

HINCKLEY AND BOSWORTH BOROUGH COUNCIL
ETHICAL GOVERNANCE AND PERSONNEL COMMITTEE

10 MAY 2018 AT 6.30 PM

PRESENT: Mrs R Camamile - Chairman
Mr RG Allen, Mr DC Bill MBE (for Mr WJ Crooks), Mr MB Cartwright, Mr K Morrell and
Ms BM Witherford

Also in attendance: Gordon Grimes, Independent Person

Officers in attendance: Julie Kenny, Rebecca Owen and Julie Stay

461 APOLOGIES AND SUBSTITUTIONS

Apologies for absence were submitted on behalf of Councillors Crooks, Nickerson and O'Shea, with the substitution of Councillor Bill for Councillor Crooks authorised in accordance with council procedure rule 10.

462 MINUTES OF PREVIOUS MEETING

It was moved by Councillor Allen, seconded by Councillor Morrell and

RESOLVED – the minutes of the meeting held on 14 March be confirmed and signed by the chairman.

463 DECLARATIONS OF INTEREST

No interests were declared at this stage.

464 WELLBEING POLICY

The draft Wellbeing Policy was presented to the committee. It was moved by Councillor Allen, seconded by Councillor Morrell and

RESOLVED – the Wellbeing Policy be approved.

465 WORKPLACE SURVEILLANCE POLICY

Members gave consideration to the Workplace Surveillance Policy.

In relation to the door entry system, a member expressed concern that it may not be an accurate record of entry and exit due to not all cards registering when entering or exiting in a group. In response it was explained that surveillance was not the primary purpose of the entry cards, but it could be used in conjunction with other evidence if necessary.

In response to a member's suggestion, officers agreed to include a statement in the policy specifying for how long monitoring data would be retained.

Members were assured that data wasn't accessible to staff and that the Monitoring had to give permission for data to be accessed. It was also confirmed that CCTV may be used to assist police with their enquiries in the event of an accident even if HBBC wasn't implicated.

It was moved by Councillor Allen, seconded by Councillor Witherford and

RESOLVED – the Workplace Surveillance Policy be approved.

466 TRAVEL POLICY - REVIEW OF RATES

The committee was presented with the recommended revised mileage rate for casual car users. It was noted that car sharing was encouraged but very few employees had claimed for bicycle mileage. A member expressed concern about the increasing difficulty of obtaining VAT receipts for fuel, but in response it was noted that this was an HMRC requirement so there was no move for suppliers to stop issuing VAT receipts. It was moved by Councillor Allen, seconded by Councillor Morrell and

RESOLVED – the revised rate of 45p per mile for casual users be approved with effect from 1 April 2018.

467 COMPLAINTS UPDATE

It was reported that, other than the complaint on the agenda, there was one other outstanding which was in the early stages of the process.

468 MATTERS FROM WHICH THE PUBLIC MAY BE EXCLUDED

On the motion of Councillor Allen seconded by Councillor Bill, it was

RESOLVED – in accordance with section 100A(4) of the Local Government Act 1972, the public be excluded from the following item of business on the grounds that it involves the disclosure of exempt information as defined in paragraphs 1, 2 and 10 of Part I of Schedule 12A of that Act.

469 COMPLAINT 2018/03

Consideration was given to a complaint against two parish councillors. Whilst members felt that no further action was required, they acknowledged that public perception was important in such matters and that councillors should consider this in their actions. It was moved by Councillor Allen, seconded by Councillor Bill and

RESOLVED – No further action be taken in respect of the complaint.

(The Meeting closed at 7.20 pm)

CHAIRMAN