



Hinckley & Bosworth Borough Council

Forward timetable of consultation and decision making

Council 8 July 2025

Wards affected: All wards

Community Governance Review

Report of the Director of Corporate & Streetscene Services

1. Purpose of report

- 1.1 To seek Council approval of the terms of reference for the Community Governance Review.

2. Recommendation

- 2.1 Council approves the Community Governance Review and the associated terms of reference for publication and consultation.

3. Background to the report

- 3.1 In accordance with the Local Government and Public Involvement in Health Act 2007, each local authority is required to periodically undertake a Community Governance Review of its local authority area. This is an exercise where the parish electoral arrangements across the whole area are reviewed to ensure that they are appropriate and relevant.
- 3.2 The Council last undertook such a review of the whole local authority area in 2022. However, since then there the Government's Devolution White Paper was issued with wide ranging implications for local government and its reorganisation. As a consequence, there is a desire to review local arrangements – specifically the current unparished area of Hinckley. This desire has already been expressed publicly at recent Council meetings.
- 3.4 Whilst the terms of reference for the review is currently focussed solely on the unparished area of Hinckley, this could be revisited if appropriate representations are made from other areas during the consultation.

3.5 The attached terms of reference will form the basis upon which the review is undertaken. They outline the scope of the review and include guidelines and considerations upon which any decisions will be made.

4. Exemptions in accordance with the Access to Information procedure rules

4.1 To be taken in open session.

5. Financial implications (IB)

5.1 None at this stage.

6. Legal implications (ST)

6.1 Set out in the report.

7. Corporate Plan implications

7.1 The Community Governance Review supports all objectives within the corporate plan by ensuring community governance is appropriate.

8. Consultation

8.1 Public consultation will take place and the views of parish councils, borough councillors and the voluntary sector via the Rural Community Council will be invited.

9. Risk implications

9.1 It is the council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.

9.2 It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision / project have been identified, assessed and that controls are in place to manage them effectively.

9.3 The following significant risks associated with this report / decisions were identified from this assessment:

Management of significant (Net Red) risks		
Risk description	Mitigating actions	Owner
Electorate dissatisfaction with revised arrangements	Maximise public awareness to ensure the electorate are aware of the consultation and how to submit a response. Council to give due consideration to all responses received	Chief Executive
Non-compliance with government policy	Council to be mindful of government guidelines and policy	Monitoring Officer
Potential for judicial review	Council to ensure that decision making processes are followed and decisions are supported by clear reasons	Democratic Services Manager

10. Knowing your community – equality and rural implications

- 10.1 The review will invite communities to input into the governance arrangements that affect them.
- 10.3 The consultation process will be accessible to all residents.
- 10.4 An equality impact assessment will be undertaken when the final proposals are drafted.

11. Climate implications

- 11.1 Consultation methods will be carefully considered to avoid paper consultation where possible, although this will still be available to those who require it.

12. Corporate implications

- 12.1 By submitting this report, the report author has taken the following into account:
- Community safety implications
 - Environmental implications
 - ICT implications
 - Asset management implications
 - Procurement implications
 - Human resources implications
 - Planning implications
 - Data protection implications
 - Voluntary sector

Background papers: None

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