



Leicestershire Partnership Revenues & Benefits

2025/26 Proposed Budget

Joint Committee

1. PURPOSE OF THE REPORT

1.1 To inform the Management Board of the draft budget for 2025/26.

2. RECOMMENDATION

2.1 That the 2025/26 budget proposals for the Partnership is approved for agreement by the by the Joint Committee.

3. BACKGROUND

3.1 The timetables for budget setting for the Partnership is that the budget will normally be approved prior to the 31st of January each year.

Budget overview

3.2 In preparing this draft budget for 2025/26 the following factors and assumptions have been considered:

- Actual spend for 2024/25 has been used as an indicator where relevant.
- A provision has been made on salaries for a 2% pay award for 2025/26 based on the current establishment provided by each Partner.
- In terms of general inflation, no provision has been made other than for contractual increases at RPI.
- Salary costs also include additional costs associated to pension contributions; annual pay increments due during 2025/26.

3.3 The draft 2025/26 budget shows an increase of £234,500 for the Partnership (net of other body contributions) and is detailed below (Table 1).

3.4 The main cause of the increase in 2025/26 is due to pay award increase and employer costs in relation to increased NI and pension contributions.

Expenditure / Income Type	2024/25 Budget (OR)	2024/25 Budget (LA)	2025/26 Draft Budget (5% Vacancy Factor)	Increase/ Decrease on 2024/25 Revised
		£	£	
Employees	3,236,620	3,236,620	3,414,150	177,530
Premises Related Expenditure	43,580	43,580	44,450	870
Transport Related Expenditure	15,000	15,000	12,000	(3,000)
Supplies & Services	973,030	973,030	1,032,130	59,100
Central & Administrative Exp	31,200	31,200	31,200	0
Total Expenditure	4,299,430	4,299,430	4,533,930	234,500
Partner Contributions	(4,280,530)	(4,280,530)	(4,515,030)	(234,500)
Contributions from Other Bodies	(18,900)	(18,900)	(18,900)	0
Contributions from Reserves	0	0	0	0
Total Funding	(4,299,430)	(4,299,430)	(4,533,930)	(234,500)

3.5 After allowing for a 5% vacancy factor, the budget for the Partnership will increase by £234,500, requiring increased funding from partners of £234,500.

Partner Contributions

3.7 Partner contributions have been calculated on the basis of the budget and split in accordance with the Partnership Agreement: The only exception to this split is:

- Search and liability expenses which are charged to each partner based on activity. Partners will be billed quarterly for actual costs incurred and will receive any recovered income directly into their own General Fund

Based on this methodology, the estimated contributions for each partner are detailed below for a budget with a vacancy factor at 5%. The impact of Covid is still placing pressure on the partnership, there it may mean savings might not be delivered as hoped.

Table 2	Total	Other Bodies	HBBC	HDC	NWLDC
			37.32%	28.87%	33.81%
Total Partnership Contributions excluding Searches and Liability Orders	4,485,430	0	1,673,960	1,294,940	1,516,520
Searches	8,700	0	2,070	1,660	4,970
Liability Order Expenses	20,900	0	7,450	7,290	6,160
Total contribution (A)	4,515,030	0	1,683,480	1,303,890	1,527,650
Contributions from Other Bodies	18,900	18,900	0	0	0
Contribution from Reserves	0		0	0	0
Total contribution 2025/26	4,533,930	18,900	1,683,480	1,303,890	1,527,650
2024/25 Revised Contribution (B)	(4,280,530)	0	(1,595,970)	(1,236,190)	(1,448,370)
Contributions from Other Bodies	(18,900)	(18,900)	0	0	0
Total funding and contribution 2024/25	(4,299,430)	(18,900)	(1,595,970)	(1,236,190)	(1,448,370)
Difference – Increase/(Decrease) Partners	234,500	0	87,510	67,700	79,280
Actual Increase from requested contribution in year (A)-(B)	234,500	0	87,510	67,700	79,280

3.7.1 The change in contributions is mainly due to staff cost changes, see table 3 below.

Table 3: Cost pressures		£
Pay Award - 2025/26 - 2%		62,160
Increase (Decrease) in NI Contribution		71,810
Pension Contribution		34,120
Increments		18,770
Vacancy Factor associated with additional salary costs		(9,330)
Total		177,530
Additional ICT Costs		45,030
Other Budget Variances Including Inflation		11,940
Partner Contributions		(234,500)
Total increase		0

Appendix 1 – Breakdown of budgets

Detail Code Name	2024/2025 Budget (OR)	2024/2025 Budget (LA)	2025/26 Draft Budget (5% Vacancy Factor)
Salaries - Full Time	3,224,610	3,224,610	3,402,100
Criminal Records Bureau Checks	880	880	900
Training Incl Conferences & Seminars	10,000	10,000	10,000
Professional Subscriptions	1,130	1,130	1,150
Rent	43,580	43,580	44,450
Mileage	15,000	15,000	12,000
Computer Software Maintenance & Upgrade	591,800	591,800	644,830
Computer Consumables	5,000	5,000	5,000
Flexible Working	28,350	28,350	23,350
Clothes & Uniforms	600	600	600
Printing & Stationery	11,940	11,940	8,940
Consultancy Fees	2,000	2,000	2,000
Audit Fees	7,510	7,510	7,660
Liability Order Expenses	20,900	20,900	20,900
Postages	17,940	17,940	18,840
Virtual Mail Room	254,510	254,510	267,240
Telephone	12,820	12,820	13,080
Mobile Telephone	1,710	1,710	1,740
Subsistence	500	500	500
Travel Arrangements	500	500	500
Subscriptions	7,250	7,250	7,250
Company Searches	8,700	8,700	8,700
Other - Miscellaneous	1,000	1,000	1,000
S151 Officer - Shared Services	12,000	12,000	12,000
Accountancy Support - Shared Services	6,000	6,000	6,000
Democratic Services - Shared Services	1,200	1,200	1,200
Monitoring Officer - Shared Services	12,000	12,000	12,000
Total Costs	4,299,430	4,299,430	4,533,930
Miscellaneous Income	(18,900)	(18,900)	(18,900)
Contributions from Outside Bodies	(4,280,530)	(4,280,530)	(4,515,030)
Contribution from Reserves	0	0	0
Use of Reserves for CFwds	0	0	0
FERIS	0	0	0
Contributions and funding Total	(4,299,430)	(4,299,430)	(4,533,930)