4	➤ Finance Support - We are currently showing a salary saving of £6k. This may be used to fund agency costs over next few months. There are various other variances with a net nil impact. Year end - There are no significant variances forecasted for year end at this stage.	6,000	0
6.5	➤ IT Support- £3k E-Payments maintenance saving, £2k document management software support saving, (£7k) telephone overspend to date, £4k ICT Consultancy- refund received for work that was in dispute, £3k consultancy accrual from 12/13 - work will not be charged following dispute, £2k CRM Maintenance saving - will be required to fund other additional costs relating to the CRM maintenance, £2k Additional income from adhoc work carried out for North West Leicestershire District Council. Year End £3k E-Payments maintenance saving, £2k EDMS Saving, £2k additional Shared Service income for project work carried out for North West Leics DC, £4k ICT Consultancy- refund received and supplier will not be charging for work that was in dispute that was accrued at year end, £3k consultancy accrual for last year - work will not be charged for following dispute over work completed, £5k Minor variances, (£7k) Telephones overspend - budget spend being reviewed	9,000	12,000
6.6	➤ Legal & Admin - (£3k) Salaries overspend, (£2k) annual payment for employee Health Management support, (£1k) advertising costs, £2k scanner maintenance support saving, £1k Legal Software, £9k postage costs saving, £9k additional shared service income, £2k stationery costs saving, £2k paper costs saving due to reduced purchasing in first quarter due to move to the Hub, (£3k) reduction in legal shared services income and (£1k) Additional Legal costs.  Year End (£2k) Annual payment for employee Health Management Support- Budget request to be submitted, £2k scanner maintenance support saving, £1k Legal Software Maintenance, £10k postage costs saving due to transfer of Revenues & Benefits postage to the Partnership and more use of 2nd class postage and potential income from the shared postal service with the County Council, £9k additional legal costs income, £2k photocopier copy charges saving, £2k paper costs saving purchasing in first quarter due to move to the Hub and £1k central stationery savings	15,000	25,000

<b>Total (over)/under spend</b>	<b>338,500</b>	<b>249,000</b>
<b>Estimated Year end salary (over)/under spend</b>		<b>164,479</b>
<b>Forecasted year end saving</b>		<b>413,479</b>

Summary of Timing Differences in Variations

Monthly Outturn Report 1st April to 30th September 2013

Under spends/(Overspends) caused by timing differences

Corporate Management	Bank Charges Audit Fees for 2013/14 not yet received Delay in invoicing to recover LRIP costs Costs incurred by District Council Network - to be invoiced at the end of December	2,000 28,000 3,000 6,000	<b>39,000</b>
Council Tax/ NNDR	Quarter 2 contributions to be made to the Revenues & Benefits Partnership Journal for "Legal Costs Recovered" entered in October	109,000 (15,000)	<b>94,000</b>
Council Tax Support	Journal processed in October to transfer postage costs post from the Partnership to the General Fund - costs are funded by income received in the General Fund Quarter 2 contributions to be made to the Revenues & Benefits Partnership	2,000 69,000	<b>71,000</b>
General Grants	Budgets for Grants for Right to Bid & Right to Challenge to be reprofiled Grant for 2nd instalment to Citizens Advice Bureau paid in October	8,000 28,000	<b>36,000</b>
Register & Borough Elections	Income Accrual in 2012/13 for Police Crime Commissioners elections costs owed to the Council. Final claim submitted. Funds not yet received	(18,000)	<b>(18,000)</b>
Benefits Fraud	Quarter 2 contributions to be made to the Revenues & Benefits Partnership	35,000	<b>35,000</b>
DSO Housing Repairs	WIP progress awaiting completion in Orchard Cost of materials and overheads to be recharged to jobs	(283,000) (363,000)	<b>(646,000)</b>
Homelessness	Homelessness Grant income budgeted to be received in September but received in October	(5,500)	<b>(5,500)</b>
Rent Allowances	Outstanding Invoices for September Rent Allowances (Processed in October) Additional Subsidy income not yet received (Additional expenditure incurred to date) Quarter 2 Contributions to be made to the Revenues & Benefits Partnership	388,000 (38,000) 53,000	<b>403,000</b>
Children & Young People	Sure Start Centre income from LCC for first quarter yet to be received. The income and expenditure will net to zero at year end as all funding is dependant on the actual expenditure Mental Health Project funding received and awaiting project to start Positive Activities budget to be re-profiled S515 expenditure budget to be spent on projects for Children and Young People. If projects are delayed then the budget will be requested to be c/fwd s515 Activity grant income relating small projects for Children and Young People received in advance for the next three years. Budget to be reprofiled for expenditure. Any under spend will be requested for carry forward and therefore no outturn impact	(38,800) 1,500 5,000 9,000 14,800	<b>(8,500)</b>
Community Safety	Awaiting invoices from Blaby DC for cost for facilitator of "Recovery Toolkit Programme" Awaiting project invoices from ESPO, Soft Touch Arts Ltd and Baker Ross Ltd External contributions to Blaby DC to be made in October 13	6,000 3,000 6,000	<b>15,000</b>
Leisure Promotion	Delay in contributions to Hinckley Club for Young People to support the payment for HC4YP. Awaiting confirmation to release payment to third party Minor re-profiling of budgets	15,000 (4,000)	<b>11,000</b>
Parks	Awaiting utility bills for Parks Bedding materials to be purchased in the February	6,000 1,000	<b>7,000</b>
Refuse	Fuel purchased at end of month awaiting recharge for usage in October Awaiting leasing invoices due from SFS for July 13	(20,000) 14,000	<b>(6,000)</b>
Recycling	Awaiting outstanding green waste disposal invoices from J & F Powney Ltd for Sep 13 Awaiting invoices for agency costs from Taskforce Recruitment and S&L Personnel Awaiting recycling credits from LCC for June, July & August 13 Awaiting outstanding kerbside recycling invoices from Palm Ltd for Aug & Sep 13	6,500 10,000 (45,000) 11,000	<b>(17,500)</b>
Sports Development	GP Referral first 50% funding received Contributions to other bodies for Sportivate funding not yet invoiced Physical Activity funding received to be applied for funding of an approved post Minor supplies and services re-profiling of budgets (Note: Any funding received to support sport development is likely to be spent, but if there is delay in any of the funding not spent then budget will be requested to be c/fwd to 2014/15)	7,700 3,500 5,500 1,000	<b>17,700</b>

Street Cleansing	Awaiting invoices for repairs & maintenance from Specialist Fleet Services Ltd (SFS)	6,000	<b>6,000</b>
Car Parks	Awaiting invoices from Harborough for CPE staffing recharge, received in October Awaiting invoices for sewer and environmental works due in October	14,000 3,500	<b>17,500</b>
Development Control	Shared Service with Coventry City Council yet to be invoiced for Qtr 2 Awaiting invoices for Legal Fees for Barwell SUE Awaiting invoices for Legal Fees for appeals work Viability costs - awaiting invoice from Coventry City Council Hired and Contract budget to be re-profiled Minor supplies and services budgets to be re-profiled	6,700 4,000 5,800 2,000 3,000 5,000	<b>26,500</b>
Economic Development	Christmas Lights. Budget to be re-profiled Awaiting invoice for Portas funded project from Town Centre BID Invoice from TJMC Ltd outstanding - consultancy work (Jul, Aug, Sept) Shared services invoice for Town Centre Manager (OWBC) invoiced up to September - budget to be re-profiled	5,000 2,000 18,000 8,000	<b>33,000</b>
Planning Policy	Portas funding received for work to be started on Earl Shilton Town Centre Gypsy Travellers needs assessment budget will be spent as consultant is recruited to carry out the assessment. Work will be committed to start in November Consultancy Fees to be spent on Strategic Housing Market Assessment joint with other authorities and the 1st stage of work will be started around November Budget to be re-profiled for Planning Aid expenditure awaiting agreement from third parties Master Plan Growth Point expenditure budget to be spent on AAP (Area Action Plan for Earl Shilton and Barwell). Project may be delayed and budget will be requested to be c/fwd to 2014/15 Earl Shilton "Growth Point" income received but project may be delayed. Income will be requested to be c/fwd to 2014/15 and therefore no outturn impact.	4,000 4,000 6,000 5,000 9,000 17,000	<b>45,000</b>
Asset Management	Cleaning Contract - Invoices not yet been paid for July 13	7,000	<b>7,000</b>
Council Offices	Delay in receipt of invoices for cleaning at the Hinckley Hub Outstanding accrual for annual rental NNDR not yet paid for Hub following move Delay in setting up and paying of Maintenance contracts at the HUB Rent on Hub for October to December 13 payable in advance	22,000 4,000 142,000 22,000 (50,000)	<b>140,000</b>
Finance Support	Awaiting invoice from O&WBC for shared services provided last year - accrual b/f Awaiting invoices from Internal Audit - CW Audit	11,000 8,000	<b>19,000</b>
IT Support	Invoices not received from Steria for project work carried out for Blaby DC. These costs have been recharged and paid by Blaby DC Invoice not received for annual Software Maintenance for "Submit a Plan" system Invoice not raised until October for Blaby ICT Shared Service for work in September Phone recharges for September not yet processed Invoices for June, July & August for ICT Steria Contract received and paid in October for HBBC & other partners  Recharge for flexible working - To be completed during October Invoices not received from Steria for Search Engine project	14,000 2,000 (18,000) (7,000) 317,000  (5,000) 5,000	<b>308,000</b>
Legal/Administration	Photocopiers - Invoices for new copiers / printers - not yet received. Awaiting costs summary of new machines Library - Budget to be reprofiled following annual payment Awaiting invoice for Shared Service employee costs from Charnwood BC for the period April to July 13 Advertising - Costs incurred for Public notices. To be invoiced to customers Medical Fees and Publications recharge to service areas not yet processed for September 13	5,000 (3,000) 4,000 (1,000) (2,000)	<b>3,000</b>
Support Services	Support Services and Shared Revenue and Benefits element of timing difference	(197,864)	<b>(197,864)</b>
<b>TOTAL TIMING DIFFERENCES</b>			<b>434,336</b>



**DSO GROUND CARE SERVICES**  
**FINANCIAL POSITION AS AT 30 September 2013**

	Budget to Date £	Actual to Date £	Variance £	Variance %
Total Employee Costs	290,404	278,908	11,496	4.0%
Transport	65,941	65,989	-48	-0.1%
Supplies and Services	56,134	55,322	812	1.4%
<b>Total Costs</b>	<b>412,479</b>	<b>400,219</b>	<b>12,260</b>	<b>3.0%</b>
Total Income	-467,953	-464,303	-3,650	-0.8%
<b>Position to Date</b>	<b>-55,474</b>	<b>-64,084</b>	<b>8,610</b>	<b>15.5%</b>
Central & Administration (see detail below)	70,778	60,561	10,217	14.4%
Capital Charges	9,048	9,045	3	
<b>Net Expenditure / (Income)</b>	<b>24,352</b>	<b>5,522</b>	<b>18,830</b>	<b>77.3%</b>

<u>Central &amp; Administration Charges</u>	Budget to Date £	Actual to Date £	Variance £
Depot Recharge	11,434	10,754	680
Accountancy recharge	4,050	3,418	632
Contact Centre Recharge	15,590	10,549	5,041
Central Stationery recharge	6	3	3
Reprographic Section recharge	36	18	18
Central Postages recharge	42	35	7
Central IT Recharge	6,582	4,409	2,173
IEG Recharge	702	444	258
Chief Exec & Sec Recharge	2,760	2,341	419
Creditors Management	3,584	3,590	-6
Debtors Management	252	169	83
Cashiers Dept.	56	55	1
Communication & Promotion Rechar	8,512	8,348	164
Human Resources	11,984	11,565	419
Health & Safety	2,100	1,821	279
Performance and Scrutiny	3,088	3,042	46
	<b>70,778</b>	<b>60,561</b>	<b>10,217</b>

**Capital Programme Summary**  
**30th Sep 2013**

<b>Description</b>	<b>Latest Budget</b>	<b>Budget to Date</b>	<b>Actual</b>	<b>Variance</b>
<b>General Fund</b>				
Community Direction	10,644,248	1,720,480	1,235,930	484,550
Business, Contract and Streetscene Services	587,620	176,303	170,380	5,923
Corporate Direction	1,395,120	768,968	718,964	50,969
	<b>12,626,988</b>	<b>2,665,751</b>	<b>2,125,274</b>	<b>541,442</b>
<b>HRA</b>	<b>3,148,050</b>	<b>1,411,064</b>	<b>796,472</b>	<b>614,592</b>
<b>Grand Total</b>	<b>15,775,038</b>	<b>4,076,815</b>	<b>2,921,746</b>	<b>1,156,034</b>

30th Sep 2013

**Community Direction**

Description	Latest Budget	Budget to Date	Actual	Variance	
Lesiure Centre	2,100,000	25,000	12,892	12,108	£2.050m to be reprofiled to next financial year
Carlton Rural Exception Site	55,000	55,000	55,000	0	
	<b>2,155,000</b>	<b>80,000</b>	<b>67,892</b>	<b>12,108</b>	
Major Works Grants	130,000	50,000	15,916	34,084	Demand led budget. Only £67k committed to date
Private Sector Leasing	60,000	0	0		
Disabled Facilities Grant	765,420	189,726	188,914	812	Budget to be reprofiled. Currently £294k uncommittec
Grant to Home Improvement Agenc	37,350	0	0	0	Budget no longer required
Minor Works Grants	90,000	22,500	6,324	16,176	No commitments to date. There may be a saving against this budge
Green Deal Fuel Poverty	1,275,070	1,275,070	893,827	381,243	Budget committed £246k to be set for re imbursments to District Council
Green Deal Capital Fund	25,940	8,648	0	8,648	
	<b>2,383,780</b>	<b>1,545,944</b>	<b>1,104,981</b>	<b>440,963</b>	
Resurfacing Car Parks	18,240	0	0	0	
RGF - Primary Substation	5,366,150	0	0	0	
RGF - Site off A5	631,380	63,138	43,748	19,390	
Rural Broadband	18,000	0	0	0	
Borough Improvements	65,000	31,398	19,266	12,132	
Shop Front Improvements Barwell	6,698	0	0	0	
Goddard Building Conversion	0	0	43	(43)	
	<b>6,105,468</b>	<b>94,536</b>	<b>63,057</b>	<b>31,479</b>	
Grand Total	<b>10,644,248</b>	<b>1,720,480</b>	<b>1,235,930</b>	<b>484,550</b>	

**Business, Contract and Streetscene Services**

Richmond Park Play Area	137,360	88,000	88,781	(781)	
Brodick Rd Woodland & Wildlife Ar	1,470	1,470	1,400	70	
Burbage Common	66,210	9,455	8,031	1,424	
Memorial Safety Programme	6,320	0	0	0	
Parish & Community Initiatives	101,760	30,878	23,418	7,460	
Blue Recycling Bin project	0			0	
Recycling Containers	81,000	40,500	42,750	(2,250)	
Roll on Roll Off Vehicle	6,000	6,000	6,000	0	
Purchase of Fork Lift Truck	14,500	0	0	0	
Refuse Collection Vehicle	75,000	0	0	0	
Telescopic Handler	28,000	0	0	0	
Recycling Banks	40,000				
	<b>587,620</b>	<b>176,303</b>	<b>170,380</b>	<b>5,923</b>	

**30th Sep 2013**  
**Corporate Direction**

<b>Code</b>	<b>Description</b>	<b>Latest Budget</b>	<b>Budget to Date</b>	<b>Actual</b>	<b>Variance</b>
ssd	Financial Systems	11,050	5,526	2,344	3,182
ssn	Wi Fi - Hinckley Hub	13,900	0	0	0
spv	Asset Management Enhancemer	62,620	31,324	28,403	2,921
spk	Council Office Relocation	818,680	574,450	568,619	5,831 Budget to be reprofiled
spl	Depot Relocation	114,440	88,118	87,351	767
spn	Florence House - Dilapidations		0	965	
sqc	Argents Mead Demolition	96,970	13,578	13,340	238
srf	Hinckley Hub - Stamp Duty	165,550	0	0	0
		<b>1,283,210</b>	<b>712,996</b>	<b>701,022</b>	<b>12,939</b>
sso	Channel Strategy	23,600	11,800	0	11,800
ssa	General Renewal -Extensions	69,000	34,512	11,813	22,699 Delay due to move to Hub.
ssx	Rolling Server Review				0
		<b>92,600</b>	<b>46,312</b>	<b>11,813</b>	<b>34,499</b>
su	Transformation	3,110	1,556	4,329	(2,773) Overall project overspend of £1k due to additional back scanning
sun	Mobile Web	16,200	8,104	1,800	6,304
		<b>19,310</b>	<b>9,660</b>	<b>6,129</b>	<b>3,531</b>
		<b>1,395,120</b>	<b>768,968</b>	<b>718,964</b>	<b>50,969</b>

30th Sep 2013

HRA

Code	Description	Latest Budget	Budget to Date	Actual	Variance	
saa	Adaptation Of Dwellings	288,000	144,056	99,396	44,660	£187k already committed
sae	Major Void Enhancements	780,000	390,158	276,019	114,139	<div style="border: 1px solid black; padding: 5px;">                     If the number of voids continue at October level the anticipated adverse variance will be c£17k. The number of voids and the costs for voids are being closely monitored                 </div>
saf	Programmed Enhancements	320,000	160,092	49,732	110,360	
sah	Electrical Testing/Upgrading	320,000	160,062	115,931	44,131	
sai	Windows : Single to Double Glazing	20,000	10,002	4,580	5,422	
sak	Re-Roofing	63,000	31,514	3,760	27,754	
sbh	Kitchen Upgrades	560,890	280,554	153,837	126,717	
sbx	Low maintenance doors	32,000	16,004	11,828	4,176	
sbw	Boiler replacement	350,160	175,144	36,775	138,369	
sum	Housing Repairs Software System	37,210	0	0	0	Project to be completed in the next financial year
	<b>Housing Repairs</b>	<b>2,771,260</b>	<b>1,367,586</b>	<b>751,858</b>	<b>615,728</b>	
sap	Orchard System Upgrade	103,820	43,478	44,614	-1,136	
saq	HRA Contingencies	252,970	0	0	0	
san	Tenant Led Community Projects	20,000	0	0	0	
<b>Total</b>		<b>3,148,050</b>	<b>1,411,064</b>	<b>796,472</b>	<b>614,592</b>	

Housing Revenue Account

SUMMARY HOUSING REVENUE ACCOUNT	2013/14 BUDGET to Sept 13 £	2012/13 ACTUAL to Sept 13 £	VARIANCE to Sept 13 £	TIMING	VARIANCE Excl TIMING	2013/14 LATEST ESTIMATE £	F'CASTED OUTTURN	F'CASTED VARIATION TO YEAR END	REF
<b>INCOME</b>									
Dwelling Rents	(6,115,300)	(6,063,832)	(51,468)		(51,468)	(12,230,600)	(12,230,600)		
Non Dwelling Rents (garages & land)	(42,902)	(42,215)	(687)		(687)	(75,890)	(75,890)		
Contributions to Expenditure	(8,172)	(8,172)	-		-	(16,340)	(16,340)		
	<b>(6,166,374)</b>	<b>(6,114,219)</b>	<b>(52,155)</b>	-	<b>(52,155)</b>	<b>(12,322,830)</b>	<b>(12,322,830)</b>		
<b>EXPENDITURE</b>									
Supervision & Management (General)	748,860	698,383	50,477	46,000	4,477	1,790,520	1,787,520	3,000	2
Supervision & Management (Special)	273,392	133,219	140,173	106,000	34,173	643,235	597,235	46,000	3
Contribution to Housing Repairs A/C	1,516,604	1,515,996	608		608	3,032,000	3,032,000		
Depreciation (Item 8 Debit)	1,484,348	1,483,755	593		593	2,967,510	2,967,510		
Capital Charges : Debt Management	8,622	1,573	7,049		7,049	17,240	17,240		
Increase in Provision for Bad Debts	-	-	-		-	110,500	110,500		
Interest on Borrowing	-	-	-		-	2,118,370	2,118,370		
	<b>4,031,826</b>	<b>3,832,926</b>	<b>198,900</b>	<b>152,000</b>	<b>46,900</b>	<b>10,679,375</b>	<b>10,630,375</b>	<b>49,000</b>	
<b>Net (Income)/Cost of Services</b>	<b>(2,134,548)</b>	<b>(2,281,292)</b>	<b>146,744</b>		<b>(5,256)</b>	<b>(1,643,455)</b>	<b>(1,692,455)</b>		
Transfer from Major Repairs Reserve	(425,560)	(425,388)	(172)		(172)	(850,780)	(850,780)		
Interest Receivable	-	-	-		-	(10,850)	(10,850)		
IAS19 Adjustment	-	-	-		-	(20,650)	(20,650)		
Accumulated Absences	-	20,459	(20,459)		(20,459)	-	-		
<b>Net Operating (Income)/Cost</b>	<b>(2,560,108)</b>	<b>(2,686,221)</b>	<b>126,113</b>	-	<b>(25,887)</b>	<b>(2,525,735)</b>	<b>(2,574,735)</b>		
<b>CONTRIBUTIONS</b>									
Contribution to Piper Alarm Reserve	-	-	-		-	10,400	10,400		
Contribution to Pension Reserve	-	-	-		-	42,030	42,030		
Contribution to Repayment Reserve	-	-	-		-	1,796,893	1,796,893		
Transfer to Regeneration Reserve	-	-	-		-	1,900,000	1,900,000		
<b>(Surplus) / Deficit</b>	<b>(2,560,108)</b>	<b>(2,686,221)</b>	<b>126,113</b>	-	<b>(25,887)</b>	<b>1,223,588</b>	<b>1,174,588</b>		

Explanations for Variances	TIMING £000's	VARIANCE £000's	VARIANCE AT YEAR END £000's	REF
<b>Income</b>				
Decreased rental income at this time is due to an increase in voids rate from last month. In previous month to date, the void rate was 1.58%, whereas this month it is 2.2%. Taking into consideration that the voids rate is subject to fluctuation and may rise again in the coming months due to the impact of Welfare Reform no income variation is forecasted	-	(51)	-	1
<b>Expenditure</b>				
See next page for Supervision and Management variances	46	4	3	2
See next page for Supervision and Management variances	106	34	46	3
	<b>152</b>	<b>(13)</b>	<b>49</b>	

	2013/14 BUDGET to Sept 13 £	2012/13 ACTUAL to Sept 13 £	VARIANCE to Sept 13 £	TIMING	VARIANCE Excl TIMING	2013/14 LATEST ESTIMATE £	F'CASTED OUTTURN	F'CASTED VARIATION TO YEAR END	REF
<b>SUPERVISION &amp; MANAGEMENT (GENERAL)</b>									
Employees	308,056	297,318	10,738	-	10,738	631,790	618,790	13,000	2.1
Premises Related Expenditure	71,860	145,969	(74,109)	(62,000)	(12,109)	89,480	99,480	(10,000)	2.2
Transport Related Expenditure	9,604	9,500	104	-	104	19,200	19,200	-	
Supplies & Services	33,262	47,556	(14,294)	(9,000)	(5,294)	219,998	219,998	-	2.3
Central & Administrative Expenses	343,330	226,051	117,279	117,000	279	884,380	884,380	-	2.4
<b>Gross Expenditure</b>	<b>766,112</b>	<b>726,394</b>	<b>39,718</b>	<b>46,000</b>	<b>(6,282)</b>	<b>1,844,848</b>	<b>1,841,848</b>	<b>3,000</b>	
<b>Revenue Income</b>	<b>(17,252)</b>	<b>(28,011)</b>	<b>10,759</b>	<b>-</b>	<b>10,759</b>	<b>(54,328)</b>	<b>(54,328)</b>	<b>-</b>	
<b>Net Expenditure to HRA</b>	<b>748,860</b>	<b>698,383</b>	<b>50,477</b>	<b>46,000</b>	<b>4,477</b>	<b>1,790,520</b>	<b>1,787,520</b>	<b>3,000</b>	
<b>SUPERVISION &amp; MANAGEMENT (SPECIAL)</b>									
Employees	296,017	255,235	40,782	-	40,782	616,110	575,110	41,000	3.1
Premises Related Expenditure	206,122	148,447	57,675	55,000	2,675	398,490	393,490	5,000	3.2
Transport Related Expenditure	5,650	5,523	127	-	127	11,260	11,260	-	
Supplies & Services	39,157	30,993	8,164	-	8,164	168,385	168,385	-	
Central & Administrative Expenses	66,264	55,142	11,122	11,000	122	132,250	132,250	-	3.3
<b>Gross Expenditure</b>	<b>613,210</b>	<b>495,340</b>	<b>117,870</b>	<b>66,000</b>	<b>51,870</b>	<b>1,326,495</b>	<b>1,280,495</b>	<b>46,000</b>	
Revenue Income	(312,850)	(335,157)	22,307	40,000	(17,693)	(629,340)	(629,340)	-	3.4
Recharges	(26,968)	(26,964)	(4)	-	(4)	(53,920)	(53,920)	-	
<b>Total Income</b>	<b>(339,818)</b>	<b>(362,121)</b>	<b>22,303</b>	<b>40,000</b>	<b>(17,697)</b>	<b>(683,260)</b>	<b>(683,260)</b>	<b>-</b>	
<b>Net Expenditure to HRA</b>	<b>273,392</b>	<b>133,219</b>	<b>140,173</b>	<b>106,000</b>	<b>34,173</b>	<b>643,235</b>	<b>597,235</b>	<b>46,000</b>	

Explanations for Variances	TIMING £000's	VARIANCE £000's	VARIANCE AT YEAR END	REF
<b>SUPERVISION &amp; MANAGEMENT (GENERAL)</b>				
<b>Employees</b>				
Vacant posts and Holiday Pay accounting adjustment reversal.		11	13	2.1
<b>Premises Related Expenditure</b>				
At the beginning of the financial year, the Authority prepay Council Tax on all empty/void properties. During the year, as these houses become occupied, and payments are made, they are offset against this liability. Due to Welfare Reform changes to council tax, we are forecasting a budget pressure of £10k for which a supplementary budget will be requested.	(62)	-12	(10)	2.2
<b>Supplies &amp; Services</b>				
Orchard invoice paid for the year	-9	-5	-	2.3
<b>Central &amp; Admin Expenses</b>				
All central & admin recharge budgets are evenly profiled over the financial year. At this point, all charges relating to council offices etc have not been allocated, but are due to be completed in October. Therefore while current recharges are under budget they will even themselves over the course of the year. Also the IT recharges are lower due delays in processing Steria invoices	117	0	-	2.4
<b>Revenue Income</b>				
Additional Contribution from LCC		10		
	<b>46</b>	<b>4</b>	<b>3</b>	
<b>SUPERVISION &amp; MANAGEMENT (SPECIAL)</b>				
<b>Employees</b>				
Vacant posts and Holiday Pay accounting adjustment reversal.		41	41	3.1
<b>Premises Related Expenditure</b>				
Awaiting outstanding utility bills. Having reviewed the current spend to date and due to uncertainty of future usage and demand, we are currently forecasting a £10k saving on utilities based on historical usage.	55	3	5	3.2
<b>Central &amp; Admin Expenses</b>				
All central & admin recharge budgets are evenly profiled over the financial year. At this point, all charges relating to council offices etc have not been allocated, but are due to be completed in October. Therefore while current recharges are under budget they will even themselves over the course of the year.	11	8	-	3.3
<b>Revenue Income</b>				
Timing difference due to September payment received in advance of budget	40	-18	-	
Additional income from LCC supporting people grant which has been verified with LCC				3.4
A supplementary income & expenditure budget will be prepared to bring the budget back in line with actual income				
	<b>106</b>	<b>34</b>	<b>46</b>	

Housing Revenue Account

HOUSING REPAIRS ACCOUNT	2013/14 BUDGET to Sept 13 £	2012/13 ACTUAL to Sept 13 £	VARIANCE to Sept 13 £	TIMING	VARIANCE Excl TIMING	2013/14 LATEST ESTIMATE £	F'CASTED OUTTURN	F'CASTED VARIATION TO YEAR END	REF
<b>Administration</b>									
Employee Costs	145,600	96,374	49,226	-	49,226	309,060	259,060	50,000	2.1
Transport Related Expenditure	4,072	1,715	2,357	-	2,357	8,140	8,140	-	
Supplies & Services	53,515	51,507	2,008		2,008	143,340	143,340	-	
Central Administrative Expenses	141,676	76,949	64,727	64,727	-	283,220	283,220	-	2.3
<b>Total Housing Repairs Administration</b>	<b>344,863</b>	<b>226,545</b>	<b>118,318</b>	<b>64,727</b>	<b>53,590</b>	<b>744,820</b>	<b>693,760</b>	<b>50,000</b>	
<b>Programmed Repairs</b> (*Major Works* e.g. Central Heating Service)	<b>217,902</b>	<b>188,767</b>	<b>29,135</b>	<b>28,000</b>	1,135	555,410	555,410	-	2.4
<b>Responsive Repairs</b>	<b>516,835</b>	<b>271,161</b>	<b>245,674</b>	<b>245,674</b>	-	1,048,655	1,048,655	-	2.5
<b>GROSS EXPENDITURE</b>	<b>1,079,600</b>	<b>686,473</b>	<b>393,127</b>	<b>338,401</b>	<b>54,726</b>	<b>2,358,885</b>	<b>2,297,825</b>	<b>50,000</b>	
Contribution from HRA	(1,516,604)	(1,516,426)	178	-	178	(3,032,000)	(3,032,000)	-	
Interest on Cash Balances	-	-	-	-	-	(2,480)	(2,480)	-	
Interest on Borrowing	-	-	-	-	-	-	-	-	
Other Income	-	-	-	-	-	-	-	-	
IAS19 Adjustment	-	-	-	-	-	(4,950)	(4,950)	-	
Accumulated Absences	-	-	-	-	-	-	-	-	
<b>TOTAL INCOME</b>	<b>(1,516,604)</b>	<b>(1,516,426)</b>	<b>178</b>	<b>-</b>	<b>178</b>	<b>(3,039,430)</b>	<b>(3,039,430)</b>	<b>-</b>	
Contribution to HRA Reserves	-	-	-	-	-	693,578	693,578	-	
Opt in Cont to Pension Reserve	-	-	-	-	-	3,200	3,200	-	
<b>NET EXPENDITURE / (INCOME)</b>	<b>(437,004)</b>	<b>(829,953)</b>	<b>393,305</b>	<b>338,401</b>	<b>54,904</b>	<b>16,233</b>	<b>(44,827)</b>	<b>50,000</b>	

Check to Budget Book Net Expenditure

Explanations for Variances	TIMING £000's	VARIANCE £000's	VARIANCE AT YEAR END £000's	REF
<b>Employee Costs</b>				
iea employee costs . £49k Savings due to vacancies		49	38	2.1
<b>Central &amp; Administrative Expenses</b>				
All central & admin recharge budgets are evenly profiled over the financial year. Therefore while current recharges are under budget they will even themselves over the course of the financial year.	64			2.3
<b>Programmed Repairs</b>				
External Painting works to be processed in October	28			2.4
<b>Responsive Repairs</b>				
works in progress awaiting completion in Orchard	52			
allocation of overheads	110			
budget to be reprofiled	82			2.5
	<b>336</b>	<b>49</b>	<b>38</b>	